



## Compass Charter Schools

### Academic Affairs Committee Meeting

Published on October 13, 2017 at 4:10 PM PDT

---

#### Date and Time

Monday October 16, 2017 at 3:00 PM PDT

---

CCS Central Office: 850 Hampshire Road, Suite P, Thousand Oaks, CA 91361  
1846 West Imperial Hwy., Los Angeles, CA 90047  
3305 Buckman Springs Road, Pine Valley, CA 91962

Please join my meeting from your computer, tablet or smartphone.  
<https://www.gotomeeting.com/join/127374365>  
You can also dial in using your phone: (571) 317-3112; Access Code: 127-374-365

For questions or requests regarding accessibility, please call Miguel Aguilar at (805) 807-8199.

---

#### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Call the Meeting to Order		Matthew Brown	1
B. Record Attendance and Guests		Miguel Aguilar	1
<b>II. CONSENT ITEMS</b>			
A. Consent Items	Vote	Matthew Brown	1

Consent Items – Items under Consent Items will be voted on in one motion unless a member of the Committee requests that an item be removed and voted on separately, in which case, the Committee Chair will determine when it will be called and considered for action. Due to the set-up of BoardOnTrack, approval of any meeting minutes will be done through consent, unless removed and voted on separately as noted above, using the same vote count.

- Approval of October 16, 2017 Regular Meeting Agenda
- Approval of February 9, 2017 Regular Meeting Minutes

<b>B.</b> Approval of the February 9, 2017 Regular Meeting Minutes	Approve Minutes	Matthew Brown	1
--------------------------------------------------------------------	-----------------	---------------	---

**III. COMMUNICATIONS**

<b>A.</b> Committee Member Communication	FYI	Matthew Brown	10
<ul style="list-style-type: none"> <li>• Kathy Granger</li> <li>• Matthew Brown</li> </ul>			

**IV. REPORTS**

<b>A.</b> Staff Report	FYI	J.J. Lewis	5
<b>B.</b> Response to Intervention (RTI) Presentation	FYI	J.J. Lewis	10
<b>C.</b> StrongMind Walk-Through	FYI	J.J. Lewis	10

**V. PUBLIC COMMENT**

<b>A.</b> Public Comment	FYI	Matthew Brown	5
--------------------------	-----	---------------	---

Addressing the Committee – Committee meetings are meetings of the Board of Directors and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Committee through the Chair of the Committee. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must send a Speaker Request Message through the form of a text message or chat box message to Miguel Aguilar, Executive Assistant to the CEO (805-807-8199). Messages must contain speaker name, contact number or email, and subject matter and sent prior to the beginning of the Public Comment section of the meeting. Members of the public may address the Committee on any matter within the Committee’s jurisdiction and have **three (3) minutes each** to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Committee Member and approved by the Committee.

The Committee may not deliberate or take action on items that are not on the agenda. However, the Committee may give direction to staff following a presentation. The Chair is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Committee meeting. The Academic Affairs Committee may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Committee’s ability to conduct its business in a timely manner. The Academic Affairs Committee may also allow for additional public comment and questions after reports and presentations if it deems necessary.

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

<b>A.</b> Review and Discussion of Committee Charge	Discuss	J.J. Lewis	5
<b>B.</b> Review and Discussion of 9th Grade Math Placement Policy Check-Up	FYI	J.J. Lewis	5

**VIII. Closing Items**

<b>A. Upcoming Meetings</b>	FYI	J.J. Lewis	1
Board of Directors Meeting 6 pm - Monday, November 27			
Academic Affairs Committee Meeting 3 pm - Monday, December 18			
<b>B. Adjourn Meeting</b>	FYI	Matthew Brown	1

# Cover Sheet

## Approval of the February 9, 2017 Regular Meeting Minutes

**Section:** II. CONSENT ITEMS  
**Item:** B. Approval of the February 9, 2017 Regular Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**



# Academy of Arts & Sciences

## Compass Charter Schools

### Minutes

#### Academic Affairs Committee Meeting

---

##### **Date and Time**

Thursday February 9, 2017 at 1:00 PM

---

AAS Central Office: 850 Hampshire Road, Suite P, Thousand Oaks, CA 91361  
2303 243rd Street, Lomita, CA 90717  
3901 Carpenter Court, Studio City, CA 91604

