



International Leadership of Texas

3301 N. Shiloh Rd, Garland, TX 75044 ♦ Tel: (972) 414-8000 ♦ ILTexas.org

AGENDA

International Leadership of Texas Board of Directors Meeting

Wednesday, September 18th, 2013 – 6:30pm

2912 Little Road, Arlington, Texas

- I. Call to Order
- II. Approval of August 2013 Minutes.
- III. General/Public Comment
- IV. CEO/Superintendent Report: Eddie Conger
 1. CFO Report, Jerry McCreight
 2. COO Report, Chris Florance
 3. Chief Academic Officer Report, Dr. Laura Carrasco
 4. Special Education Report, Deborah Vyborny
 5. Community Development Report, Angela Moran
 6. Athletic Director Report, Tomas Sanchez
 7. Director of Testing & Technology, Joyce Wheeler
 8. Principals' Report:
 1. Arlington MS – Constance Jawaid, Principal
 2. Arlington ES – Elizabeth Lawlor, Principal
 3. Garland HS - Nadia Ayala, Principal
 4. Garland MS – Myrna Apodaca, Principal
 5. Garland ES – Angela Marcellus, Principal
- V. Discussion Items:
 - A. Enrollment
 - B. Budget impact from Enrollment



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VI. Executive Session:

- A. Discuss Personnel Hiring, Termination, and Resignations
- B. Discuss Real Estate

VII. Action items:

1. Discuss/act on hiring of new personnel, terminations, and resignations.
2. Discuss/act on authorizing Superintendent and CFO to open a bank account to deposit cash collections.
3. Discuss/act on authorizing Superintendent to purchase or lease one cargo vehicle, two passenger vans, and two cars up to \$150,000.

VIII. Adjourn



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International Leadership of Texas Board Meeting Minutes for August 22, 2013

- I. Call to Order – The Board of the International Leadership of Texas was convened Wednesday, August 22, 2013 and was called to order at 6:00 p.m. by President Frank Corte at the new ILTexas campus in Garland at 3301 Shiloh, Garland, Texas. Roll was called and a quorum was confirmed.
 - A. Board Members present:
 - i. Frank Corte, President
 - ii. Curtis Donaldson, Vice President
 - iii. Cliff Sevier
 - B. Board Members absent:
 - i. Carmen Valdivia, Secretary
 - ii. Connie Wallace
 - C. Staff Present:
 - i. Eddie Conger, CEO/Superintendent
 - ii. Jerry McCreight, CFO
 - iii. Chris Florance, COO
 - iv. Dr. Laura Carrasco, Director of Languages
 - v. Tomas Sanchez, Athletic Director
 - vi. Carrie Hutchison, Assistant to the Superintendent
 - vii. Joyce Wheeler, Director of Testing and Technology
 - viii. Angela Moran, Director of Community Development
 - ix. Myrna Apodaca, Principal, Garland MS
 - x. Angela Marcellus, Principal, Garland ES
- II. A motion was made by Curtis Donaldson that the Agenda be amended to allow for a quick tour of the newly completed facility for ILTexas. It was seconded by Cliff Sevier and carried unanimously.
- III. The President, Frank Corte recessed the board for the tour.
- IV. The tour was completed and the meeting resumed. The President assigned Curtis Donaldson as acting secretary to capture the minutes of the meeting in the absence of the permanent and temporary secretaries.



