



Ogden Preparatory Academy

Work Session Minutes

Wednesday, February 10, 2010

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Laura D'Hulst, Wendy Roberts, Amy Sondrup, Brad Taylor (Academica West), Kim Dohrer (Academica West), Kathy Thornburg (Principal), Robert Mitchell (Vice Principal), Jed Stevenson (Academica West), Catina Martinez-Hadley and Nancy Allen

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:30 PM - Call to order by Laura D'Hulst

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Discuss and review the Human Sexuality Policy – Kathy reported that the school already has this policy in place. She briefly reviewed the policy that has already been approved. She explained that all of the faculty who teach Human Sexuality must go to a class and be trained. We are following the state guidelines.
- ❖ Discuss Jr. High student fees for 2010-11 – Kathy reported to the Board that they are in the process of accessing school fees. She has proposed that Art and Photography be accessed a \$15 fee and for choir a \$10 fee. Kathy also mentioned that they haven't started scheduling yet so there may be other classes that would require a fee for next year. However, the fee will never be over \$15.
- ❖ Discuss Special Ed Policy and Procedures Manual – Kathy stated that the school is required to have a Special Education Policies and Procedures Manual. She briefly reviewed the manual. Kathy also said that they have followed the template that was given by the state but the Special Ed department goes above and beyond what the manual states.
- ❖ Discuss Administration for next year – Kathy proposed that Loretta Hill, Special Ed Director, to be the third administrator next year. They will rotate so each building will have an administrator at all times to make decisions on a daily basis. Kathy also reported that next year Debbie Deam will be taken out of the classroom a few hours a day to do some observations and mentor.
- ❖ Discuss local Dinner Theatre applying for liquor license – Kathy reported that she has

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received a legal notice that the local dinner theatre across the parking lot is applying for a liquor license. There is a public hearing that will be taken place on Wednesday, February 17th at the municipal building. If the school doesn't have any problem with it then Kathy will just call the Department of alcohol and beverage control. Jed explained that the code reads that the company is prohibited of locating within 600 feet unless the rule is waived which the school can do that. There was discussion on when they will be serving the alcohol. There was a discussion on how to inform the parents and to get feedback from them. Jed recommended that the board should wait until after the hearing before making any decision. Wendy suggested that she will send out an email to parent organization board to get their feedback. Kathy will post the public hearing agenda at both schools. The Board asked if a representative from Academica West will go to the hearing and contact the state person.

REPORTS

❖ Academica West

- *Update on renovation of Mt. View* – Jed gave a brief update on the development of Mt. View. All of utilities have been ordered except for gas.
 - ✓ *Lease amount* – \$12.96 per square ft. = \$430,272/yr.
 - ✓ *Building Plans of the new school* – This process has not begun yet. Jed recommended that the board get a committee together to work with One West so that you can start meeting and putting your ideas down in paper.
 - ✓ *Probability of purchasing building* – Jed stated that the school may be in a position to financing their own building which will save the school millions of dollars. He recommended that the board talk to a lawyer and a financial advisor to get the best advice on how to handle this. Academica West would like to be involved if asked by the Board.

There was discussion on the lottery and where the school is on numbers.

- *Update on background checks* – Kim reported that the same Board members have not had a background check yet. Amy announced that she will not be renewing her term on the Board in June.
- *Annual Open Meetings Act Training/Review* – Kim reported that state requires all board members to have training. Kim stated that if you just state on record that you have watched this video by the June board meeting it should be sufficient enough for the state.
 - ✓ <http://www.risk.utah.gov/media/>

❖ Board Report

- *Review 2009-2010 Budget as of January 31, 2010* – Nancy turned the time over to Brad Taylor to report on the budget. Brad briefly reviewed the budget. He stated that he has been meeting with Kathy on a regular basis. They feel that the budget is under control for this year. Brad and Kathy have been working on next year's budget as well.

❖ PTO Report by Wendy Roberts

- *Lost OPAPPO Vice President* – Kirk Zeigler has been voted in as the replacement
- *Land trust money voted on* – \$11,000 to the library and \$11,000 to a secondary math program which was proposed by Kathy
- *Set up of OPAPPO itself* – decided that there will be two boards
 - ✓ One board to serve K-6
 - ✓ One board to serve 7-12
 - ✓ Both presidents to serve on the OPA Board of Directors

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- ✓ Changing OPAPPO by-laws to reflect this change
- Need a school fundraiser
 - ✓ Dinner auction
 - ✓ Looking at April 17th
 - ✓ Will be at Rickenbachers
 - ✓ Meeting tomorrow
 - ✓ \$25-\$30 for tickets
- ❖ **Principal Report** by *Kathy Thornburg*
 - State of the School
 - ✓ Update on hiring of teachers
 - ✓ Mr. Mitchell is meeting with children who have been suspended
 - ✓ Mr. Mitchell attended a Utah High School Activities Committee meeting

ADJOURN – Catina Martinez-Hadley made a motion to adjourn the work session. Nancy Allen seconded the motion. Motion passed unanimously. (*Duration 1:04:25*)