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeeting.com/join/127374365>

You can also dial in using your phone: (571) 317-3112; Access Code: 127-374-365

Addressing the Committee – Committee meetings are meetings of the Board of Directors and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Committee through the Chair of the Committee. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Committee must send a Speaker Request Message through the form of a text message or chat box message to Miguel Aguilar, Executive Assistant to the CEO (805-807-8199). Messages must contain speaker name, contact number or email, and subject matter and sent prior to the beginning of the Public Comment section of the meeting. Members of the public may address the Committee on any matter within the Committee’s jurisdiction and have **three (3) minutes each** to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Committee Member and approved by the Committee.

The Committee may not deliberate or take action on items that are not on the agenda. However, the Committee may give direction to staff following a presentation. The Chair is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Committee meeting. The Academic Affairs Committee may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Committee’s ability to conduct its business in a timely manner. The Academic Affairs Committee may also allow for additional public comment and questions after reports and presentations if it deems necessary.

---

For questions or requests regarding accessibility, please call Miguel Aguilar at (805) 807-8199.

---

**Committee Members Present**

J. Lewis, M. Cohen (remote), M. Koblick

**Committee Members Absent**

*None*

**Committee Members Arrived Late**

M. Koblick

**Guests Present**

J. Manwarren, M. Aguilar

---

**I. Opening Items**

**A. Call the Meeting to Order**

M. Cohen called a meeting of the Academic Affairs committee of Compass Charter Schools to order on Thursday Feb 9, 2017 @ 1:05 PM.

**B. Record Attendance and Guests**

**II. CONSENT ITEMS**

**A. Approval of February 9, 2017 Regular Meeting Agenda**

J. Manwarren made a motion to approve the February 9, 2017 regular meeting agenda as amended (remove IV. B. Counseling Services Department Overview Presentation).

M. Cohen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

M. Koblick Absent

J. Manwarren Aye

M. Cohen Aye

**B. Approval of the December 8, 2016 Regular Meeting Minutes**

M. Cohen made a motion to approve minutes from the Academic Affairs Committee Meeting on 12-08-16.

J. Manwarren seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

J. Manwarren Aye

M. Cohen Aye

M. Koblick Absent

**III. PUBLIC COMMENT**

**A. Public Comment**

No public comment.

M. Koblick arrived late.

## IV. REPORTS

### A. Staff Report

Mr. Lewis reported that NHS is in its second year at AAS. Mr. Derek Yip, high school government/economics teacher, is the club advisor. There are currently 10 scholars in NHS, with an induction ceremony planned for March 16 at 6 pm. AAS celebrated our counseling services team throughout NSCW, which is this week. We participated in a social media photo contest on our Facebook and Twitter accounts. Five (5) middle school scholars are participating in the Science Olympiad in Antelope Valley on February 18th. Erica Angelo, 7th grade science teacher, is our staff lead. They start the day with invasive species at 8:30 am, and end with an awards ceremony at 5:30 pm. Winners move on to the state-wide competition.

### B. Counseling Services Department Overview Presentation

Postponed to a future meeting.

## V. NEW BUSINESS

### A. Review and Approval of 2015-16 School Accountability Report Cards

Mr. Lewis provided an overview of the School Accountability Report Cards, which are a snapshot of the school. The SARCs serve as an overview of scholar achievement, school climate, and school demographics. Most of the information is synched directly with the California Department of Education (CDE); some sections allow narration. SARCs for all California public schools are available on the CDE website.

Discussion on comparing and contrasting our results to peer schools across the state. Points also made on test scores, our results, and plans to improve both the number of scholars who test and our overall results. Mention of tie-in to the Local Control Accountability Plans (LCAPs) and budgeting process. Points also made on UC/CSU course competition rates. Mention of leadership staff currently attending training on the SBAC testing process.

Academic Affairs Committee will hold a special workshop in March to review SARCs in more detail, along with peer results, and talking points to speak to AAS data.