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- V. Approval of May 2013 Minutes.
 - i. Motioned by Curtis Donaldson
 - ii. Seconded by Cliff Sevier
 - iii. Motion carried unanimously

- VI. General/Public Comment – no one made a comment or public statement

- VII. Staff Reports
 - A. CEO/Superintendent Report, Eddie Conger- District-wide updates provided, specifically- the temporary facilities that have been secured for the Arlington campus. They were still waiting on a certificate of occupancy but that it was expected before the first day of school. Mr. Conger also gave a report about the need for additional staff for special needs students. It is expected to have 150 students with special needs. This is a critical issue but solvable. Mr. Conger was interviewing candidates for Special Education Director and other support staff for this need. If the appropriate staff is not hired there is a option to contract for a short period of time until one is found. Mr. Conger reports on enrollment and that is still the top priority. The issue of the language teacher from Mexico and China is reported. Seven teachers have arrived from China that will be teaching Chinese in ILTexas classes on August 1st. Additional teachers are needed and that issue is being worked out and should be resolved in 6 to 8 weeks. Mr. Conger spoke to the Grand Opening Ceremony but stated more would be reported on the plans of the ceremony by staff later in the meeting.
 - B. CFO Report, Jerry McCreight- Financial Report provided and explained, specifically- Current and last month's balance sheet and income statement. He also reported that he expected \$1.6M in revenue from the State of Texas once enrollment was reported on September 16 and another \$1.6M on the 25th of the month.
 - C. COO Report, Chris Florance- Reported that a temporary Certificate of Occupancy was issued by the City of Garland for the new facilities and should a permanent CofO within a month. He explained that the technology installation should be completed by the end of the week. He continued to explain that Arlington had a few more requirements and their CofO should be issued as well. Mr. Florance reported that food service and security staff have been trained and ready for the first day of school. Mr. Florance reports that the hiring of the nurses for the district is going well. Lastly he reports that the transportation agreement has been signed by the Garland Students.
 - D. Chief Academic Officer Report, Dr. Laura Carrasco- Comprehensive report provided that includes updates on Health and Safety Training, 1st Annual All District Professional Development Day, Region 10 Co/op support and service agreement, LPAC plan, Tri-lingual Education Model, Guiding Principles of Dual Language Immersion Program, and Assessments in Developing Students to the Next Level.



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- E. Community Development Report, Angela Moran- provided report that the Ed Rachel Foundation has awarded a grant. She then gave a report on the planning and events for the Grand Opening and Ribbon cutting of the Garland Campus that would take place on August 23rd, 2013.
 - F. Athletic Director Report, Tomas Sanchez- Reported that all coaches had been hired for all campuses. He also gave an update on facilities and equipment.
 - G. Director of Testing and Technology Report, Joyce Wheeler – Report included update on web services, donation tab on website, lunch free web tab, and that all AV equipment had been delivered. Mrs. Wheeler then reported on Testing that included training, and identifying students who need to pass End of Course (EOC) tests.
 - H. Principals Reports- Written reports provided by Garland HS, Garland MS, Garland ES, and Arlington ES. Most updates included staff hiring, master schedules, enrollment, and parent meetings
- VIII. Discussion items:
- A. Grand Opening and Ribbon Cutting Ceremony – Board members discussed more details of the grand opening and ribbon cutting ceremony. Mr. Conger gave remarks to the invitees and how he expected the event to go.
- IX. Executive Session – Board President Corte called the Board into an executive session at 7:30pm.
- A. Discussion of Personnel (hiring)
 - B. Discussion of Real Estate
- X. Action items – Board returned to public session at 7:48pm.
- A. Approval of new personnel. The title of security personnel was changed to Security Personnel versus School Marshal and offered as an amendment to the slate of new personnel. Motioned by Donaldson and seconded by Sevier, vote was 3 ayes no nays – Slate of New Hires was approved as amended.
 - B. Faculty Handbook – Board discussed the Faculty Handbook. Motioned by Sevier and seconded by Donaldson to approve the handbook, vote was 3 ayes and no nays. The new handbook was approved.
 - C. Mr. Conger reported that the option to hire a special education contractor would require board action to approve him to discuss and contract with potential candidates. A motion was made to authorize the CEO/Superintendent and ILTexas staff to negotiate and execute contracts for up \$250,000. The decision by the CEO and staff will be reported in the board meeting and this authorization is a one and only time authorization. Move by Sevier and seconded by Donaldson, vote was 3 ayes and no nays, it was approved.



