



## Meeting of the Board of Directors

Monday, February 27, 2017, 6:30 p.m.

Conference Room, Metrolina Regional Scholars Academy

Conference Call Number: 980-224-1999 (local) or 1-805-309-2350, Conference ID: 996-0029

### MEMBERS

Renee Alsop	Lee Keel	Jennifer McClave
Manish Mittal	Katherine Pair	Makila Scruggs
Jack Wagler	Rob Watson	Jessica Cuneo ( <i>ex-officio</i> )

### MISSION

Metrolina Regional Scholars Academy provides a differentiated and challenging learning environment that supports the distinctive intellectual, social, and emotional needs of highly gifted children and enables them to form meaningful relationships with their intellectual peers.

### minutes

1	Call to Order & Mission Statement read by Mittal. Lee Keel	6:30
2	Approval of prior Minutes & Adoption of the Agenda. Wagler motioned to approve minutes Watson seconds, all approve. Alsop motioned to approve agenda, Mittal seconds, all approve. Lee Keel	
3	Announcements & Initial Community Comments (subject to guidelines below) PTO was able to fund teacher requests and several funding requests. Parent would like board to address Discipline Policy with a focus on consistency and positive discipline. Lee Keel	6:36
4	Report from School Administration <ul style="list-style-type: none"> <li>▪ Director Report</li> </ul> Admissions Lottery happened and waitlists are set. 7th and 8th grade iReady testing has impressed teachers and staff and provides valuable information so they have decided to retest with iReady instead of PSAT as previously planned. Scholars was nominated for Blue Ribbon Award and will be working on application. Several staff members will attend NCAAGT. Strategic planning team has created a tool to survey teachers regarding teacher retention and recruitment. Discussion of Discipline Procedures including Infraction Guidelines 6th grade team has developed a discipline plan for their students, "Positive Learning Environment Initiative". Discussion about how this document integrates with Scholars adopted policy. This is a classroom management plan, not a policy but should align with school policy to prevent confusion.	6:40



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	<p>School calendar for 2017/2018 is set.</p> <ul style="list-style-type: none"> <li>Discussion of Scholars Program development</li> </ul> <p>Director suggests that we approach implementation of this program with parent and staff feedback to be voted on at March board meeting. Director will decide how to solicit feedback with help of Academic Committee.</p> <p>Jessica Cuneo</p>	
5	<p>Finance Committee Update</p> <p>Watson lead discussion on financials. Watson makes a motion to approve budget amendments, McClave seconds, all approve.</p> <p>Rob Watson</p>	7:13
	<p>Policy Committee Update</p> <ul style="list-style-type: none"> <li>Finance-Audit, Budget, Purchasing, Check Signing Watson lead discussion on Check Signing amendment and Finance-Audit Policy. Scruggs moves to approve Audit and Check-Signing Policy, Alsop Seconds, all approve.</li> </ul> <p>Watson had to leave meeting at 7:30pm.</p> <ul style="list-style-type: none"> <li>Volunteer Screening</li> <li>Gift</li> <li>Crisis Communication</li> <li>Contract policy update Amendment to an existing policy. An audit of our EC program revealed that this addition needs to be included in our Contract Policy required by NCDPI. Watson made a motion to approve, Watson seconds,, all approve.</li> </ul> <p>Scruggs lead brief discussion on pending policies for review to be voted on next meeting.</p> <p>Makila Scruggs</p>	7:22
6	<p>Development Committee Update</p> <p>We are on track to meet and potentially exceed our goal.</p> <p>Grandparent's Day is coming up and new Alumni Project underway. Toni Hemming lead brief discussion on the benefits of this Alumni Project.</p> <p>Jennifer McClave</p>	7:35
7	<p>Board Governance</p> <ul style="list-style-type: none"> <li>Discussion of teacher evaluation process and ensuring that it meets state requirements. Minutes need to be posted on website in a timely manner.</li> <li>Board Calendar &amp; Planning for Next Meeting</li> </ul> <p>Lee Keel</p>	7:45
8	<p>Community Comments</p> <p>Regarding Gift Policy, be aware that PTO provides larger monetary gifts to teachers. Parent concerned about discipline and policy about recurring issues. Teacher asks that implementation of Scholars Program is considered thoroughly so that it does not become an additional prep</p> <p><i>The public is welcome to speak; limited to three minutes per speaker.</i></p>	7:50



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	<i>Topics should not cover private, confidential or personal information. The board will not respond or enter into a dialogue on topics discussed.</i>	
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Watson returned. Scruggs motioned to go to Closed Session, Wagler seconds, all approve.

**CLOSED SESSION**

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McClave moved to go to Open Session, Watson seconds, all approve.

**OPEN SESSION**

12	Voting from Closed Session, none needed	8:45
13	Pair moves to adjourn, Watson seconds, all approve.	8:50