J. Manwarren made a motion to approve the 2015-16 School Accountability Report Cards.

M. Cohen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

M. Cohen Aye

M. Koblick Aye

J. Manwarren Aye

### B. Review and Discussion of 9th Grade Math Placement Policy Check-Up

Mr. Lewis reviewed the 9th grade math placement track B4 - C6 checkpoint update from the Counseling Services Department, who performed the 30-day checkpoint for our 9th grade scholars per our 9th Grade Math Placement Policy. The checkpoint resulted in two (2) scholar course level changes.

## **VI. Closing Items**

### **A. Upcoming Meetings**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:47 PM.

Respectfully Submitted,  
M. Aguilar



# Cover Sheet

## Staff Report

**Section:** IV. REPORTS  
**Item:** A. Staff Report  
**Purpose:** FYI  
**Key Result:** CEO Support & Evaluation  
**Submitted by:** J.J. Lewis  
**Related Material:** A Staff Report - October.pdf  
B Counseling Services Workshops Flyer - October.pdf  
C Scholar Engagement Events Flyer - October.pdf



Staff Report  
October 16, 2017

This report is meant to provide updates to the Board of Directors Academic Affairs Committee:

AVID

45 scholars are enrolled in our AVID Elective class. Members of our AVID Site Team have attended numerous trainings to better support our scholars, including training on critical reading and collaborative study groups. Teachers in our Online High School have been incorporating AVID into their classrooms, such as philosophical chairs and the use of Cornell notes.

Class of 2018

CCS celebrated its first graduate of the 2017-2018 school year last month. The scholar is happy to have earned her HS diploma and looks forward to starting CC in the near future.

Counseling Services Workshops

The Counseling Services Department is hosting a number of workshops throughout the month of October. Topics are geared toward either middle school or high school scholars. *See attached flyer for more information.*

Engagement Events

The Engagement Department has scheduled a number of field trips and enrichment activities for scholars throughout the state. *See attached flyer for more information.*

i-Ready Diagnostic Testing

Our new and returning scholars have completed their i-Ready Diagnostic Test. New scholars will continue to be tested as they enroll with us. Scores will be uploaded into our Scholar Information System (SIS) and Parent Scholar Portal (PSP). The i-Ready results will help teachers assess the needs of each and every scholar in their class while monitoring progress and growth throughout the school year.

Individualized Education Program

The Special Education Team has led six (6) initial IEP meetings with scholars, families, and general education teachers, as well as 25 30-day IEP meetings.

Parent Teacher Conferences

Our Online Program will be hosting Parent Teacher Conferences from November 6<sup>th</sup> through November 17<sup>th</sup>. This is one of the many enhancements that have been made to our online program this year to better support our scholars.

### Science Wet Labs

We are hosting synchronous and asynchronous biology, chemistry, and physics labs every month this school year (days, time, and locations to be determined). They will be held in Fresno, Los Angeles and Santa Ana. We currently have 42 scholars enrolled in biology, 15 enrolled in chemistry and 5 enrolled in physics.

### Truancy Update

Per our Independent Study Policy, which was approved by the Board of Directors in January, and our signed Master Agreements between scholars, learning coaches and supervising teachers, if a scholar fails to submit at least five (5) assignments within a 10-day span, they are considered truant and meet with the President & CEO to see if independent study is an appropriate and supportive learning environment. Here are our truancy numbers, as of October 9<sup>th</sup>:

- Online Elementary School: 3 scholars
- Online Middle School: 2
- Online High School: 23
- Options Program: 1

### Vendor Relations

Our Vendor Department has been working hard to increase our vendor offerings for curriculum, classes, and materials for our Options scholars. We currently have close to 400 vendors available. The complete list can be found on our website, under Academics > Options Program.