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- D. Mr. McCreight, ILTexas CFO and Mrs. Fran Thompson of JR3 was called to provide information to the Board about the revised format for the budget. The budget for the 2013 -2014 was passed in a previous meeting however it was recommended that the new format be submitted for board action. The format is based on functions of operations. Moved by Sevier, seconded by Donaldson, vote was 3 ayes, no nays, ILTexas 2013-2014 Budget was approved with new function format.
- E. Board President Corte raises discussion about a new loan with Vintage Bank of Waxahachie to assist with the acquisitioning of Instructional Materials. State allocation of funds to purchase Instructional Materials will fall short of the needed amounts. A board resolution was offered by the board president to authorize the CEO/Superintendent and CFO to negotiate and execute a loan up to \$200,000 for the purpose of assisting with the purchase of Instructional Materials. Motion was made by Donaldson to approve the resolution, seconded by Sevier, vote was 3 ayes no nays, motion and resolution was approved.

IX. Adjourn- the meeting adjourned at 8:18 p.m.

Approved by the Board of Directors in the next board meeting on September 18, 2013 in a lawfully called meeting in accordance with the bylaws of the Board of Directors and all laws and regulations of the State of Texas.

Secretary

Date

President

Date



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September 2013 CEO/Superintendent Board Report Eddie Conger, CEO/Superintendent

We have a school district!!!! With current enrollment of 2,451 students who have attended classes for three weeks. They are learning three languages, they are exercising in a new way with Athlos, they are eating healthy foods with Revolution Foods, they are winning Volleyball games and they are learning to be Eagles. Parents are very involved and have been overwhelmingly patient with the creation of this new school district but their standards are very high and we welcome it! We have received our first payment from the state for \$1,548,408 on the 14th and we are scheduled to receive \$1,685,524 on the 27th. This is based off of 2,800 students and estimates for SPED, Bilingual, and LSES estimates. The end of the first six weeks is October 4th and we have until then to increase our numbers and to accurately reflect our student demographics – SPED, Bilingual, and LSES.

We have had growing pains. Most of those are due to our being so very frugal with our startup budget and very limited staff. Part of it has been due to the short timeline in getting locations for our campuses, getting certificate of occupancies, learning all brand new systems – TEA systems that won't let you access without having CO-E,T-REX, WebSmart, nurse's software, SPED Track, Eduphoria, AWARE, etc, etc, etc. Drop off and pick up procedures and efficiencies and the lack there of has been one of the most difficult issues that we have had to deal with and has cost us a number of parents who have withdrawn their students. We have a solution and I will let the Principals brief you.

I would give myself a C- on our start of the year but all of my principals, teachers, and staff an A+ for their flexibility, adaptability, patience, and most importantly their positive relationship building with the students and with what they are teaching them.

One parent, along with student's grandmother, furious about the long delay in the dismissal yelled, "If our kids didn't love coming to this school so much, we would take them out!" What a compliment to the staff. Moving forward, we will work out the rough edges and get the focus on rigorous academic instruction.

Balance Sheet by Function & Object (Rollup)
Effective 08/31/2013

Fund: District Filter: ILTexas
Function: County/District: 057848
Object:
Sub-Object 1:
Organization:
Fiscal Year:
Program Intent:
Sub-Object 2:
Sub-Object 3:
No Account Code Filter Applied

CODE	ASSETS	AMOUNT
00-1110	Operating - Vintage	\$201,832.89
00-1290	Other Receivables	\$3,337.74
TOTAL ASSETS		\$205,170.63

CODE	LIABILITIES	AMOUNT
00-2110	Accounts Payable	(\$86,039.76)
00-2151	Federal Income Tax	\$0.00
00-2152	FICA/Medi	\$0.00
00-2155	TRS	\$0.00
00-2520	Loans--Long Term LOC	(\$1,565,000.00)
TOTAL LIABILITIES		(\$1,651,039.76)

