

APPROVED



OGDEN PREPARATORY ACADEMY

Ogden Preparatory Academy

Minutes

Board Meeting

Date and Time

Monday October 17, 2016 at 4:30 PM

Location

1415 Lincoln Ave, Ogden, Utah

VISION: Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA students will gain confidence and a sense of self worth that will prepare them to face the challenges in a competitive world.

Board Members Present

L. D'Hulst, N. Neider, S. Ballard, S. Shupe, S. Sluis

Board Members Absent

I. Opening Items

A.Record Attendance and Guests

Those present:
Samantha Shupe
Nancy Neider
Steve Ballard
Laura D'Hulst
Scott Sluis
Amie Campbell
Joshua Rempfer
Spencer Adams
Debbie Deem

B.Call the Meeting to Order

N. Neider called a meeting of the board of directors of Ogden Preparatory Academy to order on Monday Oct 17, 2016 @ 4:40 PM at 1415 Lincoln Ave, Ogden, Utah.

C.Approve Minutes

S. Ballard made a motion to approve minutes from the Board Meeting on 08-25-16.

L. D'Hulst seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.Public Comment

No one present for public comment.

II. Closed Session

A.Closed Session

S. Shupe made a motion to Enter closed session for the discussion of the character, professional competence, physical or mental health of an individual at 4:43 p.m..

S. Ballard seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Sluis arrived late.

S. Sluis made a motion to Exit closed session at 6:27 p.m..

S. Shupe seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Neider Aye

S. Ballard Aye

L. D'Hulst Aye

S. Sluis Aye

S. Shupe Aye

III. Finance

A.Spencer Adams

Review of financial summary. Sitting well with our ratios and trending in the right direction.

- Enrollment: October 1 count was 1102. This increase in enrollment has helped the bottom line. We are seeing growth at the junior high. Beckie Reisen is doing well with the lottery and keeping the enrollment numbers stable.
- Revenues: Local revenue at 30%, State funds at 25%, Federal funds usually lag. These percentages are typical for this time of year.
- Expenses: Some are at high percentages; however, that is normal due to school year start-up costs.

Budget Detail

- 1710 student sales adjustment ties to expense account OPA Apparel and concessions.
- State Funds: 3010, 3719 and 3725 directly affected by enrollment.

- Red: 5% more spent than percent of year passed.
- Green: 5% less spent than percent of year passed.
- We will watch the red categories to see if they work out as time passes, making adjustments as necessary.
- Go Guardian is already included in the forecasted amount.
- Our budget savings is exceeding the 5% goal.

Want Monte to come to a future board meeting to update the Board on previous items.

Board needs to approve the OPA K-3 Reading Achievement Plan and the UCA Planning tool by the end of October.

S. Shupe made a motion to Approve the UCA.

S. Sluis seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Principal's Report

A.Principal Report

- PACE report is included in the Board packet.
 - This year, we have increased in Economically disadvantaged and Minority populations.
 - DIBELS BOY scores are fantastic.
 - This year, we are assessing students using the SAGE Benchmarks, which are smaller assessments based on Reporting Categories.
- UCA is due November 1, Amie, Stephanie and Debbie are putting that together.
- Surveys are included from the Accreditation process from students, parents and staff.
 - Administration reviews the survey feedback and address issues through UCA school plan and the Accreditation process.
 - Survey results should be addressed to parents. Amie was asked to communicate survey results to parents in her Blog/newsletter and thank them for their participation.
- Activity report: Oregon trip was fun and interesting. Teresa Hislop did a great job organizing the trip. The aquarium and the dissections were highlights.
- Cross Country: Girls took 2nd at State.
- Volleyball took 4th at State. 2 teams this year, and both did well.
- Red Ribbon Week is next week. Information for this is in Amie's weekly Blog.
 - Tie in with 7 habits for instruction
 - Teachers concerned about lost instructional time historically during this week.
 - Students upset about reduction of free-dress.
 - Prizes will be awarded in both buildings.
- OPAPO Carnival was awesome. Gross income around \$6000, spending less than previous years.
- Leader in Me Eagles have been selected.
- Latinos In Action. Great organization. Mr. Sanchez is doing a great job.
- 6th grade wants to do an expeditionary activity. The 6th grade teachers will be integrating curriculum.
- Junior High teachers are looking to build a group of teachers who will be integrating curriculum through expeditionary learning.
- PTC are finished for Semester 1.

V. Facilities/maintenance

A. Peak Alarm Service Contract

Received a contract from Peak Alarm. Steve has reviewed the contract. The price is reasonable.

S. Ballard made a motion to Approve and accept the Peak Alarm service contract.

S. Sluis seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Go-Guardian

We have been piloting Go Guardian. We have previously used Lan-School which does not support Google products. Go Guardian is compatible with all devices and programs we are running. Allows us to be specific in what is blocked.

Detailed reporting of violations by users. Lan-School is part of the ETS contract.

S. Ballard made a motion to Approve the Go Guardian contract.

S. Shupe seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Other Business

A. Academic Excellence Committee

Will start doing a school report card to share information with parents. It will contain the information from the PACE in a more proactive manner, showcasing plans.

Academic Excellence is more than test scores.

Defining Academic Excellence with

- academic growth and achievement
- positive character development
- discipline, citizenship, leadership
- adherence to shared values
- parent choice and satisfaction

Not new work for administration, already being done. The Academic committee will continue to determine methods of measurement for each of these areas. The report card will be presented to the Board at a future meeting.

B. New Board Member

S. Shupe made a motion to Approve Van Aston and Nick Bowsher as new Board members. Terms beginning November, 2016. Terms ending June, 2020.

S. Sluis seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board on Track has resources for building and tracking committee work.

VII. Closing Items

A. Adjourn Meeting

S. Ballard made a motion to adjourn the meeting.

S. Sluis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
D. Deem