# COUNSELING WORKSHOPS

OCTOBER 2017



## COUNSELING SERVICES MIDDLE SCHOOL PRESENTATIONS & WORKSHOPS

**"Virtual Bullying & Safety" - Thursday, October 12 from 12-1 pm**

Description: The workshop will discuss safety when navigating the ever-changing world of social media and digital tools, and how our use of them will create a permanent digital carbon footprint that will affect us for the rest of our lives. [RSVP link.](#)

**" Let's Get Organized" - Monday, October 23 from 12 - 1 pm** Description: The workshop will provide an opportunity for scholars to take an executive functioning assessment, participate in creating an individualized daily schedule and practicing how to spot disorganization. [RSVP link.](#)

## COUNSELING SERVICES HIGH SCHOOL PRESENTATIONS & WORKSHOPS

**"Virtual Bullying & Safety" - Friday, October 13 from 12-1 pm**

Description: The workshop will discuss safety when navigating the ever-changing world of social media and digital tools, and how our use of them will create a permanent digital carbon footprint that will affect us for the rest of our lives. [RSVP link.](#)

**" Let's Get Organized" - Tuesday, October 24 from 12-1 pm**

Description: The workshop will provide an opportunity for scholars to take an executive functioning assessment, participate in creating an individualized daily schedule and practicing how to spot disorganization. [RSVP link.](#)

**Junior (11th Grade) Presentation - Monday, October 30 from 12-1 pm**

Description: The information presented is designed to provide critical information and

they can develop and maintain strategies for success to utilize throughout their high education, earn a high school diploma and beyond. [RSVP link](#)

**"Introduction to Naviance" Thursday, October 26 from 12-1 pm**

Description: Explore this useful college & career planning tool that will help you connect your learning to real-life. [RSVP link.](#)

**College Road Trip Series: "Navigating the College Application Process" Wednesday, October 18 from 12-1pm**

Description: This presentation will help scholars understand the application process for the UC, CSU and common application requirements of a 4-year college application. Any scholar planning to apply to a 4-year college/university is encouraged to attend this valuable presentation. [RSVP link.](#)

**College Road Trip Series: "Financial Aid FAFSA Basics" Monday, October 30 from 1:30-2:30 pm**

Description: This presentation will help scholars understand the Free Application for Federal Student Aid (FAFSA). Any scholar planning to apply to a community college or 4-year college/university is encouraged to attend this valuable presentation. [RSVP link.](#)

**College Career Success Cafe: "Tips & Tricks for Personal Statement Writing" - Tuesday, October 31 from 12:30-1 pm**

Description: The Café will be held on the last Tuesday of each month. Topics will focus on college/career awareness and readiness skills. [RSVP link.](#)

**RSVP HERE NOW**



**COMPASS CHARTER SCHOOLS  
COUNSELING DEPT**

 [counseling@compasscharte...](mailto:counseling@compasscharters.org)

 [compasscharters.org](http://compasscharters.org)



# CCS Field Trips & Events

Information subject to change - Current as of 10/5/17

View **event details** and **instructions to register** by visiting our [CCS website calendar](#).

Please note: No scholar may attend a Field Trip hosted by Compass Charter Schools unless accompanied by a parent, guardian, or legal adult. No exceptions.

For questions - please contact Rebecca MacAlpine at [rmacalpine@compasscharters.org](mailto:rmacalpine@compasscharters.org)

