



International American Education Federation, Inc., d/b/a International Leadership of Texas

Special Board Meeting

Date and Time

Wednesday August 23, 2017 at 6:30 PM

Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address. The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1820 N.

Glenville Dr., #100, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmenssen, For ILTexas' Board

Agenda

Purpose Presenter Duration

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes

Approve
Minutes

II. Closed/Executive Session

A. Authorization FYI

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting or the Board determines that a closed or executive meeting or session is authorized or required by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., the Board will conduct such closed or executive meeting or session in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

III. Board Action Items

A. Discuss/Act on the Slate of New Employee Hires, Resignations and Terminations Vote

Consider and Take Action to Approve the Slate of New Employee District Hires, Resignations & Terminations, as discussed in Closed Session.

B. Nominate/Act on Officers of the Board of Directors Vote

Consider and take action to name and approve the Officers of the Board of Directors.

C. Discuss/Act on Amended Board Policy PG 3-UMF (Charge/Courtesy Meals) Vote

Consider and take action to amend and revise Board Policy PG 3-UMF (Charge/Courtesy Meals), as attached.

IV. Closing Items

A. Adjourn Meeting Vote

Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:



International American Education Federation, Inc., d/b/a International Leadership of Texas

Minutes

Special Board Meeting

Date and Time

Wednesday August 16, 2017 at 6:30 PM

Location

1820 N. Glenville Dr., #100 | Richardson, TX 75081

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects the Board of Directors of International Leadership of Texas (the "Board"), and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time and location set forth herein. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act.

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/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Curtis Donaldson, Dr. Lynne Beach, Jorge Flores, Major General James Williams, Tracy Cox

Directors Absent

None

Directors Arrived Late

Curtis Donaldson

Guests Present

Clayton Greenberg

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Curtis Donaldson called a meeting of the board of directors of International American Education Federation, Inc., d/b/a International Leadership of Texas to order on Wednesday Aug 16, 2017 @ 6:36 PM at 1820 N. Glenville Dr., #100 | Richardson, TX 75081.

C. Approve Minutes

Tracy Cox made a motion to approve minutes from the Special Board Meeting on 08-09-17.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive/Closed Session

A. Authorization

Curtis Donaldson arrived late.

B. Discuss/Act on the Slate of Employee New Hires, Resignations and Terminations

Major General James Williams made a motion to Approve the Slate of Employee New District Hires, Resignations & Terminations, as discussed in Closed Session.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Discuss/Act on the Resignation of Jorge Flores, Secretary of the Board of Directors

Major General James Williams made a motion to Accept the Resignation of Jorge Flores, Secretary of the Board of Directors.
Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Nominate/Act on Officers of the Board of Directors

The Board President has tabled this agenda item until a later called Board meeting.

E. Discuss/Act on the appointment of a new Board Member to the Board of Directors

Major General James Williams made a motion to Approve the appointment of Stephen H. Hammerle, as Board Member.

Dr. Lynne Beach seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Major General James Williams	Aye
Curtis Donaldson	Aye
Tracy Cox	Aye
Dr. Lynne Beach	Aye

III. Closing Items

A. Adjourn Meeting

Tracy Cox made a motion to adjourn the meeting.
Major General James Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,
Curtis Donaldson

Cover Sheet

Discuss/Act on Amended Board Policy PG 3-UMF (Charge/ Courtesy Meals)

Section: III. Board Action Items
Item: C. Discuss/Act on Amended Board Policy PG 3-UMF (Charge/
Courtesy Meals)
Purpose: Vote
Submitted by:
Related Material: Revised PG 3-UMF red.pdf
Revised PG3UMF8_23_17.pdf

INTERNATIONAL AMERICAN EDUCATION FEDERATION, INC.
DBA
INTERNATIONAL LEADERSHIP OF TEXAS
BOARD POLICY MANUAL
POLICY GROUP 3 – STUDENTS
POLICY PG 3–UMF
FOOD AND NUTRITIONAL SERVICE
CHARGE/~~COURTESY ALTERNATE~~ MEAL POLICY

ILTexas will offer a maximum of (1) ~~Courtesy Alternate~~ Meal for breakfast and (2) ~~Courtesy Alternate~~ Meals for lunch throughout the entire school year to students in a paid status, who have exceeded the charge limit, ~~of \$7.00 (paid), \$2.00 (reduced)~~. The ~~Courtesy Alternate~~ Meal is only offered to prevent students from going without anything at meal time, and is NOT a Federal Requirement. ~~An A Courtesy Alternate~~ meal consists of a fruit, vegetable and milk.

Once students have exceeded the charge and ~~Courtesy Alternate~~ Meals' limits, they will no longer receive a meal., with the exception of Free and Reduced Students. Parents must pay the balance in order for their child(ren) to continue to receive school meals or send their child(ren) to school with meals until they are in a position to pay the balances. If a parent has experienced recent hardship, they may submit a Free/Reduced application at any time during the school year.

