Ogden Preparatory Academy
Work Session Minutes
Thursday, December 11, 2008

Location: 215 22nd St., Ogden, UT 84401

Board Members in Attendance: Laura D'Hulst, Amy Sondrup, Nancy Allen, Tony Rose, and Catina Martinez-Hadley

Others: Kim Dohrer (Academica West), Kathryn Thomas (Academica West), Bobby Mitchell (VP), Kathy Thornburg (Principal), Dawn Kawaguchi (Academica), and Gavin Hutchinson (Academica)

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:35 PM - Call to order by Laura D'Hulst

BUSINESS ITEMS – (To be voted upon in Board Meeting)
There were no business items to be discussed.

REPORTS

- Academica West
  - *Seven year lease information* – Kim reported to the Board that Jed and Sheldon have not been able to meet with the mayor yet. They will be meeting with him on Monday, December 22nd. The Board requested that Sheldon send an email with an update since their next Board meeting isn't until February. Kim stated that she will also have Brad send out an email with the lease information when he gets back into the office. Kathy asked the Board for which way they are leaning toward with the expansion. Kim reviewed the options.
    - ✓ Option 1: Sell off existing buildings and build a whole new campus for K-12.
    - ✓ Option 2: Use the school for the secondary with some remodeling costs and then build a second building for K-6 within a 2 mile radius.
    - ✓ Option 3: Use existing campus for K-3 and build a new campus for 4-12 within a 2 mile radius.

    There was discussion on what was fiscally viable for the school. They discussed how each one of the plans would work and what the necessary changes would have to be to make each one work.
  - *Review Utah Public Notice Website Information* – Dawn reviewed the new changes in the way we need to post agendas to a Utah website http://pmn.utah.gov. We must be in full legal compliance by April 1, 2009
- Board Report
  - *2008-2009 Budget* – Nancy reviewed the budget. The budget is based on 580 students but Kathy has informed the Board that she is above that in students. Federal facilities matching

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grant was received today and Gavin will adjust it next time. Kathy inform the Board that the technology budget will be over since she is paying for an employee to go to school at the ATC.

- **PTO Report –** Tony informed that they skipped the December meeting. He reported that they are looking at making changes on the Spring Auction Dinner possibly doing something else.
- **Principal Report –** Kathy shared that this year has been running very smoothly for her. Kathy reported that the testing data is moving forward in both schools. Kathy also stated that she has seven teachers working on getting their masters and reading endorsements. Kathy has been receiving grants from USOE for professional development. This year she received $3,000. She is in the process of writing a grant for next year and will be asking for $5,000. This grant money helps pay for the added training that the teachers are getting but Kathy really feels like it is worth it. She says that she can see the improvements in their teaching. Kathy reported on the progress of each grade.
  Kim was excused at this time 5:13 p.m.

  Bobby reported on school lock downs and drills. He reviewed the safety precautions that the school has in place. He also reported that they are working on installing new security doors. You must be buzzed in while the kids are in class.

  Kathy has opened up 25 more slots for ninth grade for next year. Kathy reported on the teacher that she will need for next year. Some are due to the teachers being at capacity and some teachers will be resigning at the end of the year. Kathy and Bobby reviewed the block schedule that they are doing for next year and the new classes that they will be offering as well. She also went over

OTHER BUSINESS ITEMS – (For Discussion Only)

- *Compose a Board Letter for registration packets January that go out in January* **–** Since there isn't enough information Kathy would not expect a letter from the board.
- *School lunches* – Laura brought up that the parents would like more choices with the older grades. Laura has asked Kathy to look at changing the menu. The Board members say that many parents are concerned that the lunch being offered is not healthy.

ADJOURN – Laura made a motion to adjourn the meeting. Catina seconded the motion. Motion passed unanimously.

UPCOMING CALENDAR ITEMS

December 2008

Mid-Year Bonuses

Board Letter for Registration Packets (January)

April 2009

School Calendar for 2009/2010

May 2009

End of Year Survey

End of the Year Bonuses - No action just discussion

December Action Items

1. Would like an email of summary of the discussion with the mayor – Sheldon
2. Lease information – Brad

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