



Ogden Preparatory Academy

Work Session Minutes

Wednesday, August 5, 2009

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Laura D'Hulst, Catina Martinez-Hadley, Nancy Allen, Kim Dohrer (AW), Brad Taylor (AW), Dawn Kawaguchi (AW), Robert Mitchell (Vice Principal), Kathy Thornburg (Principal), Crista Sanchez (AW – 4:45 p.m.) and Amy Sondrup (5:20 p.m.)

Excused: Wendy Roberts

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:40 PM - Call to order by Laura D'Hulst

BUSINESS ITEMS – (To be voted upon in Board Meeting)

- ❖ Review Arrest Reporting Policy – Kathy reviewed the Arrest Reporting Policy. She reported to that Board that even though all of the OPA staff has had a background check, this policy just protects the school by requiring all employees to report any arrests regarding alleged sex, drug, and alcohol related offenses including any offense regarding assault and battery subsequent to their background check.

At this time Kim informed the Board that all new schools are required to have their board members have a background check. She explained that it was never a requirement when OPA was first accepted as a charter school. It was decided that the Board should have approximately six weeks to complete a background check after Dawn sends them information on where to go have it done.

- ❖ Review Employee Internet and Other Electronic Resources Policy – Kathy explained the Employee Internet and Other Electronic Resources Policy. With the growth in the school, she felt that she needed this policy. It is similar to an acceptable use as well as an unacceptable use policy. Kathy asked the board if they would consider approving this policy today so that she can have it ready for her teachers when they come back to school next week.

REPORTS

❖ **Academica West**

- Update on Mt. View Elementary – Kim updated the Board on the status of Mt. View Elementary. Kathy and Laura have walked through the building and liked it. AW would like to schedule a walk through with Ted (One West), the Realtor and Kathy next week to see what modifications need to be made and how much money it will cost. Classrooms are huge and there are questions on the boiler room, carpet and windows. Kathy reviewed her plan. K-3 in Mt. View (4 sections per grade), 4-6 in OPA (3 sections per grade) and 7-10 in MOPA

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(80 students per grade). The board requested that Jed send an email update on the status of the permanent location of the school.

❖ **Board Report**

- Review 2009-2010 Budget as of July 31, 2009 – Nancy asked Brad to explain the budget. Brad reviewed the budget as of July 31st. Revenue came in from the state at the end of the month. Salaries for July were accrued in June so that they are in the fiscal year. One large purchase is the computer purchase which will be paid with federal stimulus money – which is not shown on the budget yet. There will be a new section on the budget that will show how that money is spent and where it went.

- ❖ **PTO Report** – Wendy was excused from the Board Meeting. Kathy mentioned a few items that were talked about in the PTO meeting in July. The calendar was planned. The carnival has been moved to the end of September.

❖ **Principal Report** – *State of the School* reported by Kathy

- Charter School of the Year – Award will be shared between the two schools
- Update of teachers returning and new teachers hired as well as their assignments
- Electives offered this year are Choir, Photography, Spanish Lit, PE, Art, Computers and Debate
- There will be after school clubs this year. There should be something offered every night.
- Improvement of academic achievement will be available in LA and math
- Review of Parent survey results
- Debbie Deem will be going to Power School training to learn how to schedule the students. The scheduling has been done by hand and taking up a lot of hours.
- Review of number of students registered.

OTHER BUSINESS ITEMS – (For Discussion Only)

- ❖ Discuss Board of Directors background checks – See above notes regarding background checks discussed by Kim Dohrer.

ADJOURN – 5: 20 p.m. Laura adjourned the works session meeting. (*Duration 40:28*)

UPCOMING CALENDAR ITEMS

November 2009

Approve CUSAP Budget

December 2009

Winter Bonuses – Discussion Only

February 2010

Annual Open Meetings Act Training/Review

April 2010

2010-2011 School Calendar

Discuss Parent Surveys

June 2010

Adopt 2010-2011 Budget

Ratify Board Positions

August Action Items

1. The Board is requesting an update on the permanent location of the new school from **Jed**.

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