

## Board of Directors Retreat July 29, 2016

### Members

Renee Alsop	Lee Keel	Jennifer McClave
Manish Mittal	Katherine Pair	Brenda Romanoff
Makila Scruggs	Jack Wagler	Rob Watson
Jessica Cuneo ( <i>ex-officio</i> )		

**In Attendance:** Lee Keel, Renee Alsop, Manish Mittal, Makila Scruggs, Katherine Pair, Brenda Romanoff, Jack Wagler, Rob Watson, Jessica Cuneo, Ari Pieper, Toni Hemming

**Call to Order and Mission Statement.** The meeting was called to order at 8:50 a.m. and all members of the Board read and reflected on the mission statement.

### **Announcements & Adoption of the Agenda.**

**Action:** Ms. Alsop moved to approve the agenda. Mr. Watson seconded the motion and the Board approved.

### **Approval of Prior Minutes.**

**Action:** Mr. Wagler moved to approve the minutes from the June 27, 2016 Board meetings. Mr. Mittal seconded the motion and the Board approved.

### **Officer Election**

**Action:** Mr. Wagler moved to approve the following slate of officers: Mr. Keel for Board Chair, Ms. Alsop for Board Vice Chair, Mr. Watson for Treasurer and Ms. Pair for Secretary. Mr. Mittal seconded the motion and the Board approved.

### **Governance & Development**

- The Board discussed new Board member training and onboarding and potential improvements
- The Board reviewed and signed the annual board documents of confidentiality, conflicts of interest, and expectations
- The Board discussed and reviewed the mission, vision, values, charter document and by-laws
- The Board discussed and reviewed meetings, the meeting schedule, committees and the committee structure
- The Board discussed and reviewed the pre-work for the session after lunch
- The Board discussed community engagement including planning of current year town hall

## **Policy**

- Discussion of new policies for this coming year and how they can be proposed
- Discussion of proposed policies
- Discussion of policy manual led by Ms. Scruggs. Ms. Scruggs will work on compiling the policies so they can be posted on the website
- Board conducted its annual review of policies

**Action:** Ms. Alsop moved to approve the attached polices, which contain changes as discussed in session. Ms. Pair seconded the motion and the Board approved.

**Motion to Convene in Closed Session** pursuant to the following statutes was made by Mr. Watson and seconded by Ms. Alsop, and approved by the Board:

- a. Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7, and
- b. to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee pursuant to N.C.G.S. §143-318.11 (a)(6).

**Motion to Return to Open Session:** Mr. Watson moved to resume in open session. Ms. Alsop seconded the motion and the Board approved.

## **Open Session**

**Action:** Ms. Alsop moved to approve the recommendation of Jiamin Yue as part-time Chinese teacher and Alisha Kowsky as part time Counselor for the 2016/17 school year contingent upon passing all criminal background checks. Ms. Romanoff seconded and the Board approved.

## **Finance Committee Update**

- Mr. Watson led a review and discussion of the finances, including ways to continue to be more efficient and save money

## **Executive Director Discussion**

- Ms. Cuneo and Ms. Pieper led discussion on prior year test scores, goals for 16/17 school year and implementation plan, professional development plan for staff.

## **Governance Training #2**

- Tom Miller led discussion and reflection on how we can improve as a Board. Question and answer session followed.

## **Meeting Adjourned**

**Action:** Ms. Pair moved to adjourn the meeting at 4:15pm, Mr. Keel seconded, all approved.