



Agenda

**Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Upper School Library
March 10, 2016 at 12:00 p.m.**

A. OPENING PROCEDURES (5 minutes)

A.1 Call to Order – *Alicia Malet Klein*

A.2 Roll Call and Announcement of Quorum – *Danielle Trimiew*

A.3 Public Comments – *Alicia Malet Klein*

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation: Ask for public comments.

A.4 Board Goes Into Closed Session (10 Minutes) - *Alicia Malet Klein*

Discussion of personnel issues and litigation.

A.5 Board Comes Out of Closed Session

A.6 Conferral of Degrees (10 Minutes) –*Kimberley Carr*

B. STANDING REPORTS/Q&A (90 Minutes)



B.1 Mission Connection (20 min/10 min) — Kimberley Carr, Evangelia Ward-Jackson, MS and US Content Leads

See Attachment #1 – Instructional Rounds Memo (MS) & Content Leads Proposal (MS)

B.2 MS Director Report and Student Presentations (5 min/5 min) – Evangelia Ward-Jackson

B.3 US Director Report (10 min/5 min) – Kimberley Carr

B.4 CEO Report - (5 min/5 min) – Alton B. Nelson, Jr.

B.5 CFO Report - (10 min/5 min) – Steve Roth

B.6 SSC Report - (5 min/5 min) – Maricela Navarro

C NON-ACTION ITEMS (25 Minutes)

C.1 Lottery Update (5 min) – Evangelia Ward-Jackson

C.2 LCAP Public Hearing Notice (5 min) – Hung Mai

See Attachment #2 – Public Hearing Notice

C.3 Board Engagement Week and Career Day Debrief (5 Min) – Alicia Malet Klein

C.4 Proposed Interior Plans for Expanded Campus (10 min) – Alicia Malet Klein

D. ACTION ITEMS (35 Minutes)

D.1 Approval of Board Minutes – January 28, 2016 – Alicia Malet Klein

See Attachment #3 – Board Minutes from January 28, 2016

Recommendation: *That the MWA Board of Directors Minutes of January 28, 2016, be approved.*

D.2 Approval of Board Minutes, Special Session – February 9, 2016 – Alicia Malet Klein

See Attachment #4 – Board Minutes from February 9, 2016

Recommendation: *That the MWA Board of Directors Minutes of February 9, 2016 be approved.*

D.3 Second Interim Budget (November, 2015 – February, 2016) – Steven Roth

See Attachment #5 – Second Interim Budget

Recommendation: *To review and approve Second Interim Budget.*

D.4 Vendor Invoices (November, 2015 – January, 2016) – Hung Mai

Fiscal Impact: \$1,230,459.43

See Attachment #6 – Vendor Invoices November 2015 – January 2016

Recommendation: *To review and approve Vendor Invoices for the period of November 2015 – January 2016.*



- D.5 Vicenti, Lloyd, and Stutzman Audit Agreement – Steven Roth**
See Attachment #7 – Vicenti, Lloyd, and Stutzman Audit Agreement
Recommendation: *To review and approve the Vicenti, Lloyd, and Stutzman Audit Agreement.*
- D.6 MWF and MWA Services Agreement – Steven Roth**
Fiscal Impact: \$117,075
See Attachment #8 – MWF and MWA Services Agreement
Recommendation: *To review and approve the MWF and MWA Services Agreement.*
- D.7 Richmond Promise Memorandum of Understanding**
See Attachment #9 – Richmond Promise Memorandum of Understanding
Recommendation: *To review and approve the Richmond Promise Memorandum of Understanding.*
- D.8 Student Accountability Report Card (SARC)**
See Attachment #10 – Student Accountability Report Card
Recommendation: *To review and approve Student Accountability Report Card.*
- D.9 Bay Area Community Resources’ Public Allies Silicon Valley/San Francisco San Francisco ServiceWorks Memorandum of Understanding**
See Attachment #11 & #12 – ServiceWorks Memorandum of Understanding and Certificate of Liability Insurance
Recommendation: *To review and approve the ServiceWorks Memorandum of Understanding and Certificate of Liability Insurance.*
- D.10 Teacher Induction Program Memorandum of Understanding (2016-2017)**
See Attachment #13 – Teacher Induction Program Memorandum of Understanding
Recommendation: *To review and approve the Teacher Induction Program Memorandum of Understanding.*
- D.11 Uniform Complaint Procedure and Form**
See Attachment #14 – Uniform Complaint Procedure and Form
Recommendation: *To review and approve the Uniform Complain Procedure and Form.*
- E. DISCUSSION ITEMS (5 Minutes)**

 - E.1 MWA and MWF Board of Trustees Retreat (April 22, 2016) – Alicia Malet Klein**
 - E.2 Board Meeting Dates for 2016-2017 School Year – Alicia Malet Klein**



- September 15, 2016 12:00p.m. – 3:00p.m.
- October 7, 2016 12:00p.m. – 3:00p.m.
- December 1, 2016 12:00p.m. – 3:00p.m.
- January 26, 2017 12:00p.m. – 3:00p.m.
- March 9, 2017 12:00p.m. – 3:00p.m.
- May 4, 2017 12:00p.m. – 3:00p.m.
- June 22, 2017 12:00p.m. – 3:00p.m.

E.3 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS (0 Minutes)

- May 5, 2016 12:00 p.m. - 3:00 p.m.
- June 23, 2016 12:00 p.m. - 3:00 p.m.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.

G. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Charlie Meade, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.

Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door and staff bulletin boards)



THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

ATTACHMENTS

1. Instructional Rounds Memo/Content Leads Proposal (Middle School)
2. Public Hearing Notice (LCAP)
3. Board Minutes from January 28, 2016
4. Second Interim Budget (November, 2015 – February, 2016)
5. Board Minutes from February 9, 2016
6. Vendor Invoices (November 2015 – January 2016)
7. Vicenti, Lloyd, and Stutzman Audit Agreement
8. MWA/MWF Services Agreement
9. Richmond Promise Memorandum of Understanding
10. Student Accountability Report Card (SARC)
11. ServiceWorks Memorandum of Understanding
12. ServiceWorks--Certificate of Liability Insurance
13. Teacher Induction Program Memorandum of Understanding
14. Uniform Complaint Procedure and Form