

Ogden Preparatory Academy
Board Meeting
October 12, 2004

Present: Debbie Deem, Craig Bergeson, Kathy Thornburg, Catina Martinez-Hadley and Michelle Long (Guest)
Excused: Pamela Hernandez

Minutes

7:00 - Call to order

- Welcome
- OPAP report, Debbie Deem:
 - Three members of the board are coming up for reelection
 - The Screaming Eagle Newsletter will be sent out the 2nd Wednesday of every month
 - There will be a book fair during parent/teacher conferences - 26th and 27th of October
 - The Carnival brought in \$4,000 from the raffle and \$2,500 from carnival ticket sales.
- - Communication - no complaints! Therefore, communication must be improving.
 - Debbie and Catina will finalize update letters to parents.
- Staff Report
 - Land Trust Funds - Action Item
 - Kathy informed the board that there are only five computers in each classroom. The state core requires that students begin keyboard competency in the third grade, right now there is not a sufficient computer lab or computers to be able to do so. There are inexpensive stand-alone keyboards that can be used for keyboarding practice. Kathy suggested that the board approve Land Trust Funds for the purchase of these keyboards. Kathy will look into the cost of the mobile labs. Dell has a program for leasing. There is \$4,500 allocated to each school. Catina will check into laptop option while Kathy will look into keyboards. Goal keyboard literacy.
 - Other Business
 - Student council is going to a leadership conference at BYU tomorrow. They are teaming up with Mt. Ogden.
- Academics Report
 - CSPD Grant - Action Item - Professional development for teachers - Susan Fisker. Teachers came away with a lot of information for implementing new strategies in the classroom. Susan Fisker will be returning to perform three days of in-class observation and coaching. The total cost of this training will be \$4500, \$4000 of which will be covered by the CSPD grant.
 - Board Members
 - Catina encouraged the board to expedite the recruitment of new board members. She asked that they submit resumes for community members that could contribute to the governance of OPA in a positive way.
 - OPA By-laws - Action Item

- Catina gave to each member a copy of the drafted OPA by-laws. The State Office of Ed needs to have these approved before our application to re-charter to the state can go onto the agenda. Reviewing, editing and approving these by-laws should be a top priority. Proceeding with procuring ground for facilities cannot take place without a state approval to expand. Please have your suggested changes to Catina by Monday, so that an official copy can be delivered to USOE.
- Title Funds Application
 - Academica West will complete the 2004-05 Consolidated Plan for OPA. The goal is to complete the plan by October 31. This application entitles OPA to Title Funds.
- Budget
 - Catina went over the budget line items for the next ten years. Cash flow is positive, and allows for the construction of a new building, contingent on a total of 300 students in the new building and 250 in the current facility. The only option at this time is the building pad west of the school.
- Facilities
 - The new facility will have a full gymnasium and kitchen. Kathy stated that she would like to have science labs for science classes. Debbie asked if it would be possible to include a raised stage in the cafeteria with changing rooms off to the sides. The changing rooms could also be used for gym purposes.
- Playground
 - The urban setting of our school does not allow for additional playground space. Parents that choose OPA for their child's education will have to understand that compromise. The gym facilities will allow for more physical education opportunities than the space we have now, and we will employ a dedicated P.E. teacher for next year.
- 25 new students to matriculate into 5th graders annually
 - Catina informed the board that with the current growth model, 25 new students will have to be accepted into 5th grade every year. Kathy felt that this was doable. Debbie asked how they would be caught up on the Spanish education portion of the curriculum. Kathy stated that they would be grouped by level, such as with language arts and math. Craig suggested that we have end of semester proficiency interviews. Craig is certified to perform such interviews and felt that it would be beneficial in determining the grouping level for students. Kathy informed the board that she has been working with Mayte Alba to develop a Spanish curriculum that is more conversational and less instructive.
- Showers?
 - Catina asked Kathy if state law required shower facilities for middle school. Kathy informed the group that they were not, and that she would recommend against them. Middle school students are usually very concerned with modesty issues and refuse to use them. The board agreed that showers would be unnecessary.

8:15 Meeting adjourned

8:00 - Adjourn