## Field Trips & Events

- October 11 ~ La Brea Tar Pits Homeschool Day in Los Angeles
- October 11 ~ Mount Baldy Visitor Station Experience Field Trip in Mount Baldy
- October 12 ~ San Diego Zoo Field Trip
- October 13 ~ Big Fresno Fair Field Trip
- October 16 ~ Magic Mountain Homeschool Day in Valencia
- October 17 ~ Fine Art Class at Mission: Renaissance (Ages 5 to 12) in Thousand Oaks (A few spots are still available, sign up today!)
- October 18 ~ Guido's Martial Arts Class in Clovis (Enrolled & Non-Enrolled Families!)
- October 19 ~ The Autry Museum Field Trip in Los Angeles
- October 19 ~ Time Travelers Day Field Trip in Fresno (Spots are still available, sign up today!)
- October 20 ~ Monterey Bay Aquarium (Spots are still available, sign up today!)
- October 23-27 ~ Spirit Week
- October 23 ~ Amy's Pumpkin Patch in Ontario
- October 24 ~ Pa's Pumpkin Patch in Long Beach
- October 25 ~ Underwood Family Farms in Moorpark
- October 26 ~ Hillcrest Family Farms in Reedley
- October 27 ~ Oma's Pumpkin Patch in Lakeside
- October 31 ~ Harvest Celebration in Santa Ana
- November 1 ~ San Diego Archaeological Center
- November 2 ~ Lost Realms Pets in Fresno
- November 2 ~ Moorpark Zoo
- November 3 ~ Talent Show held virtually for all scholars
- November 9 ~ LEGOLAND in San Diego
- November 14 ~ The Discovery Center in Fresno
- November 17 ~ Air Force One Discovery Center at Ronald Reagan Library
- November 16 ~ Long Beach Airport Tour
- November 29 ~ Bates Nut Farm in Valley Center
- December 5 ~ Gibbon Center in Santa Clarita
- December 7 ~ Rubel's Castle in Glendora
- December 8 ~ SDSU Field Trip & Women's Basketball Game in San Diego
- December 8 ~ Poverello House in Fresno
- December 14 ~ NASA Jet Propulsion Lab - JPL
- December 18 ~ San Diego Air & Space Museum
- April 20-22 ~ AstroCamp for 4th to 7th Grade Scholars in Idyllwild

## Deadlines to Register

Oct 9 ~ Amy's Pumpkin Patch in Ontario (Oct 23 event)  
Oct 9 ~ Pa's Pumpkin Patch in Long Beach (Oct 24 event)  
Oct 10 ~ Underwood Family Farms in Moorpark (Oct 25 event)  
Oct 11 ~ LEGOLAND in San Diego (Nov 9 event)  
Oct 11 ~ AstroCamp for 4th to 7th Grade Scholars (Apr 20-22)  
Oct 11 ~ Guido's Martial Arts Class in Clovis (Oct 18 event)  
Oct 11 ~ Hillcrest Family Farms in Reedley (Oct 26 event)  
Oct 12 ~ Oma's Pumpkin Patch in Lakeside (Oct 27 event)  
Oct 17 ~ Harvest Celebration in Santa Ana (Oct 31 event)  
Oct 17 ~ San Diego Archaeological Center  
Oct 17 ~ Lost Realms Pets in Fresno (Nov 2 event)  
Oct 18 ~ Moorpark Zoo in Moorpark (Nov 2 event)  
Oct 20 ~ Talent Show Auditions for our Virtual Talent Show (Nov 3 event)  
Oct 30 ~ NASA Jet Propulsion Lab - JPL (Dec 14 event)  
Oct 30 ~ Air Force One Discovery Center at Ronald Reagan Library  
Oct 30 ~ The Discovery Center in Fresno (Nov 14 event)  
Nov 1 ~ Long Beach Airport Tour (Nov 16 event)  
Nov 14 ~ Bates Nut Farm in Valley Center (Nov 29 event)  
Nov 16 ~ Gibbon Center in Santa Clarita (Dec 5 event)  
Nov 16 ~ Rubel's Castle in Glendora (Dec 7 event)  
Nov 29 ~ Poverello House in Fresno (Dec 8 Event)  
Nov 29 ~ SDSU Field Trip & Women's Basketball Game in San Diego (Dec 8 event)  
Dec 1 ~ San Diego Air & Space Museum (Dec 18 event)


Click here to download a PDF version of this flyer!



### Compass Charter Schools

 Facebook  @CompassCS

Compass Charter Schools (CCS) is a WASC-accredited virtual charter school that serves scholars throughout California. [Visit our website](#) to learn more about our flexible academic programs!