CODE	FUND EQUITY	AMOUNT
11-xxxx	Revenue / Expenses	\$144,356.82
13-xxxx	Revenue / Expenses	\$109,624.17
21-xxxx	Revenue / Expenses	\$55,556.77
23-xxxx	Revenue / Expenses	\$328,574.72
31-xxxx	Revenue / Expenses	\$30,858.96
33-xxxx	Revenue / Expenses	\$9,650.37
34-xxxx	Revenue / Expenses	\$7,600.00
36-xxxx	Revenue / Expenses	\$15,494.37
41-xxxx	Revenue / Expenses	\$508,307.62
51-xxxx	Revenue / Expenses	\$85,106.95
52-xxxx	Revenue / Expenses	\$6,772.00
53-xxxx	Revenue / Expenses	\$46,590.00
61-xxxx	Revenue / Expenses	\$42,597.05
71-xxxx	Revenue / Expenses	\$43,455.14
81-xxxx	Revenue / Expenses	\$11,324.19
TOTAL FUND EQUITY		\$1,445,869.13
TOTAL LIABILITIES AND FUND EQUITY		(\$205,170.63)

Income Statement
Custom
09/01/2012 - 08/31/2013
With Encumbrances

Fund: District Filter: ILTexas
Function: County/District: 057848
Object:
Sub-Object 1:
Organization:
Fiscal Year:
Program Intent:
Sub-Object 2:
Sub-Object 3:
No Account Code Filter Applied

		Budget	Actual		Percent
			09/01 - 08/31	FY to 08/31/2013	
<u>Expenditures & Other Uses</u>					
11-6000	Instruction	\$345,725.00	\$208,600.80	\$208,600.80	60.34 %
13-6000	PD	\$120,300.00	\$110,221.91	\$110,221.91	91.62 %
21-6000	Inst Ldrshp	\$57,092.00	\$55,556.77	\$55,556.77	97.31 %
23-6000	Principal	\$322,950.00	\$330,852.24	\$330,852.24	102.45 %
31-6000	Counseling	\$32,790.00	\$47,595.37	\$47,595.37	145.15 %
33-6000	Nurse	\$15,750.00	\$15,700.62	\$15,700.62	99.69 %
34-6000	Transp	\$0.00	\$7,600.00	\$7,600.00	
35-6000	Food Sev	\$21,390.00	\$21,390.00	\$21,390.00	100.00 %
36-6000	Extracur	\$54,600.00	\$51,868.37	\$51,868.37	95.00 %
41-6000	Admn	\$504,244.47	\$617,391.15	\$617,391.15	122.44 %
51-6000	Maint	\$75,685.00	\$85,106.95	\$85,106.95	112.45 %
52-6000	Security	\$7,400.00	\$6,772.00	\$6,772.00	91.51 %
53-6000	Data Procs	\$79,600.00	\$74,177.40	\$74,177.40	93.19 %
61-6000	Cmnty Sev	\$47,155.00	\$42,597.05	\$42,597.05	90.33 %
71-6000	Debt Sev	\$47,925.00	\$43,455.14	\$43,455.14	90.67 %
81-6000	Fund Raising	\$16,236.00	\$11,324.19	\$11,324.19	69.75 %
Total Expenditures & Other Uses		\$1,748,842.47	\$1,730,209.96	\$1,730,209.96	98.93 %
Total		\$1,748,842.47	\$1,730,209.96	\$1,730,209.96	98.93 %
Overall Totals		\$1,748,842.47	\$1,730,209.96	\$1,730,209.96	

Income Statement
Custom
09/01/2012 - 08/31/2013
Without Encumbrances

Fund: District Filter: ILTexas
Function: County/District: 057848
Object:
Sub-Object 1:
Organization:
Fiscal Year:
Program Intent:
Sub-Object 2:
Sub-Object 3:
No Account Code Filter Applied

