



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## Special Board Meeting

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### **Date and Time**

Wednesday September 6, 2017 at 6:30 PM

### **Location**

1820 N. Glenville Dr., #100 | Richardson, TX 75081

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### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

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### **Agenda**

**Purpose    Presenter    Duration**

#### **I. Opening Items**

**A.** Record Attendance and Guests

**B.** Call the Meeting to Order

**C.** Approve Minutes

Approve  
Minutes

#### **II. Executive/Closed Session**

**A. Authorization**

FYI

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act.

**III. Board Action Items**

**A. Discuss/Act on the Slate of Employee New District Hires, Resignations & Terminations**      Vote

Consider and Take Action to Approve the Slate of Employee New District Hires, Resignations & Terminations, as discussed in Closed Session.

**B. Discuss/Act on various Charter School Facility Site Approval Agreements and/or lease agreements**      Vote

Consider and take action to authorize the District to negotiate and enter into the Charter School Facility Site Approval Agreement and/or lease agreements for the following sites:

- NW Renfro St., Burleson, TX 76028 [Burleson K-8 (ILT-TX-017)]
- 13950 Hillcroft St., Houston, TX 77085 Houston [Hillcroft K-8 (ILT-TX-023)]
- 119 W. Wintergreen Rd., DeSoto, TX 75115 [DeSoto K-8 (ILT-TX-029)]
- 5665 Randol Mill Rd., Fort Worth, TX 76112 [East Fort Worth HS (ILT-TX-030)]
- 2900 Eastglen Blvd., Mesquite, TX [South Mesquite K-8 (ILT-TX-032)]
- 2900 E. Meadows Blvd., Mesquite, TX [North Mesquite K-8 (ILT-TX-033)]
- Atlamesa Blvd., Fort Worth, TX 76134 [South Fort Worth K-8 (ILT-TX-034)]
- 2441 Heritage Pkwy, Mansfield, TX [Mansfield K-8 (ILT-TX-035)]
- Magnolia St., Pearland, TX 77584 [Pearland K-8 (ILT-TX-036)]
- 101 Rosehill Rd., Garland, TX [Rosehill HS (ILT-TX-031) \*2019\*]

**C. Discuss/Act on TEA Missed School Day Waiver #2**      Vote

Due to Hurricane and Tropical Storm Harvey and historic flood event, severe damage has occurred to various facilities and properties of the school. Hurricane and Tropical Storm Harvey presents (1) an imminent threat to public health and safety; or (2) a reasonably unforeseeable situation. The effects of Hurricane Harvey continue to be felt in a large portion of the state, impacting ILTexas. Damage from high winds, heavy rains and ongoing flooding conditions have forced the cancellation of classes over an extended period of time. The TEA Commissioner has authorized: "...districts and charter schools in the 58-county disaster declaration area closed due to the hurricane are eligible to apply for a Missed School Day waiver for up to four additional days as needed for any scheduled instructional days missed from Tuesday, Sept. 5, 2017, to Friday, Sept. 8, 2017." As a result of this waiver, school systems in disaster counties that have missed school days as referenced above due to the hurricane will not have to make up those days on the school calendar.

Consider and take action to approve the District to submit the Missed School Day waiver using the TEAL waiver application.

**IV. Closing Items**

**A. Adjourn Meeting**

Vote

# Cover Sheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**



# International American Education Federation, Inc., d/b/a International Leadership of Texas

## **Minutes**

### Board of Directors Meeting

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#### **Date and Time**

Wednesday August 30, 2017 at 6:30 PM

#### **Location**

IL Texas District Office - 1820 North Glenville Dr., Suite 100, Richardson, TX 75081

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#### **Meeting Notice & Mission Statement**

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N. Glenville Dr., #100, Richardson, TX 75081, as well as online at [www.ILTexas.org](http://www.ILTexas.org). The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

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#### **Directors Present**

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Dr. Lynne Beach, Steve Hammerle, Tracy Cox

**Directors Absent**

Curtis Donaldson, Major General James Williams

**Guests Present**

Clayton Greenberg

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**I. Opening Items**

**A. Call the Meeting to Order**

Tracy Cox called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Aug 30, 2017 @ 6:30 PM at IL Texas District Office - 1820 North Glenville Dr., Suite 100, Richardson, TX 75081.

**B. Record Attendance and Guests**

Members Present:

Dr. Lynne Beach  
Tracy Cox  
Steve Hammerle

**C. Approve Minutes**

Steve Hammerle made a motion to approve minutes from the Special Board Meeting on 08-23-17.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. The Office of the Superintendent [Reports & Discussion]**

**A. Superintendent Report**

The Superintendent attended from Houston, Texas via a live video and audio feed.

**B. CFO Report**

**C. CAO Report**

**III. Board Action Items**

**A. Discuss/Act on the Slate of New Employee Hires, Resignations and Terminations**

Dr. Lynne Beach made a motion to Approve the Slate of Employee New District Hires, Resignations & Terminations, as discussed in Closed Session.

Steve Hammerle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Discuss/Act on 2016-2017 Budget Amendment 3**

Steve Hammerle made a motion to Approve 2016 - 2017 Budget Amendment 3.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Discuss/Act on Approval or Ratification of the Office Lease**

Dr. Lynne Beach made a motion to Approve the District to negotiate and enter into an Office Lease for approximately 6,645 rentable square feet at 1100 East Campbell, Suite 220, Richardson, TX.

Steve Hammerle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Discuss/Act on Approval or Ratification of the Warehouse Lease**

Dr. Lynne Beach made a motion to Ratify the District entering into a warehouse lease for the facility located at 1601 Summit Ave 108/110 Richardson, Texas 75081.

Steve Hammerle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Emergency Agenda Addendum 1 | Discuss/Act on Emergency Relief Assistance**

Steve Hammerle made a motion to Approve that the District may utilize public resources in relief efforts for ILTexas' staff (and families) and students (and families) due to the emergency presented by Hurricane/Tropical Storm Harvey, and finds that doing so does not violate Article III, Chapter 52 of the Texas Constitution as follows: (1) The purpose of the payment is to accomplish a public purpose, not benefit a private party (2) The entity must retain public control over the funds to ensure the public purpose is accomplished and the public's investment is protected; and (3) The entity must ensure that it receives a return benefit. .

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Emergency Agenda Addendum 2 - Discuss/Act on TEA Missed School Day Waiver**

Dr. Lynne Beach made a motion to Approve the District to submit the Missed School Day waiver using the TEAL waiver application.

Steve Hammerle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

Dr. Lynne Beach made a motion to adjourn the meeting.

Steve Hammerle seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,  
Tracy Cox