 850 Hampshire Road, Suite P, ...  [compasscharters.org](http://compasscharters.org)

*Copyright © 2017, All rights reserved.*

# Cover Sheet

## Response to Intervention (RTI) Presentation

**Section:** IV. REPORTS  
**Item:** B. Response to Intervention (RTI) Presentation  
**Purpose:** FYI  
**Key Result:** Graduation Rate  
**Submitted by:** Kasey Wingate  
**Related Material:** RTI PPT for Academic Affairs Committee.pdf





**Ashley Daugherty & Kasey Wingate**  
Scholar Success Coordinators & RTI Program  
Developers



# AGENDA

- ❑ Weekly Bulletin Example
- ❑ Truancy Policy
- ❑ What is RTI?
- ❑ Indicators for Tier 1 (Flagged Scholars)
- ❑ Tiers Spreadsheet Example
- ❑ Questions

# Truancy Policy

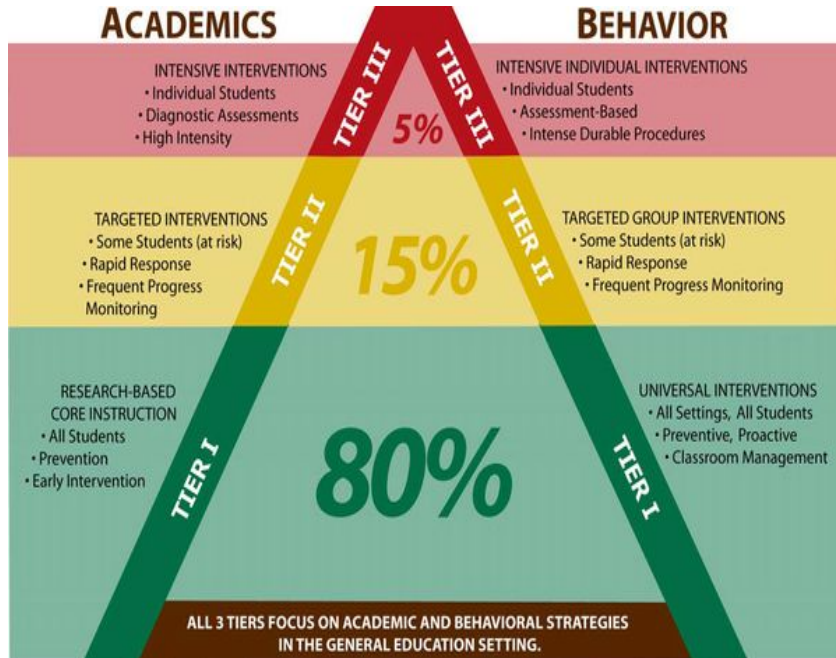
## Quick Overview of Responsibilities:

- Truancy will be monitored on an ongoing basis and submitted weekly, no later than 12 pm on Monday, to reflect the previous weeks' assignments
- Week 1- [Warning Letter](#) (K-5/homeroom teacher)
- Week 2- [Invitation to Meet CEO Letter \(week 2 truancy\)](#) (K-5/homeroom teacher)
- SSC (Ashley and Kasey) tasks Miquel in SM
- Extension Award Letter (issued by JJ)
- Withdrawal Notification Letter (issued by JJ) which is part of cumulative file



# What is RTI?

Response to Intervention (RTI) is a multi-tier approach to the early identification and support of scholars with learning and behavior needs.



- **Tier 1: High-Quality Classroom Instruction, Screening, and Group Interventions**
  - differentiated curriculum and instruction for all scholars
- **Tier 2: Targeted Interventions**
  - targeted interventions for scholars at-risk
- **Tier 3: Intensive Interventions and Comprehensive Evaluation**
  - planned/Intense interventions for scholars with intensive needs



# Indicators for Tier One (Flagged)

## **Behavioral**

- Scholars not completing iReady
- Scholars not logging in/completing work
- Scholars not responding to your communication efforts
- Scholars not showing up to Learning Labs
- Scholars distracted/not participating during Learning Labs
- Scholars being disrespectful/inappropriate to CCS staff/peers
- Scholars contradicting the teacher rather than adding perspective to the discussion (aggression)

## **Academic**

- Scholars not passing with a 60% or above (average)
- Scholars scoring below proficiency on iReady
- Middle and high** scholars failing two or more courses
- Elementary** scholars receiving “I” on two or more subjects
- Scholars scoring below proficiency on additional assessments given