		Budget	Actual		Percent
			09/01 - 08/31	FY to 08/31/2013	
<u>Expenditures & Other Uses</u>					
11-6000	Instruction	\$345,725.00	\$144,356.82	\$144,356.82	41.75 %
13-6000	PD	\$120,300.00	\$109,624.17	\$109,624.17	91.13 %
21-6000	Inst Ldrshp	\$57,092.00	\$55,556.77	\$55,556.77	97.31 %
23-6000	Principal	\$322,950.00	\$328,574.72	\$328,574.72	101.74 %
31-6000	Counseling	\$32,790.00	\$30,858.96	\$30,858.96	94.11 %
33-6000	Nurse	\$15,750.00	\$9,650.37	\$9,650.37	61.27 %
34-6000	Transp	\$0.00	\$7,600.00	\$7,600.00	
35-6000	Food Sev	\$21,390.00	\$0.00	\$0.00	0.00 %
36-6000	Extracur	\$54,600.00	\$15,494.37	\$15,494.37	28.38 %
41-6000	Admn	\$504,244.47	\$508,307.62	\$508,307.62	100.81 %
51-6000	Maint	\$75,685.00	\$85,106.95	\$85,106.95	112.45 %
52-6000	Security	\$7,400.00	\$6,772.00	\$6,772.00	91.51 %
53-6000	Data Procs	\$79,600.00	\$46,590.00	\$46,590.00	58.53 %
61-6000	Cmnty Sev	\$47,155.00	\$42,597.05	\$42,597.05	90.33 %
71-6000	Debt Sev	\$47,925.00	\$43,455.14	\$43,455.14	90.67 %
81-6000	Fund Raising	\$16,236.00	\$11,324.19	\$11,324.19	69.75 %
Total Expenditures & Other Uses		\$1,748,842.47	\$1,445,869.13	\$1,445,869.13	82.68 %
Total		\$1,748,842.47	\$1,445,869.13	\$1,445,869.13	82.68 %
Overall Totals		\$1,748,842.47	\$1,445,869.13	\$1,445,869.13	



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Operations – August 2013 Board Report

Chris Florance, Chief Operations Officer

I. Facilities

A. Garland Elementary School / Garland Middle School

- i. We are still working under a TCO (Temporary Certificate of Occupancy). This allows ILTexas to occupy the building with a few minor items to be completed. The prominent item to be completed is the Neighborhood fence separating the school and the neighborhood to the north.
- ii. C2M is addressing Technology issues that are still being addressed. (Covered in Technology report).
- iii. Punch list items are still being addressed. With any new facility there is a burn in period that reveals minor items that need to be addressed such as Mechanical Systems, Electrical systems, Audio Visual equipment and Sprinkler Systems.

B. Garland High School

- a. Garland High School is running fairly smoothly.
- b. Still working on Telephone issues. Verizon is primarily the issue.
- c. AV Equipment is in place and document cameras are being delivered today.

C. Arlington Elementary School

- a. Fire watch officer is on site and working closely with leadership.
- b. Back ordered FFE are in and installed.
- c. Technology will be covered in Technology report.

D. Arlington Middle School

- a. Air conditioning issues are fixed and under control
- b. Technology will be covered in Technology report
- c. Furniture installation is complete. Initial FFE back orders are in and complete.



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II. Technology: C2M

- A. All AV hardware equipment is installed or backordered to be delivered soon.
- B. Back ordered items: Gym Projector several portable projectors for classroom use. Score board equipment.

III. Food Service: Revolution Food

- A. Still working our issues relating to getting students through the lunch line.
- B. Working on issues regarding meal choices which Rev Foods is correcting.

IV. Security: Future Certified School Marshalls

- A. All Security personnel are in place.
- B. Uniforms are still on Order
- C. We are looking for another Uniform Company.

V. Nurses:

- A. 4 RN Nurses have been hired to cover all campuses.
- B. As of 9/19/2013 we will have all nurse positions filled.
- C. A school Nurses aide was added to staff at GES/GMS.

