



**Agenda**  
**Board of Directors Regular Meeting**  
**Making Waves Academy**  
**4123 Lakeside Drive, Richmond, CA 94806**  
**US School Library**  
**June 15, 2017 at 11:00 a.m.**

**A. OPENING PROCEDURES (25 minutes)**

**A.1 Call to Order – Alicia Malet Klein**

**A.2 Roll Call and Announcement of Quorum – Alicia Malet Klein**

**A.3 Public Comments – Alicia Malet Klein**

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

**Recommendation:** Ask for public comments.

**A.4 Board Goes Into Closed Session (20 Minutes) - Alicia Malet Klein**

Discussion of personnel and legal issues

**A.5 Board Comes Out of Closed Session**

**B. STANDING REPORTS/Q&A (70 Minutes)**

**B.1 Mission Connection: Talent and Recruitment Update (10 min/10 min) — Marcus Williams & Sameeta Dasari**

**B.2 Schoolwide Topic: High School Readiness (10 min/10 min) — Evangelia Ward-Jackson & Kimberley Carr**

**B.3 US & MS Directors Report/Q&A (15 min) – Evangelia Ward-Jackson & Kimberley Carr**

See Attachment #1 – MS Director Report

See Attachment #2 – US Director Report

- B.4 CEO Report/Q&A – (5 min) – Alton B. Nelson Jr.**  
See Attachment #3 – CEO Report
- B.5 CFO Report/Q&A - (5 min) – Steven Roth**  
See Attachment #4 – CFO Report
- B.6 School Site Council Report/Q&A- (5 min) – Maricela Navarro**

**C SPECIAL REPORTS (45 Minutes)**

- C.1 WASC Executive Review Committee Update (15 min) – Esther Hugo & Alicia Malet Klein**
- C.2 African American Achievement (15 min) – Alton B. Nelson Jr.**
- C.3 Sabbatical Policy (15 min) – Alton B. Nelson Jr.**  
See Attachment #5 – Initial Sabbatical Framework

**D. ACTION ITEMS (35 Minutes)**

- D.1 Approval of Board Minutes – May 4, 2017 – Alicia Malet Klein**  
See Attachment #6 – Board Minutes from May 4, 2017  
**Recommendation:** That the MWA Board of Directors Minutes of May 4, 2017, be approved.
- D.2 Local Control and Accountability Plan (2017-18 to 2019-2020) – Alton B. Nelson Jr. & Hung Mai**  
Fiscal Impact FY2017-2018: \$1,577,070  
See Attachment #7 – Local Control and Accountability Plan  
**Recommendation:** To review and approve the Local Control and Accountability Plan.
- D.3 MWA Budget FY2017-18 to 2019-20 – Steven Roth**  
Fiscal Impact: \$20,289,351  
See Attachment #8 & #9 –MWA Budget & FY2017-2018 MWAS Budget  
**Recommendation:** To review and approve MWA Budget & FY2017-2018 MWAS Budget.
- D.4 Vendor Invoices (March – May 2017) – Hung Mai**  
Fiscal Impact: \$1,255,285  
See Attachment #10 – (March – May 2017) Vendor Invoices  
**Recommendation:** To review and approve (March – May 2017) Vendor Invoices.
- D.5 Single School District Plan – Kimberley Carr, Evangelia Ward-Jackson, and Hung Mai**  
See Attachment #11 & #12 – Executive Summary & Single School District Plan  
**Recommendation:** To review and approve the Executive Summary & Single School District Plan.
- D.6 R.T. Fisher Educational Enterprises, Inc. Contract (2017-2018) – Kimberley Carr and Evangelia Ward-Jackson**  
Fiscal Impact: \$194,000  
See Attachment #13 – R.T. Fisher Educational Enterprises, Inc. Contract.  
**Recommendation:** To review and approve the R.T. Fisher Educational Enterprises, Inc. contract.

