



Meeting of the Board of Directors

Monday, November 28, 2016, 6:30 p.m.

Conference Room, Metrolina Regional Scholars Academy

Conference Call Number: 980-224-1999 (local) or 1-805-309-2350, Conference ID: 996-0029

MEMBERS

Renee Alsop	Lee Keel	Jennifer McClave
Manish Mittal	Katherine Pair	Makila Scruggs
Jack Wagler	Rob Watson	Jessica Cuneo (<i>ex-officio</i>)

MISSION

Metrolina Regional Scholars Academy provides a differentiated and challenging learning environment that supports the distinctive intellectual, social, and emotional needs of highly gifted children and enables them to form meaningful relationships with their intellectual peers.

AGENDA

1	Call to Order & Mission Statement Lee Keel Manish read mission statement.	6:30
2	Approval of prior Minutes: McClave motioned to approve the minutes pending changes mentioned to title of "closed" and "open", Wagler approved, all agreed. Lee Keel	
3	Announcements & Adoption of the Agenda Scruggs motioned to approve, Alsop seconded, all approved ▪ Resignation of Dr. Brenda Romanoff from the Board Board should consider how to go about filling this position. Board will solicit nominations. Lee Keel	



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4	<p>Report from Executive Director</p> <ul style="list-style-type: none"> ▪ Strategic Plan Objectives Update <p>Student performance: We have adopted iReady test and teachers received training. We will start k-6 next week. This is a pilot assessment but still helpful information. Students in 7-8 will take PSAT which should cost less than our previous testing. Open Houses have started with robust attendance. Enrollment: no change Attendance: Extended trips abroad causes loss of funding for school. Discussion regarding a plan to discourage long absences is needed. Objectives: Curriculum analysis will take longer than anticipated. Collaborative Learning Objective is being imbedded into other exercises. Good feedback from alumni on survey and high school night planned for Dec 1. Regarding Strategic Plan, Watson said we may need to address two things: 1. Recruitment and retention - discussing with teachers why they applied and why they stay. 2. Developing an Annual Internal Report process.</p> <p>Jessica Cuneo</p>	6:45
5	<p>Development Committee: With pledges donations expected matching gifts, we are at \$490,000. Sub-committees are active and engaged.</p> <p>Jennifer McClave</p>	7:05
6	<p>Finance Committee Update</p> <ul style="list-style-type: none"> ▪ Audit results: We have a clean, unqualified opinion on the financial statements. One item of note: There was a significant deficiency during the the audit because we did not have a concussion policy. We have one now but it is noted in report. ▪ Budget Amendments: Watson led Board through discussion on amendments. Important to note the \$50K allotted for smartboards is amortized over 5 years. Wagler to approve, Mittal seconded, all approved <p>Sick Day Payout: Discussion of policy and concern with language on "deductions". McClave had to leave meeting. Changes to wording in this policy were made. Pair motioned to approve policy pending changes, Alsop seconded, all approved</p> <p>Rob Watson</p>	7:20
7	<p>Policy Committee Update: Scruggs led discussion on gift policy. More research will be done to determine standard practice. Discussion on incorporating new language in FMLA policy. Will do a second read in January and vote then. Watson motion to approve Institutional Review Board (IRB) policy with an effective date of January 1, 2017. Alsop seconded, all approved.</p> <p>Makila Scruggs</p>	7:40
8	<p>Board Governance :</p>	8:00



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	<ul style="list-style-type: none"> ▪ By-Laws review – Goal to finalize by December 31st ▪ Board Calendar & Planning for Next Meeting <p>Lee Keel</p>	
9	<p>Community Comments – see guideline on-line Hemming offers LinkedIn account to assist with Board recruitment</p> <p>8:30</p> <p><i>The public is welcome to speak; limited to three minutes per speaker. Topics should not cover private, confidential or personal information. The board will not respond or enter into a dialogue on topics discussed.</i></p>	8:15

If needed, motion to convene in Closed Session, pursuant to “Permitted Purposes” under N.C.G.S. §143-318.11:

CLOSED SESSION

10	No closed session	
11	Other items (if needed in closed session)	

OPEN SESSION

12	Scruggs motioned to close, Watson seconded, all approved	8:25
13	Adjourn	8:30