VI. Transportation:

- A. We are currently looking into developing a bus pick up system to be contracted out to a local transportation company to compliment the pick- up and drop-off schedule for GES/GMS.
- B. Pick-up and Drop-off at all campuses are running smoothly



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Curriculum & Instruction Update by Dr. Laura Carrasco, CAO/Dir. of Dual Language

- I. Instructional Materials
 - a. Purchased
 - b. Borrowed
- II. Language Proficiency Assessment Committee (LPAC)
 - a. First LPAC will be held on Monday, 09/23
 - b. Identify ELL students (Approx. 240 in Arlington and 145 in Garland)
 - c. Program Placement DLI/Content ESL
- III. Dyslexia
 - a. John Paul Gonzalez, Dyslexia Consultant
 - b. 2 Paraprofessionals to administer dyslexia interventions (Scottish Rite TDP/LP)
 - c. Also partnering with SMU Graduate School (MTA)
- IV. Intercultural Committee
 - a. Chinese
 - b. Spanish
 - c. Multi-cultural
- V. Networking
 - a. Choice Symposium
 - b. TABE, 2nd Week in October
 - c. Alicia Chacón International School



Figure 1: Student work in three languages



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ATHLETICS

International Leadership of Texas Board of Directors Meeting
Wednesday, September 18th, 2013 – 6:30pm
2912 Little Road, Arlington, Texas

- I. Great month for Athletics, we took part on our first ever competitive competition our MS IL TX Garland open the season with a victory over Advantage Duncanville in 2 straight sets.
- II. YMCA Arlington agreed to let us their facilities for our 4 scheduled home games, at no cost savings us approximately \$800.00
- III. Our MS IL TX Arlington failed short in a 3 set tie breaker vs. HAS Garland.
- IV. HS IL TX Garland played their first game vs. Luna HS and Won in a 5 set tiebreaker after being down 2 sets to 1
- V. Garland MS and Arlington MS had a great 17 of September, Garland Eagles Won again with a 2 sets to 0 victory over Legacy Richardson, and our Arlington Eagles won on their first home game in a 3 set tiebreaker 2-1 over UME Prep, Garland MS is 2-0 and Arlington is 1-1.
- VI. Looking into the cost to purchase 2 athletics transportation vans.
- VII. Looking into purchase of Turf vacuum cleaner and Court maintenance items.
- VIII. Student's web page is open to purchase athletic spirit gear with an agreement from vendor to provide 15% of the revenue back to IL TX Athletics.
- IX. Received the **Character Report Card - DRAFT -See next page:**

As directed by Dr. Carrasco We will meet as a district leadership team on October 8th (in lieu of that week's Garland and Arlington division principal meetings). On the agenda for our October 7th meeting is Athlos and CRC (this document). We'll meet from 7:30am-9:30am at our district offices (C3, 850 Arapaho Rd).



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Character Report Card - Full Implementation, Quality Assurance and Ongoing Support **Roles/Responsibilities of Each ILT Stakeholder**

	Actions	Comments
IL Texas Leadership	Actively support the full implementation of the Character Report Card (CRC). Work with Athlos staff to implement and continually improve the CRC and the entire "Powered by Athlos" program.	
AD, PE Teachers and Performance Coaches	<ol style="list-style-type: none"> 1. Educate students regarding the purpose of the CRC. 2. Oversee the administration of the CRC to students 2 to 3 times a year. 3. Serve as the point of contact for parents with questions or seeking to discuss the CRC. 4. Coordinate the completion of CRC by parents 2 to 3 times a year. 5. Serve, in coordination with the counseling staff, as the "goto" source for faculty and staff with questions or seeking assistance. 6. AD oversees the implementation with the coaches and serves as the liaison with Athlos. 	
Principals	<ol style="list-style-type: none"> 1. Oversee and support the full implementation of the Character Report Card (CRC) on their site. 2. Problem solve on site as needed. 3. Serve as liaison to Athlos. 	
Counselors	<ol style="list-style-type: none"> 1. Drawing on their expertise, counselors will work with Athlos staff, principals and the AD and provide programmatic input, guidance and support regarding effective implementation of the CRC. 2. Serve as a second major point of contact for faculty, parents and students with questions regarding the CRC. 	
Faculty	<ol style="list-style-type: none"> 1. Self-contained, homeroom or advisory teacher completes CRC 2 to 3 times a year. (Details and methods still to be determine.) 2. Self-contained teacher include CRC information and discussion in parent-teacher meetings. 3. Other teachers, counselors and administrators include CRC in other school-student-parent meetings. 	