- D.7 Frugé Psychological Associates – Independent Contractor Agreement (2017 – 2018) – Alton B. Nelson Jr.**  
*Fiscal Impact: \$476,002*  
*See Attachment #14 – Frugé Psychological Associates Inc. Independent Contractor Agreement*  
**Recommendation:** *To review and approve the Frugé Psychological Associates Inc. Independent Contractor Agreement.*
- D.8 E3 Cultural Competency Capacity Building Contract (2017 – 2018) – Kimberley Carr & Evangelia Ward-Jackson**  
*Fiscal Impact: \$67,000*  
*See Attachment #15 – E3 Cultural Competency Capacity Building Contract*  
**Recommendation:** *To review and approve the E3 Cultural Competency Capacity Building Contract.*
- D.9 Homeless Education Policy (2017 – 2018) – Brandi Pretlow**  
*See Attachment #16 – Homeless Education Policy*  
**Recommendation:** *To review and approve the Homeless Education Policy.*
- D.10 SchoolMint Contract (2017 – 2018) – Lal Jones-Bey**  
*Fiscal Impact: \$9,000 (FY2017-2018); \$7,500 (FY2018-2019 & 2019-2020)*  
*See Attachment #17 – SchoolMint Contract*  
**Recommendation:** *To review and approve the SchoolMint Contract.*
- D.11 ANet Program Agreement (2017-2018) – Evangelia Ward-Jackson**  
*Fiscal Impact: \$25,000 – 45,000 (based on program option selected)*  
*See Attachment #18 – ANet Program Agreement & Pre-Reading*  
**Recommendation:** *To review and approve the ANet Program Agreement.*
- D.12 Title I Parent Involvement Policy – Hung Mai**  
*See Attachment #19 – Title I Parent Involvement Policy*  
**Recommendation:** *To review and approve the Title I Parent Improvement Policy.*
- D.13 Laurel Springs Invoice: Spanish Classes – Kimberley Carr**  
*Fiscal Impact: \$224,560*  
*See Attachment #20 – Laurel Springs Invoice*  
**Recommendation:** *To review and approve the Lauren Springs Invoice.*
- D.14 Routine Agreements and Contract Renewals FY2017 - 2018– Alicia Malet Klein**  
**Recommendation:** *To review and approve all routine agreements and contract renewals.*
- a) LBMS eRate Consultant Annual Renewal – Damon Edwards**  
*Fiscal Impact: \$16,200*  
*See Attachment #21 – LBMS eRate Consultant Annual Renewal*  
**Recommendation:** *To review and approve the LBMS eRate Consultant Annual Renewal.*
- b) Special Education Services Memorandum of Understanding – Alton B. Nelson Jr.**

*Fiscal Impact: \$694,123*

*See Attachment #22 – Special Education Services Memorandum of Understanding*

**Recommendation:** *To review and approve the Special Education Services Memorandum of Understanding.*

**c) Arthur J. Gallagher & Co. Catastrophic Student Accident Insurance – Hung Mai**

*Fiscal Impact: \$1,874*

*See Attachment #23 – Arthur J. Gallagher & Co. Catastrophic Student Accident Insurance*

