



Agenda

**Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Upper School Library
May 5, 2016 at 12:00 p.m.**

A. OPENING PROCEDURES (15 minutes)

A.1 Call to Order – *Alicia Malet Klein*

A.2 Conferral of Degrees – *Kimberley Carr*

A.3 Roll Call and Announcement of Quorum – *Danielle Trimiew*

A.3 Public Comments – *Alicia Malet Klein*

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation: Ask for public comments.

B. STANDING REPORTS/Q&A (85 Minutes)

B.1 Mission Connection: Associated Student Body (US)/Student Council (MS) (15 min/10 min) — *Kimberley Carr, Evangelia Ward-Jackson, and Student Representatives*

B.2 MS Director Report: English Language Development Progress Update (15 min/10 min) – *Evangelia Ward-Jackson & Emily Wilkinson*

B.3 US Director Report: Intervention Reorganization Status (15 min/10 min) – *Kimberley Carr & Eleanor Boli*



B.4 **SSC Report - (5 min/5 min)** – *Maricela Navarro*

C **NON-ACTION ITEMS (15 Minutes)**

C.1 **Curriculum Review Committee Update (10 min/5 min)** – *Esther Hugo*

D. **ACTION ITEMS (30 Minutes)**

D.1 **Approval of Board Minutes – March 10, 2016** – *Alicia Malet Klein*

See Attachment #1 – Board Minutes from March 10, 2016

Recommendation: *That the MWA Board of Directors Minutes of March 10, 2016, be approved.*

D.2 **Approval of Board Minutes – March 31, 2016** – *Alicia Malet Klein*

See Attachment #2 – Board Minutes from March 31, 2016

Recommendation: *That the MWA Board of Directors Minutes of March 31, 2016, be approved.*

D.3 **Student Athlete Handbook** – *Kimberley Carr*

See Attachment #3 – Student Athlete Handbook

Recommendation: *To review and approve the Student Athlete Handbook.*

D.4 **First Student Inc. Transportation Agreement (2015-2016)** – *Hung Mai*

Fiscal Impact: \$237,000

See Attachment #4 –First Student Inc. Agreement

Recommendation: *To review and approve First Student Inc. Transportation Agreement.*

D.5 **WestEd - California Healthy Kids Survey Memorandum of Understanding** – *Alton B. Nelson Jr.*

Fiscal Impact: \$225 - \$1,500

See Attachment #5 – California Healthy Kids Survey Memorandum of Understanding

Recommendation: *To review and approve WestEd - California Healthy Kids Memorandum of Understanding.*

D.6 **English Language Development Master Plan** – *Evangeline Ward-Jackson*

See Attachment #6 & #7 – English Language Development Master Plan and Reclassification Form

Recommendation: *To review and approve the English Language Development Master Plan.*

D.7 **English Language Development Independent Contractor Agreement (Puentes-Sweetser)** –

Evangeline Ward-Jackson



Fiscal Impact: \$15,000

See Attachment #8 Independent Contractor Agreement (Puentes-Sweetser)

Recommendation: *To review and approve the Puentes-Sweetser Independent Contractor Agreement.*

D.8 Axis Talent Partners Contract – Alton B. Nelson Jr.

Fiscal Impact: \$24,000

See Attachment #9 –Axis Talent Partners Contract

Recommendation: *To review and approve the Axis Talent Partners Contract.*

D.9 Special Education Services Memorandum of Understanding (2016-2017) – Alton B. Nelson Jr.

Fiscal Impact: \$571,436

See Attachment #10 – Special Education Services Memorandum of Understanding

Recommendation: *To review and approve the Special Education Services Memorandum of Understanding.*

D.10 Studio B Films Inc. Invoices – Damon Edwards

Fiscal Impact: \$11,230

See Attachment #11, #12 & #13 – Studio B Films Inc. Invoices

Recommendation: *To review and approve Studio B Films Inc. invoices.*

D.11 Verizon e-Rate Contract – Damon Edwards

Fiscal Impact: \$9,900

See Attachment #14 & #15 – Verizon Wireless e-Rate Contract and Verizon NASPO Agreement

Recommendation: *To review and approve the Verizon Wireless e-Rate Contract.*

D.12 Computer Discount Warehouse (CDW) e-Rate Contract – Damon Edwards

Fiscal Impact: \$15,900

See Attachment #16 – Computer Discount Warehouse (CDW) e-Rate Contract

Recommendation: *To review and approve the Computer Discount Warehouse (CDW) e-Rate Contract.*

D.13 Apex Learning Renewal –Damon Edwards

Fiscal Impact: \$15,000

See Attachment #17 – Apex Learning Price Quote

Recommendation: *To review and approve Apex Learning Renewal.*

D.14 Uninterruptable Power Supply (UPS) Upgrade – Damon Edwards

Fiscal Impact: \$31,000

See Attachment #18 – UPS Upgrade/Expansion Proposal

Recommendation: *To review and approve Uninterruptable Power Supply (UPS) Upgrade.*



D.15 Student Laptop Upgrade (2016-2017) – Steve Roth & Damon Edwards

Fiscal Impact: \$180,396

See Attachment #19 & 20 – STS School Tech Supply Invoice and STS School Tech Supply Invoice

Recommendation: *To review and approve the 2016-2017 Student Laptop Upgrade.*

D.16 Human Resources Information System (HRIS) Kronos Agreement – Steve Roth

Fiscal Impact: \$22,000

See Attachment #21, 22, & 23 – Kronos Workforce Ready Form, Payroll Services Agreement, and Workforce Ready Software as a Service Terms and Conditions.

Recommendation: *To review and approve Kronos (Human Resources Information System) Agreement.*

E. DISCUSSION ITEMS (10 Minutes)

E.1 Debrief MWA/MWF Board of Trustees Retreat (April 22, 2016) – Alicia Malet Klein

E.2 Board Meeting Planning for Next Year – Alicia Malet Klein

E.3 Important End of Year Dates – Alicia Malet Klein

- *Middle School Graduation: June 15, 5pm at Making Waves Academy*
- *Pre-Graduation Reception: June 16, 4-6pm at Assemble Restaurant*
- *Upper School Graduation: June 16, 6pm at Craneway Pavilion*

E.3 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS (0 Minutes)

- June 23, 2016 12:00 p.m. - 3:00 p.m.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.

G. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Charlie Meade, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.



Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door and staff bulletin boards)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

ATTACHMENTS

1. Board Minutes March 10, 2016
2. Board Minutes March 31, 2016
3. Student Athlete Handbook
4. First Student Inc. Agreement
5. California Healthy Kids Survey Memorandum of Understanding
6. English Language Development Master Plan
7. Reclassification Form
8. Independent Contractor Agreement (Puentes-Sweetser)
9. Axis Talent Partners Contract
10. Special Education Services Memorandum of Understanding
11. Studio B Films Inc. Invoice
12. Studio B Films Inc. Invoice
13. Studio B Films Inc. Invoice
14. Verizon Wireless e-Rate Contract
15. Verizon NASPO Agreement
16. Computer Discount Warehouse (CDW) e-Rate Contract
17. Apex Learning Price Quote
18. UPS Upgrade/Expansion Proposal
19. STS School Supply Invoice
20. STS School Supply Invoice



21. Kronos Workforce Ready Form
22. Kronos Payroll Services Agreement
23. Workforce Ready Software as a Service Terms and Conditions