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	<ol style="list-style-type: none"> 4. All staff use the vocabulary of the CRC, and reinforce the development of the performance character traits in all day-to-day interactions. 	
Parents	<ol style="list-style-type: none"> 1. Complete CRC 2 to 3 times a year. 2. Use the vocabulary of the CRC, and reinforce the development of the performance character traits in all day-to-day interactions with their children. 	
Students	<ol style="list-style-type: none"> 1. Complete the CRC 2 to 3 times a year. 2. Track their own progress. 3. Discuss and the CRC on the turf and in the classroom. 4. Receive recognition for their dedication and progress to developing performance character traits. 5. Participate in whole school celebrations, with older students providing leadership to other students. 	

TOM SANCHEZ

IL TEXAS AD





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Technology & Testing – July 2013 Board Report

Joyce Wheeler, Director of Technology & Testing

Chromebook Deployment was delayed due to Google domain licensing not being available until this week. C2M requested the domain licenses last week and they were issued September 17, 2013. Our first distribution at Garland MS was today. The other campuses will be delivered Thursday through next Tuesday.

Online MAP testing for English Language Arts, Math and Science was also delayed since the Chromebooks were not delivered the second week of school.

Eduphoria contains several tools. 1) Forethought: Lesson planning tool 2) Aware: Assessment tool 3) PDAS – Staff Evaluation tool. We anticipate these being functional by the end of the week. There is also a work order tool that we want to implement to handle operational work order requests.

Study Island has been purchased and will be implemented at 4 campuses: Arlington ES and all of Garland. Measuring Up has been purchased and will be implemented at Arlington MS.

Nurse software: used to track immunizations and visits should be finished by the end of the week. Program is loaded and just needs to connect to the database. Meeting with C2M IT staff this week to finalize.

PSAT will be given mid-October. The HS has elected to test on a Wednesday, October 16, 2013. All of their students in 9th and 10th grade will test.

STAAR End of Course- December retest exams have been ordered for 9th and 10th grade students.

We now have access to Score reports for STAAR, STAAR-End of Course, TELPAS. These will be requested from Texas Assessment Management System – Pearson.



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International Leadership of Texas Elementary School – Arlington Division

www.iltexas.org www.aes.iltexas.org

Board Report – Elementary School Report

I. Status of Hiring

# of Positions	Positions Filled	% Hired
63	62	98%

Fifth Grade	
ELA Reading	Tammy Janzen
SLA Lectura	Gustavo Salcido
Mathematics	Monica Gordon
Matematicas	Ity Ponce
Science/Lead	Elizabeth Maddox
Ciencias	*Zahra Amaro

Fourth Grade	
ELA Reading	Gladys Buffone
SLA Lectura/Lead	Monica Balderas
Mathematics	Rebecca Colbert
Matematicas	Jessica Glenn
Science	Katelyn Maxwell
Ciencias	*Eduardo Lopez

Third Grade	
ENG Lead	Tammie Davis
ESP	Maria Cruz
ENG	Valerie Rimmer
ESP	Amy Jaramillo
ENG	Carlotta Hankson-Stiggers
ESP	Marjolaine Mahoney

Second Grade	
ESP Lead	Gabriela Hernandez
ENG	Maria Pettiford
ESP	Melina Hernandez
ENG	Laura Elmousa
ESP	Eneida Cruz
ENG	Winifred Willis
ESP	Rosa Gonzalez
ENG	LaShon Poitier