**Recommendation:** *To review and approve the Arthur J. Gallagher & Co. Catastrophic Student Accident Insurance*

**d) Human Resources Information System – KRONOS Renewal – Damon Edwards**

*Fiscal Impact: \$25,893*

*See Attachment #24 – Human Resources Information System - KRONOS Renewal*

**Recommendation:** *To review and approve the Human Resources Information System - KRONOS Renewal.*

**e) PowerSchool Contract Renewal – Damon Edwards**

*Fiscal Impact: \$8,928*

*See Attachment #25 – PowerSchool Contract Renewal*

**Recommendation:** *To review and approve the PowerSchool Contract Renewal.*

**f) CharterSafe Liability and Workers Compensation Insurance – Hung Mai**

*Fiscal Impact: \$223,229*

*See Attachment #26 – CharterSafe Liability and Workers Compensation Insurance*

**Recommendation:** *To review and approve the CharterSafe Liability and Workers Compensation Insurance.*

**g) Linde Group Manage Engine Renewal – Damon Edwards**

*Fiscal Impact: \$14,989*

*See Attachment #27 – Linde Group Manage Engine Renewal*

**Recommendation:** *To review and approve the Linde Group Manage Engine Renewal.*

**h) Altura Communications Telecommunications System – Damon Edwards**

*Fiscal Impact: \$6,750*

*See Attachment #28 – Altura Communications Telecommunications System*

**Recommendation:** *To review and approve the Altura Communications Telecommunications System agreement.*

**i) Gaggle Renewal – Damon Edwards**

*Fiscal Impact: \$7,150*

*See Attachment #29 – Gaggle Renewal*

**Recommendation:** *To review and approve the Gaggle Renewal.*

**j) Craneway Pavilion Contract Renewal (June 2018) – Alton B. Nelson Jr. & Libby Cole**

*Fiscal Impact: \$16,262*

*See Attachment #30 – Craneway Pavilion Contract Renewal*

**Recommendation:** To review and approve the Craneway Pavilion Contract Renewal.

- k) Employee Handbook – Alton B. Nelson Jr. & Heather Thomas**  
See Attachment #31 – Employee Handbook  
**Recommendation:** To review and approve the Employee Handbook.
- l) Designation of CIF Representatives to League – Alton B. Nelson Jr.**  
See Attachment #32 – Designation of CIF Representatives to League  
**Recommendation:** To review and approve the Designation of CIF Representatives to League.
- m) Revolution K12 Licenses Renewal – Damon Edwards**  
Fiscal Impact: \$25,893  
See Attachment #33 – Revolution K-12 Licenses Renewal  
**Recommendation:** To review and approve the Revolution K-12 licenses renewal.
- n) Schoolzilla Contract Renewal – Damon Edwards**  
Fiscal Impact: \$18,950  
See Attachment #34 – Schoolzilla Contract Renewal  
**Recommendation:** To review and approve the Schoolzilla Contract Renewal.
- o) STS education Student Laptop Invoice – Damon Edwards**  
Fiscal Impact: \$42,376  
See Attachment #35 – STS education Student Laptop Invoice  
**Recommendation:** To review and approve the STS Student Laptop Invoice.
- p) Sterling Staff Laptop Quote – Damon Edwards**  
Fiscal Impact: \$50,884  
See Attachment #36 – Sterling Staff Laptop Quote  
**Recommendation:** To review and approve the Sterling Staff Laptop Quote.
- q) College Spring Partnership Agreement – Jon Siapno & Kimberley Carr**  
Fiscal Impact: \$84,825  
See Attachment #37 – College Spring Partnership Agreement  
**Recommendation:** To review and approve the College Spring Partnership agreement.

**E. DISCUSSION ITEMS (10 Minutes)**

**E.1 Graduation Debrief – Alicia Malet Klein**

**E.2 Summer Board Gathering – Alicia Malet Klein**

**E.3 Comments of the Board of Directors – Alicia Malet Klein**

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

**F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS 2017 – 2018 (0 Minutes)**

- o September 7, 2017 11:00 a.m. - 2:00 p.m.
- o October 26, 2017 11:00 a.m. - 2:00 p.m.
- o December 14, 2017 11:00 a.m. - 2:00 p.m.
- o February 1, 2018 11:00 a.m. - 2:00 p.m.
- o March 22, 2018 11:00 a.m. - 2:00 p.m.
- o May 3, 2018 11:00 a.m. - 2:00 p.m.
- o June 14, 2018 11:00 a.m. - 2:00 p.m.

**H. ADJOURNMENT**

**Distribution:** MWA Board, Sherry Smith, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Heather Davis, Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Darcy Heppenstall.

***ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.***

***Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door)***

*THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE*

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

*REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY*

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

*SPECIAL PRESENTATIONS MAY BE MADE*

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**ATTACHMENTS**

1. MS Director Report
2. US Director Report
3. CEO Report
4. CFO Report
5. Initial Sabbatical Framework
6. Board Meeting Minutes – May 4, 2017
7. Local Control and Accountability Plan
8. FY2018-2020 MWA Budget
9. FY2017-2018 MWAS Budget
10. Vendor Invoices (March – May 2017)
11. Single School District Plan - Executive Summary

12. Single School District Plan
13. R.T. Fisher Educational Enterprises, Inc. Contract.
14. Frugé Psychological Associates Inc. Independent Contractor Agreement
15. E3 Cultural Competency Capacity Building Contract
16. Homeless Education Policy
17. SchoolMint Contract
18. ANet Program Agreement
19. Title I Parent Involvement Policy
20. Laurel Springs Invoice
21. LBMS eRate Consultant Annual Renewal
22. Special Education Services Memorandum of Understanding
23. Arthur J. Gallagher & Co. Catastrophic Student Accident Insurance
24. Human Resources Information System - KRONOS Renewal
25. PowerSchool Contract Renewal
26. CharterSafe Liability and Workers Compensation Insurance
27. Linde Group Manage Engine Renewal
28. Altura Communications Telecommunications System
29. Gaggle Renewal
30. Craneway Pavilion Contract Renewal
31. Employee Handbook
32. Designation of CIF Representatives to League
33. Revolution K-12 Licenses Renewal
34. Schoolzilla Contract Renewal
35. STS education Student Laptop Invoice
36. Sterling Staff Laptop Quote
37. College Spring Partnership Agreement