



Agenda

**Board of Directors Regular Meeting
Making Waves Academy
4123 Lakeside Drive, Richmond, CA 94806
Middle School Library
June 23, 2016 at 11:00 a.m.**

A. OPENING PROCEDURES (10 minutes)

- A.1 Call to Order – *Alicia Malet Klein***
- A.2 Conferral of Degree – *Kimberley Carr***
- A.3 Roll Call and Announcement of Quorum – *Danielle Trimiew***
- A.4 Public Comments – *Alicia Malet Klein***

The Ralph M. Brown Act (Brown Act) is the California statute that governs open meetings of local government bodies (Government Code section 54950 et seq.). Making Waves Academy agreed to follow the provisions of the Brown Act (Charter, page 49).

The Brown Act provides that the public may comment on agenda items before or during consideration by the Board of Directors. Time must be set aside for the public to comment on any other matter under the body's jurisdiction. The purpose of this public comment period is to permit the public to comment on items on the agenda or any other matter under the jurisdiction of the Board of Directors.

Recommendation: Ask for public comments.

B. STANDING REPORTS/Q&A (105 Minutes)

- B.1 Mission Connection: 12th Wavers Return (15 min) — *Melissa Fries and 12th Wave Student Representatives Juan Cortez (CSU Sonoma), Alexis Argueta (University of San Francisco), Jackelyn Avendano (UCLA), and Elena Anaya (CSU Sacramento)***
- B.2 MS Director Report (5 min/10 min) – *Evangelia Ward-Jackson*
See Attachment #1 – *MS Director Report***
- B.3 US Director Report (5 min/10 min) – *Kimberley Carr*
See Attachment #2 – *US Director Report***



- B.4 HR/Talent Report (10 min/5 min) – Marcus Williams
- B.5 CEO Report - (10 min/10 min) – Alton B. Nelson Jr.
- B.6 CFO Report - (15 min/5 min) – Steven Roth
- B.7 SSC Report - (5 min) – Maricela Navarro

C NON-ACTION ITEMS (35 Minutes)

- C.1 WASC Review Committee Update (15 min/5 min) – Esther Hugo
- C.2 MWA/MWF Joint Board Retreat Debrief (5 min/10 min) – Alicia Malet Klein

D. ACTION ITEMS (25 Minutes)

- D.1 **Approval of Board Minutes – May 5, 2016** – Alicia Malet Klein
See Attachment #3 – Board Minutes from May 5, 2016
Recommendation: *That the MWA Board of Directors Minutes of May 5, 2016, be approved.*
- D.2 **Local Control and Accountability Plan (2016-17 to 2018-19)** – Alton B. Nelson Jr.
See Attachment #4 & #5 – LCAP Summary Sheet for MWA Board & Local Control and Accountability Plan 2016-17 to 2017-18
Recommendation: *To review and approve the Local Control and Accountability Plan.*
- D.3 **FY2017, 2018, and 2019 Budgets** – Steven Roth
Fiscal Impact FY2017: \$ 17,279,761
See Attachment #6 – FY 2017-2019 Budgets
Recommendation: *To review and approve FY 2017-2019 Budgets.*
- D.4 **Routine Agreements and Contract Renewals FY2017**– Alicia Malet Klein
Recommendation: *To review and approve all routine agreements and contract renewals.*
 - a) **First Student Inc. Transportation Agreement (2016 - 2019)**
Fiscal Impact FY2017: \$262,000
See Attachment #7 – First Student Inc. Agreement
 - b) **MWF/MWA Services Agreement**
Fiscal Impact: \$117,075
See Attachment #8 – MWF/MWA Services Agreement



- c) MWF/MWA Sublease Agreement**
Fiscal Impact: \$61,284
See Attachment #9 – MWF/MWA Sublease Agreement
 - d) Arthur Gallagher & Co. Catastrophic Student Accident Insurance**
Fiscal Impact: \$1,663
See Attachment #10 – Arthur Gallagher & Co. Catastrophic Student Accident Insurance
 - e) CharterSafe Insurance Proposal**
Fiscal Impact: \$176,026
See Attachment #11 –CharterSafe Insurance Proposal
 - f) Revolution K12 Contract**
Fiscal Impact: \$10,000
See Attachment #12 – Revolution K12 Contract
 - g) PowerSchool Contract**
Fiscal Impact: \$8,680
See Attachment #13 – PowerSchool Contract
 - h) Schoolzilla Contract**
Fiscal Impact: \$18,546
See Attachment #14 – Schoolzilla Contract
 - i) Houghton Mifflin Harcourt Invoice-Data Director**
Fiscal Impact: \$5,475
See Attachment #15 – Houghton Mifflin Harcourt Invoice – Data Director
 - j) eRate Consultant Contract**
Fiscal Impact: \$16,200
See Attachment #16 – LBM Business Services Inc. Agreement
 - k) Linde Group -ManageEngine Desktop Central**
Fiscal Impact: \$9,000
See Attachment #17 – Linde Group – ManageEngine Desktop Central
- D.5 Vendor Invoices (February – May 2016) – Hung Mai**
Fiscal Impact: \$2,148,708.61
See Attachment #18– Vendor Invoices (February – May 2016)
Recommendation: *To review and approve vendor invoices (February – May 2016).*



