

THE METROLINA REGIONAL SCHOLARS' ACADEMY, INC.

Open and Closed Session

Meeting of the Board of Directors

Conference Room, Metrolina Regional Scholars' Academy

Monday, July 27, 2015, 6:30 p.m.

Voting Members Present

Lee Keel

Renee Alsop

Manish Mittal

Makila Scruggs

Jack Wagler (by phone)

Karen Cleary

Jen McClave

Noelle Sproul

Rob Watson

Katherine Pair

Call to Order and Mission Statement. The meeting was called to order at 6:33 p.m. by Mr. Keel.

Adoption of the Agenda.

Action: A motion to approve the agenda was made by Ms. Sproul and seconded by Mr. Watson. The Board approved

Approval of minutes

Action: A motion to approve the minutes from the June 29, 2015 meeting was made by Ms. Sproul and seconded by Ms. Alsop. The Board approved.

Introduction of board members:

Renee Alsop introduced our new board members: Mr. Manish Mittal, Ms. Katherine Pair, and Mr. JackWagler.

Ms. McClave distributed Conflict of Interest, Confidentiality, and Board Member Expectation forms for signatures. Dr. Matthews was not in attendance, so he will sign the forms at the August meeting.

Election of Board officers

The board discussed electing new officers for the 2015-2016 school year.

Action: Ms. Sproul moved to elect Mr. Lee Keel as Chair, Ms. Renee Alsop as Vice Chair, Mr. Rob Watson as Treasurer, and Ms. Jennifer McClave as Secretary. Ms. Scruggs seconded the motion and the board approved.

Calendar

The draft schedule for the 2015-2016 Board of Directors meetings was distributed to the board for review.

Action: Ms. McClave moved to approve the schedule as presented. Ms. Sproul seconded and the board approved.

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Board Committees

The board is considering re-organizing many committees, and plans on discussing further after the August 14 retreat. In the meantime, there are changes to two committees that must be considered:

Policy Committee: Ms. Sproul can no longer serve as chair. Ms. Scruggs agrees to take on that role.

Action: Ms. Sproul moved to elect Ms. Scruggs as the Chair of the Policy Committee. Mr. Watson seconded the motion and the Board approved.

COB: Ms. Alsop will not be able to serve as chair going forward. The Board agreed to wait until retreat to discuss.

Grievance Committee: The committee is required to include at least one parent, one board member, and one staff member. Further discussion in closed session is needed before decisions are made.

Strategic Planning Committee: Ms. McClave can no longer chair this committee.

Action: Ms. Sproul moved for Mr. Watson to chair the Strategic Planning committee. Ms. McClave seconded and the Board approved.

Director's report

Ms. Cuneo provided us with enrollment numbers. See attachment.

Ms. Cuneo proposed a new scale for teachers and teacher assistants. The new scale for teachers would be within the budget limit.

Other updates:

- August 13 service day to help get the school ready for the new year.
- Ms. Cuneo would like to finalize new discipline policy before school starts to include in the handbook. We can vote at the retreat.
- She plans to have evaluations for ALL staff this year, will share forms and structure of evaluation with teachers at start.

Hiring Committee

The Hiring Committee is in the process of gathering information from community in conjunction with Strategic Planning Committee. They are seeking input from parents, staff, and alumni through surveys and focus groups.

Results (trends and overall ideas) will be shared with the community.

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Finance Committee

The budget was approved at the last meeting and filed on July 1. Based on new officers, we need to change some authorization. Chair and treasurer have ability to sign checks. Two signatures are required to write checks— either Ms. Cuneo/Ms. Pieper, and Ms. Richter are also authorized.

Audit begins late August and has to be turned in late October.

Community comments:

Dr. Morris hopes that our new development director is able to reach out to community for donations and to build relationships.

Ms. Waugh wants to know what changes are being made to Vision committee before any changes are being made.

A caller requested an update regarding staffing. Ms. Cuneo will discuss in closed session.

Motion to Convene in Closed Session. A motion to convene in closed session pursuant to the following statutes was made by Ms. Scruggs, seconded by Ms. Sproul, and approved by the Board:

- a. Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7, and
- b. to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee pursuant to N.C.G.S. §143-318.11 (a)(6).

CLOSED SESSION

The closed session minutes are filed in the office of the Executive Director of the Metrolina Regional Scholars' Academy, Inc.

OPEN SESSION

Action: Ms. Sproul moved to hire Mrs. Nikki Melago (kindergarten teacher) and Mrs. Toni Hemming (Development Director) as presented by Ms. Cuneo. Ms. Scruggs seconded and the Board approved..

Action: Ms. Sproul moved to approve the formation of grievance committee chaired by Mr. Lee Keel, and consisting of: Board member Jack Wagler, Parent John Watkins, Teacher Ms. Gutt with alternate to be announced. A fifth member and parent alternate will be announced after

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discussion with those potential members. Ms. McClave seconded the motion and the Board approved.

Additional Business:

Executive officers will stay to sign bank authorization forms.

We will have September 1st meet and greet for new parents to meet board members.

Motion to Adjourn. A motion to adjourn was made by Mr. Watson, seconded by Ms. Alsop and approved by the Board.

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Attachment 1

July 2015-Enrollment

Grade	Year end 2014-2015	Projected 2015-2016	Waitlist #	Comments
k	35	36	35	
1	36	36	21	Moved to private school
2	40	40	13	Student withdrew
3	41	42	14	Student withdrew, but class was one over
4	42	43	7	relocation
5	43	44	6	
6	44	44	2	
7	41	44	0	
8	37	41	0	
total	359 ADM was 366	370		