



**Agenda Board of Directors
Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Upper School Library
September 17, 2015 at
12:00 p.m.**

A. OPENING PROCEDURES (5 minutes)

- A.1 Call to Order – Alicia Malet Klein**
- A.2 Roll Call and Announcement of Quorum – Danielle Trimiew**
- A.3 Public Comments – Alicia Malet Klein**

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body’s jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation:
Ask for public comments.

- A.4 Board Goes Into Closed Session (15 Minutes) - Alicia Malet Klein**
 - Discussion of personnel issues and potential litigation
 - Executive evaluation
- A.5 Board Comes Out of Closed Session**

B. STANDING REPORTS (75 Minutes)

- B.1 Mission Connection (15 Minutes) – Division Directors**
- B.2 MS Director Report (15 Minutes) - Evangelia Ward-Jackson**
- B.3 US Director Report (15 Minutes) – Kimberley Carr**
- B.4 CEO Report - (15 Minutes) – Alton B. Nelson, Jr.**
- B.5 CFO Report (15 Minutes) - Steven Roth**



C. NON-ACTION ITEMS (20 Minutes) – Alton B. Nelson, Jr.

- C.1 School Policy to Address Student Deaths (Intro of the Topic)**
- C.2 Introduction of New Senior MWAS Staff**
- C.3 Marketing**
See Attachment #2 - 3 – MWA Logos
- C.4. Upper School Graduation Site Venue**

D. ACTION ITEMS (20 Minutes)

- D.1 Approval of Board Minutes – June 25, 2015 – Alicia Malet Klein**

See Attachment #4 – Board Minutes from June 25, 2015

Recommendation:

That the MWA Board of Directors Minutes of June 25, 2015, be approved.

- D.2 Name Change Resolution– Alicia Malet Klein**

See Attachments #5 - 6 – Name Change Resolution & Certificate of Amendment For Articles of Incorporation

Recommendation:

To approve the name change resolution.

- D.3 Approval of FY2015 Unaudited Actuals– Steve Roth & Hung Mai**

See Attachment #7 - FY2015 Unaudited Actuals

Recommendation:

To approve the FY2015 Unaudited Actuals.

- D.4 Review and Approval of Vendor Invoices – Hung Mai**
Fiscal Impact - \$1,811,945

See Attachment #8- Vendor Invoices

Recommendation:

To approve bill payments for June 1, 2015 – August 31, 2015.



- D.5 School Services of California Agreement –Hung Mai**
Fiscal Impact - \$2,760

See Attachment #9- School Services of California Agreement

Recommendation:

To approve School Services of California Agreement.

- D.6 Schoolzilla Agreement - Hung Mai**
Fiscal Impact - \$45,000

See Attachment #10- Schoolzilla Agreement

Recommendation:

To approve Schoolzilla Agreement.

- D.7 Capital Expenditures – MS and US Technology Lab Replacement CPUs – Alton Nelson**
Fiscal Impact - \$ 26,649.30

See Attachment #11 - MS and US Technology Lab CPU Replacement Purchase

Recommendation:

To retroactively approve MS and US Technology Lab CPU Replacement.

- D.8 Capital Expenditures – Unbudgeted TabTop Purchases for Upper School Pilot Program – Alton Nelson**
Fiscal Impact - \$ 32,890

See Attachment #12- TabTop Purchases for Upper School Pilot Program

Recommendation:

To approve unbudgeted TabTop purchases for Upper School Pilot Program.

- D.9 Sub-Lease Agreement with MWF for Additional Space at Blume Dr. Location – Alton Nelson**
Fiscal Impact - \$ 16,614 (\$1,384.50 per mo. for 12 mos.; \$12,460.50 FY 1016)

See Attachment #13 – Addendum to the original lease with MWF

Recommendation:

To approve the Sub-Lease agreement with MWF.



E. DISCUSSION ITEMS (10 Minutes)

E.1 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE BOARD OF DIRECTORS MEETINGS (5 MINUTES)

- o October 29, 2015 12:00 p.m. - 2:30 p.m.
- o December 3, 2015 12:00 p.m. - 2:30 p.m.
- o January 28, 2016 12:00 p.m. - 2:30 p.m.
- o March 10, 2016 12:00 p.m. - 2:30 p.m.
- o May 5, 2016 12:00 p.m. - 2:30 p.m.
- o June 23, 2016 12:00 p.m. - 2:30 p.m.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.

G. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Charlie Meade, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, and Beth Frankland.

Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door, outside by front door and staff bulletin boards)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
 Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
 The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE
 Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
 Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Making Waves Academy, 4123 Lakeside Drive, Richmond, CA 94806, telephone, (510) 262-1511.

FOR MORE INFORMATION
 For more information concerning this agenda, please contact
 Making Waves Academy, 4123 Lakeside Drive, Richmond, CA 94806, telephone, (510) 262-1511.



Attachments

1. Board Agenda for Sept. 17, 2015 Meeting
2. MWA Logo Presentation A
3. MWA Logo Presentation B
4. Board Minutes from June 25, 2015 Meeting
5. Legal Name Change Resolution
6. Certificate of Amendment for Articles of Incorporation
7. FY2015 Unaudited Actuals
8. Vendor Invoices
9. School Services of California Agreement
10. Schoolzilla Agreement
11. MS and US Technology Lab CPU Replacement Purchase
12. Unbudgeted TabTop Purchases for Upper School Pilot Program
13. Addendum to the Original Lease with MWF