- D.6 Nob Hill Catering, Inc. - LunchMaster Contract FY2017 – Lal Jones-Bey**
Fiscal Impact: \$346,270
See Attachment #19 – Nob Hill Catering, Inc. - LunchMaster Contract
Recommendation: *To review and approve the Nob Hill Catering, Inc. LunchMaster contract.*
- D.7 US Conference Room & US/MS Front Office Digital Signage Solution and Monitors (FY2016) – Damon Edwards**
Fiscal Impact: \$14,460.23 - \$20,000
See Attachment #20, #21, and #22 – Troxell MWA MS Quote, Troxell MWA US Quote, and Troxell US Conference Room Quote.
Recommendation: *To review and approve the Conference Room & Front Office Digital Signage Solution and Monitors.*
- D.8 IT Infrastructure Assessment Contract – Damon Edwards & Steven Roth**
Fiscal Impact: \$30,420 - \$42,120
See Attachment #23 – Linde Group Response to MWA RFP for Complete IT Infrastructure Assessment
Recommendation: *To review and approve the IT Assessment Contract.*
- D.9 R.T. Fisher Educational Enterprises, Inc. Contract FY2017 – Alton B. Nelson Jr.**
Fiscal Impact: \$283,650
See Attachment #24 – R.T. Fisher Educational Enterprises, Inc. Contract
Recommendation: *To review and approve R.T. Fisher Educational Enterprises, Inc. contract.*
- D.10 Fruge Psychological Associates – Independent Contractor Agreement FY2017 – Alton B. Nelson Jr.**
Fiscal Impact: \$476,002
See Attachment #25 – Fruge Psychological Associates – Independent Contractor Agreement
Recommendation: *To review and approve Fruge Psychological Associates Independent Contractor Agreement.*
- D.11 9th Grade Math Placement Protocol – Kimberley Carr & Evangelia Ward-Jackson**
See Attachment #26 – 9th Grade Math Placement Protocol
Recommendation: *To review and approve the Math Placement Protocol.*
- D.12 MWA Board Meeting Dates FY2017 – Alicia Malet Klein**
See Attachment #27 – Board Meeting Dates FY2017
Recommendation: *To review and approve MWA Board Meeting Dates FY2017.*

E. DISCUSSION ITEMS (5 Minutes)



E.1 Board Changes and Audit Committee – Alicia Malet Klein

E.2 Comments of the Board of Directors – Alicia Malet Klein

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

F. SCHEDULE OF BOARD OF DIRECTORS MEETINGS 2016 – 2017 (0 Minutes)

- September 15, 2016 11:00 a.m. - 2:00 p.m.
- October 6, 2016 11:00 a.m. - 2:00 p.m.
- December 1, 2016 11:00 a.m. - 2:00 p.m.
- January 26, 2017 11:00 a.m. - 2:00 p.m.
- March 9, 2017 11:00 a.m. - 2:00 p.m.
- May 4, 2017 11:00 a.m. - 2:00 p.m.
- June 15, 2017 11:00 a.m. - 2:00 p.m.

ALL MEETINGS ARE ON THURSDAYS. LUNCH PROVIDED.

G. ADJOURNMENT

Distribution: MWA Board, Sherry Smith, Hung Mai, Evangelia Ward-Jackson, Steven Roth, Alton B. Nelson, Jr., Heather Davis, Kimberley Carr, Marcus Williams, Damon Edwards, Libby Cole, Lal Jones-Bey and Beth Frankland.

Agenda posting (copies of the Agenda on Upper School and Middle School glass wall by main office door)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.



ATTACHMENTS

1. MS Director Report
2. US Director Report
3. Board Minutes May 5, 2016
4. LCAP summary Sheet for MWA Board
5. Local Control and Accountability Plan 2016-17 to 2017-18
6. FY2017 – 2019 Budgets
7. First Student Inc. Agreement
8. MWF/MWA Services Agreement
9. MWF/MWA Sublease Agreement
10. Arthur Gallagher & Co. Catastrophic Student Accident Insurance
11. CharterSafe Insurance Proposal
12. Revolution K12 Contract
13. PowerSchool Contract
14. Schoolzilla Contract
15. Houghton Mifflin Harcourt Invoice-Data Director
16. LBM Business Services Inc. Agreement
17. Linde Group – ManageEngine Desktop Central
18. Vendor Invoices (February – May 2016)
19. Nob Hill Catering, Inc. - LunchMaster Contract
20. Troxell MWA MS Quote
21. Troxell MWA US Quote
22. Troxell US Conference Room Quote
23. Linde Group Respond to MWA RFP for Complete IT Infrastructure Assessment
24. R.T. Fisher Educational Enterprises, Inc. Contract
25. Fruge Psychological Associates – Independent Contractor Agreement
26. 9th Grade Math Placement Protocol
27. Board Meeting Dates FY 2017