## Spreadsheets

A	B	C	D	E	F	G	H	I	J
Scholar Name	Date	Learning Coach	HR Teacher	Phone	Email	iReady Math	iReady ELA	Intervention Notes	Subj
i-Ready Score 2 or More Levels Behind Grade									
i-Ready Score 1 Level Behind Grade									
Scholar on Grade Level									
Scholar Above Grade Level									
Scholar Did not Take i-Ready									
Withdrawn									
Toussaint, Chantura	9-8-17	Ms. Latavia Toussaint	Mrs. Wood	(747)246-8211	tavia7599@aol.com			asked for help with logging in, was given info, many follow up attempts to support. scholar still not logged in. 9/20 Wingate called, Blitzstein sent email	Homeroo
Gutierrez, Jelani	9/8/17	Mrs. Elizabeth Gozales	Ms. McGuire	(619)536-9233	mrrsgonrod@gmail.com	466		Scholar seems to be struggling in Math, 9/7 Phone conversation with family (McGuire), 9/11 Phone conversation support for submitting work (McGuire), 9/18 EM sent IEP reminder with instruction on how to log in (Hodge), 9/18 Phone Call, No Show at IEP meeting, NA LVM (Hodge)	Math
Romano, Rose	9/8/17	Jennifer Ramano	Ms. McGuire	(619)850-3787	jennifer1bob2@sbcglobal.net	481	669	Scholar is having trouble logging in, but did not answer the phone when I called to help. 9/6 LVM (McGuire), 9/7 TTP Welcome (McGuire), 9/11 TTP Note in SIS (McGuire), 9/25 TTP Support offered again due to lack of progress and low log in times (McGuire), 9/27 TTP Missing Subject Activity log (McGuire)	Homeroo
Mendez, Brandon	9/8/17	Carlos Mendez	Mrs. Wood	(530)521-7261	cm530carlos@hotmail.com	459	546	Scholar is speeding through courses and not properly completing discussion questions in all classes. All GE teachers and Sped Case Manager has reached out to this family to try to get Scholar to slow down and go back to redo the discussions. Sped Case Manager even offered to do the discussions with him to help.	All Class
Webb, Brian	9/8/17	Maureen	Mrs. Tatum	(661) 745-4127	maureenwebb.neenach@gmail.com	513	699	Scholar is still doing the same behavior Brian has not started his classes. He does have a medical reason that he hasn't, however, I wanted to make sure that it was noted that he has not started and did not attend LL for ELA	All Class



# Questions?



# Cover Sheet

## Review and Discussion of Committee Charge

**Section:** VII. NEW BUSINESS  
**Item:** A. Review and Discussion of Committee Charge  
**Purpose:** Discuss  
**Key Result:** Committee Attendance  
**Submitted by:** J.J. Lewis  
**Related Material:** Academic Affairs Committee.doc





## **Academic Affairs Committee Board of Directors**

### **Purpose**

The Academic Affairs Committee is responsible for reviewing academic issues, programs, and policies at Compass Charter Schools to ensure that they are consistent with its Mission, Vision, Values, and Strategic Plan.

### **Structure and Operations**

**Members:** The Committee shall be comprised of three (3) members; two (2) members of the Board and one (1) member of the Senior Management Team. The members of the Committee shall be appointed annually by the Board upon the recommendation of the Governance Committee.

**Chair:** The Chairperson of the Committee shall be appointed by the Board upon the recommendation of the Governance Committee.

**Appointment and Removal:** The members of the Committee may be removed or replaced, and any vacancies on the Committee shall be filled by the Board upon the recommendation of the Governance Committee.

### **Meetings**

The Academic Affairs Committee shall meet at least four (4) times annually, or more frequently as circumstance dictate. Any director of the Board who is not a member of the Academic Affairs Committee may attend meetings; provided, however, that any director who is not a member may not vote on any matter coming before the Academic Affairs Committee for a vote. The Academic Affairs Committee also may invite to its meetings any director of the Board and such other persons as it deems appropriate in order to carry out its responsibilities. The Academic Affairs Committee may meet in executive session as necessary or appropriate.