Parents will receive weekly notifications via email, text, or phone when their child(ren) have a negative balance of $-\$01$ or more. Campuses print negative balance letters every week and distribute them to the students. Parents also have the ability to setup their own balance notifications through our online payment portal, My School Bucks, www.myschoolbucks.com.

ILTexas ofrecerá un máximo de (1) comida ~~alternativa-cortesía~~ para el desayuno y (2) comidas ~~cortesía alternativas~~ para el almuerzo durante todo el año escolar a los estudiantes que hayan excedido el límite de cargos, \$ 7.00 (de pago), \$ 2.00 (reducido). La comida ~~cortesía alternativa~~ solo se ofrece para evitar que los estudiantes se vayan sin nada a la hora de comer y NO es un requisito federal. Una comida ~~cortesía alternativa~~ consiste en una fruta, verdura y leche.

Una vez que los estudiantes hayan superado el límite de comidas y comidas ~~cortesía alternativas~~, ya no recibirán comidas. Con la excepción de estudiantes que reciben comidas gratuitas y reducidas. Los padres deben pagar el balance de las cuentas para que sus hijos continúen recibiendo comidas en la escuela o enviar a sus hijos a la escuela con algo de comer. Si un padre ha sufrido dificultades recientes, puede presentar una solicitud Gratis / Reducida en cualquier momento durante el año escolar.

Los padres recibirán notificaciones semanales por correo electrónico, texto o teléfono cuando su hijo (s) tenga un balance negativo de \$ 01 o más. Las escuelas imprimen cartas de balance negativo cada semana y las distribuyen a los estudiantes. Los padres también tienen la capacidad de configurar sus propias notificaciones de balances negativos a través de nuestro portal de pagos en línea, My School Bucks, www.myschoolbucks.com.

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CHARGE/COURTESY~~ALTERNATE~~ MEAL POLICY

ILTexas Board Approved No Charge Policy Parents, we apologize for the inconvenience, but we want to make sure that you are aware that effective May 2nd, 2017, students will no longer be allowed to charge meals to a negative account. This is part of end of year accounting and closing out the food service books. Students with a positive balance of \$3.50 or more may charge meals to their account. If their account is below \$3.50, cashiers will NOT have the ability to ring up a meal. The price for a Paid breakfast is \$2.00, reduced is \$.30. The price for a Paid lunch is \$3.50, reduced is \$.40. You may continue to add money to your child's account either online through our website, www.iltexas.org, login to your www.myschoolbucks.com account, or you may send money to school with your child. Please understand that effective May 2nd through the end of the school year, that we cannot charge meals and we cannot give free meals to students who are not in a free status. Please help us to ensure that your child is able to eat meals at school by paying off their balances and adding funds to their account. If this is not feasible, please send your child(ren) to school with a lunch. We thank you for your cooperation.

Cargos en la cuenta de las comidas Estimados Padres, pedimos disculpas por alguna molestia que le podamos causar durante este proceso, pero necesitamos comunicarles que desde el 2 de mayo de 2017, los estudiantes con balances negativos no van a tener acceso a más cargos en sus cuentas de la comida. Esto es parte del proceso final en la contabilidad y del cierre de los libros del departamento de Nutrición. Los estudiantes con un balance positivo de \$ 3.50 o más pueden cargar las comidas. Si su saldo es de menos de 3.50, los cajeros no van a tener acceso cargos en la cuenta de la comida. El precio de un desayuno es de \$ 2.00, y el reducido es de \$.30. El precio de una comida es de \$ 3.50, \$ 0.40 si las comidas son reducidas.

Puede seguir añadiendo dinero a la cuenta de su hijo, ya sea en línea a través de nuestro sitio web, www.iltexas.org, puede entrar al www.myschoolbucks.com, mediante el uso de los sobres en la oficina, o enviando el dinero con su hijo.

Por favor no sé olvide que desde el 2 de mayo hasta el final del año escolar, los estudiantes no van a poder cargar más comidas y no podremos dar comidas gratuitas a los que no tienen dinero y no reciben comidas gratis. Ayúdenos a asegurar que su hijo pueda comer en la escuela pagando el balance y añadiendo fondos en la cuenta. Si esto no es posible, favor de enviar algo de comer para ellos.

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Effective July 1st, 2017, ILTexas will require each campus to pay the outstanding Unpaid Meals Charges at the end of the school year, out of their Discretionary Funds (420). It is ILTexas' intention that holding each campus accountable for these outstanding balances, will help us to ensure that the Negative Balances carried throughout the school year are at a minimum. Thus, allowing students who want to eat meals at school, to do so.

This Policy does not apply to students enrolled in the National School Lunch program.

The Campus Administration shall make reasonable efforts to collect any overdue accounts from parents. After reasonable efforts have been expended, prior to the close of the current fiscal year, then the Superintendent shall have the discretion to insure that any shortfalls due to uncollectible debts are settled with available funds (e.g., Discretionary Funds/420 Account), at the Superintendent's discretion.

DATE ADOPTED: June 21, 2017
DATE REVISED: **AUGUST 23, 2017**

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