First Grade	
ESP Team Lead	Viridiana Guardado
ESP	Susana Montoya
ESP	Linette Merced
ESP	Jacqueline Dominguez
ENG	Daphne Rogstad
ENG	Katrina Del Prado
ENG	Alycia Halla
ENG	Victoria Swaney

Kindergarten	
ESP Team Lead	Jahzeel Chavez
ENG	Latrenda Rush
ENG	Amanda Jonkers
ENG	Lisa Warren
ESP	Marta Colon
ESP	Laritza Rodriguez
ESP	Lisbeth Koonce
ENG	Mireya Ortega



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Enrichment	
Art	Renata Saldana
Theater	Lindy Weiss
Music	Brian Fratto
PE	Kevin McLendon
PE	Lauren McCreight
PE	Cindy Pyron
PE	Christina Ledesma
Chinese	Yin Kun Portia
Chinese	Huaya Sun Rain
Chinese	*Fungshen Gao

Administration/Student Support	
Principal	Elizabeth Lawlor
Assistant Principal	Graham Bartlett
Admin Assistant	Lina Alarcon
Counselor	Pat De La Rosa
Receptionist	Teresa Rodriguez
Instructional Asst.	
Instructional Asst.	Maria Brieman
Instructional Asst.	Ana Ramirez
Instructional Asst.	Mary Komuntale
SPED Teacher	Chams Chamri

Substitute Teachers: Currently 3 long term subs for teachers awaiting visas from China and Mexico.

Instructional Assistant: Submitted request to hire instructional assistant Maria de la Paz.

Operations

Nurse: Courtney Hopkins

School Marshall: Steven Beasley

II. Current Enrollment

Arlington	Confirmed	Accepted	Total Grade Level	Open Seat	Waitlist
K	141		144	3	103
1	129	2	144	15	50
2	132	4	144	12	34
3	129	14	144	15	32
4	110	13	144	34	2
5	119	19	144	25	8
Total	760	60	864	104	229



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III. *Recruiting*

- *New and potential new families receiving school information and facility tours.*
- *District sending out additional school brochures to targeted neighborhoods.*
- Maintaining communication with enrolled families: campus website; Facebook; phone calls, grade level newsletters, emails and face to face meetings.

IV. *Other News*

- Interviewing potential candidates for substitute teacher positions. Particular need for bilingual subs.
- After School Care – Up and running with YMCA, they are providing the afterschool program for an average of 80 students daily.
- International Leadership Wednesdays - student assemblies, reading buddies, emphasis on servant leadership and service “others before self”.
- Hispanic Heritage Month September 16 - October 15 teachers working on activities in the classroom and preparing for a school wide presentation in October.
- Leadership met with parents interested in forming the elementary PTO. Elections will take place in October for PTO elected positions.
- Parent-School Event – Thursday September 19th school community event at McDonalds Green Oaks & I 20.



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ILTEXAS – Garland Elementary

Board Report

Wednesday, August 18, 2013

Prepared and Submitted by Angela Marcellus, Principal

A. Instructional Materials

- Textbooks are starting to come in
- Looking forward to receiving student Chromebooks

B. Enrollment

- All seats in Kinder-3rd grade are filled
- 16 seats open in 4th grade, 13 seats open in 5th grade

C. Staff Development/Training

- Teachers attending math training this week.
- SPED teachers attending ARD training this week

D. Parent Communication/Outreach

- Watch D.O.G.S Line Up to Sign Up Event to get dads and father figures to participate/volunteer was held on Monday 9/9. This was a very successful event. We had over 200 people to attend.
- PTO general meeting to be held this Thursday, 9/19. Currently planning Fall Carnival/Festival

E. Staffing

- Awaiting teachers from Monterrey. Currently have three long term substitutes.

F. General

- Students are absorbing new knowledge and are extremely happy at ILTexas