## **Responsibilities**

- i. Assist in setting academic strategies
- ii. Ensure that all board members understand the key charter promises made to the community and authorizers.
- iii. Ensure that resources are allocated appropriately to support and sustain academic programs.
- iv. Ensure that the school's academic programs are appropriate for its scholars, and that scholars are well served by the school.
- v. Report to the Board of Directors and keep Board Members apprised of academic issues and the academic effectiveness of the school.

---

## **Management Staff –**

- Erin Smith, Online Learning Manager
- Kristy Smith, Options Learning Manager
- Debra Stephan, Counseling Services Manager

# Cover Sheet

## Review and Discussion of 9th Grade Math Placement Policy Check-Up

**Section:** VII. NEW BUSINESS  
**Item:** B. Review and Discussion of 9th Grade Math Placement Policy  
Check-Up  
**Purpose:** FYI  
**Key Result:** Math Gains  
**Submitted by:** Debra Stephan  
**Related Material:** 2017-2018 Math Placement Policy Review - October.pdf



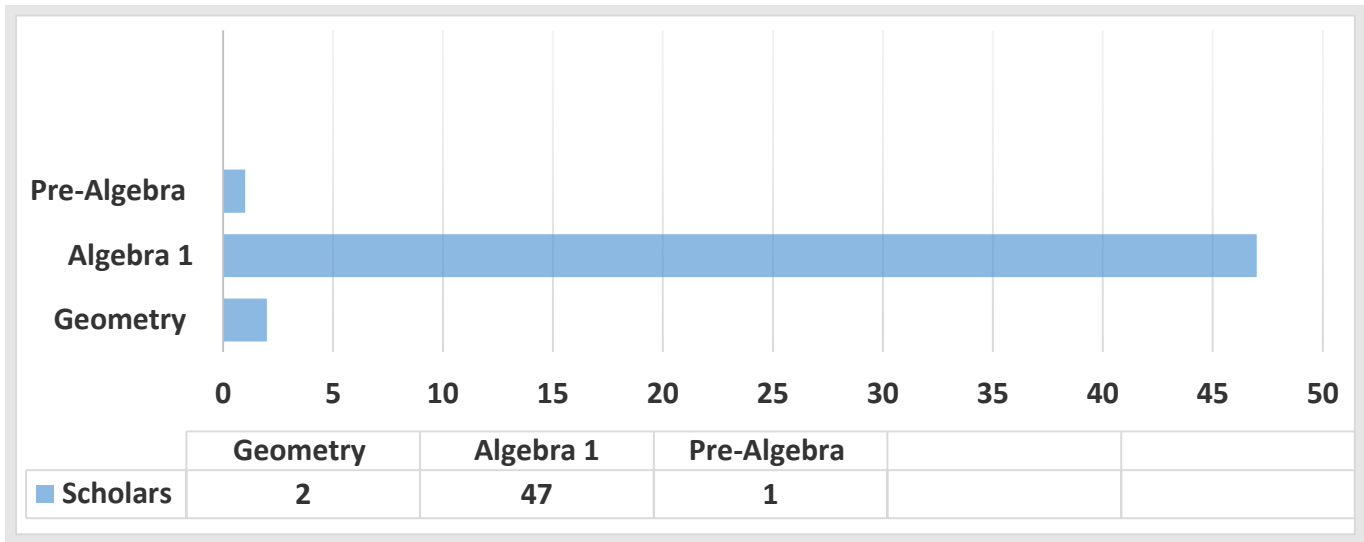
To: J.J. Lewis, President & CEO  
 From: Debra Stephan, Counseling Services Manager  
 Date: October 13, 2017  
 RE: High School 9<sup>th</sup> Grade Math Placement

The Counseling Services Department performed a 30-day checkpoint for our 9<sup>th</sup> grade scholars per our 9<sup>th</sup> Grade Math Placement Policy, based on the following indicators:

- I-Ready math diagnostic test
- Course progress/performance evaluation
- Response to Intervention

Due to lack of course level change options, counselors made no scholar schedule changes. Scholar support is being provided by content teachers and enrollment in the AVID elective.

**Course Placement of Scholars Across Math Course Content – 50 Scholars**



**Action Requested:**  
 None. Informational only.