



# INTERNATIONAL LEADERSHIP OF TEXAS

3301 N. Shiloh Road, Garland, Texas 75044 ♦ (972) 414-8000 ♦ ILTexas.org

## AGENDA

International Leadership of Texas Board of Directors Meeting

Wednesday, January 29<sup>th</sup>, 2014 – 6:30pm

International Leadership of Texas – 3301 N Shiloh Road, Garland, TX 75044

I.	Call to Order	Tab
II.	Approval of December 2013 Minutes.	1
III.	General/Public Comment	
IV.	CEO/Superintendent Report: Eddie Conger	2
	A. Chief Financial Officer Report, Jerry McCreight	3
	B. Chief Operations Officer Report, Chris Florance	4
	C. Chief Academic Officer Report, Dr. Laura Carrasco	5
	D. Special Education Report, Deborah Vyborny	6
	E. Development & Marketing Report, Katie Qualls	7
	F. Athletics Report, Tomas Sanchez	8
	G. Testing & Technology Report, Joyce Wheeler	9
	H. Federal Funding Report, Krystal Lovato	10
	I. Principals' Report:	11
	1. High School - Garland - Nadia Ayala, Principal	
	2. Middle School - Garland – Myrna Apodaca, Principal	
	3. Elementary - Garland – Angela Marcellus, Principal	
	4. Middle School - Arlington – Constance Jawaid, Principal	
	5. Elementary School – Arlington – Elizabeth Lawlor, Principal	
	6. Elementary & Middle School – Keller – Pete Chapasko	



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V.	Discussion Items:	Tab
	A. Enrollment	12
	B. Budget impact from Enrollment	
VI.	Executive Session:	13
	A. Discuss Personnel Hiring, Termination, and Resignations	
	B. Discuss Real Estate	
VII.	Action items:	14
	A. Discuss/act on approving submission to TEA to request the change of the site of ILTexas administrative offices	
	B. Discuss/act on approving adjustments to the 2013-2014 academic calendar.	
	C. Discuss/act on approving line of credit for ILTexas expansion for 2014-2015 to include new campus in Keller, Texas.	
	D. Recognition of board member Mrs. Carmen Valdivia	
	E. Discuss/act on resignations and/or approval of new board members	
VIII.	Adjourn	



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## **Board Meeting Minutes**

Wednesday, December 18, 2013 6:30p.m.

- I. Called to Order 6:45p.m.
- II. Roll call was taken. Mr. Sevier and Mr. Corte were present. Mrs. Wallace was in route but on speaker phone, Mr. Donaldson and Mrs. Valdivia was not present.  
The meeting continued to receive reports from ILTexas staff with only two members present but with no action to be taken until an additional board member was present to make a quorum. Mr. Sevier was assigned as the Acting Secretary of the meeting to take notes for the minutes by the Board President.
- III. General/Public Comment – none was provided
- IV. CEO/Superintendent Report: Eddie Conger- reported that all District operations were being conducted as planned and with great outcomes. He reported on the enrollment increase to 2572. He also reported that December 24<sup>th</sup> FSP payment would be \$19,391.343 which would be an increase of \$840,455. While this is good news the original budget projected an enrollment that would be higher and that in the CFO would report on actions to adjust the budget in needed after the first of the year. In November Mr. Conger, Mr. McCreight, Mrs. Carrasco, and Ms. Qualls attended the Texas Charter School Association in Ft. Worth where there was great training on governance, finance, and academics. Thirteen principals from Lewisville tour the Garland ILTexas campus to learn more about ILTexas. They had a great visit. Mr. Cogger reported that Safety and Academics were the two top priorities.



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Budgeting for 2014-2015 process had begun but it was reported that additional \$500,000 would be needed for January to September 2014 for start funds for the Keller Campus. Recruiting for 2014-2015 began on Monday, Dec. 16<sup>th</sup> and had 75 applications for 144 kindergarten seats in Garland and 50 applications in Arlington with the first 48 hours of the website being up. Mr. Conger reported on his trip to China where he visited two additional high schools and one private school. He also reported that SOGOAL has committed to contributing \$20,000 to be used for scholarships for our high school students to travel this summer to study in China. A trip is being planned for return to China in February for final coordination with parents of Chinese students who are applying to ILTexas. Lastly, Mr. Conger reported the new construction that AES/MS was underway, GHA final construction meeting would take place on January 2<sup>nd</sup>. Keller K-8 construction would begin in January. All construction of these facilities have a delivery date of July 15<sup>th</sup>, 2014.

- A. CFO Report, Jerry McCeight. Reported the income statement and balance sheet rollup for the period for 11/01/2013 to 11/30/2013. He also reported the increase in the FSP but stated like Mr. Conger that the original enrollment estimate was higher that current enrollment would create a shortfall in future FSP payments and the 2013 – 2014 budget would have to be adjusted. He reported that next month we would be able to report on any proposed budget adjustments.



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- B. COO Report, Chris Florance – not verbal report was given. However a written report was submitted to the board members in their packets.
- C. Chief Academic Officer Report, Dr. Laura Carrasco – Reported on the Texas Spain Initiative that would involve a visiting teacher program and development in other education programs that involve American students and teachers that would promote teaching Spanish as second language including a better understanding of the Spanish language and culture. For the 2013 – 2014 school year, we hope to participate in the Texas Visiting Teacher Program. Mrs. Carrasco reported that ILTexas participated in the first TCSAAL academic event last week, the middle school regional spelling bee contest. As result, three of the 6<sup>th</sup> graders from ILTexas Garland MS have advanced to the state competition which will be held in January. Additionally ILTexas was hosting the Regional Chess Tournament at the very moment of the Board Meeting in the Gym of the Garland ES/MS campus. She reported ILTexas will host a Chinese New Year celebration on Saturday, February 1<sup>st</sup>. It will be hosted at both Arlington and Garland campus. Lastly Dr. Carrasco reported on Project Share, this a state funded program that provides an online environment where educators collaborate with one another, share best practices and instructional resources, have access to learning application, professional development, and e-portfolios for each of



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our new students. It was reported that ILTexas was researching the implementation of Project Share and would have more to report in January.

D. Special Education Report, Deborah Vyborny. The SPED enrollment of 124 of 2566 students was reported that represents 4.8%. The all district SPED personal was reported that all position were filled. Additionally testing will determine future needs for requesting additional days.

E. Foundation Development Report, Katie Qualls. The Community outreach was reported along with meeting from Community Leaders. SEVIS /SEVP application update was reported. Ms. Qualls reported on Marketing and Recruitment, the implementation of the new website, a communications plan, and that a story was being planned by KERA on ILTexas in the latter part of December. A report was given on the Keller outreach and recruitment.

F. Athletic Director Report, Tomas Sanchez. It was reported that the Garland HS 9 -10 Girls Volleyball team were the 2013-2014 TCAALS State Champions. Members of the team were present for a presentation of the trophy to the Board of Directors. A quick recess was called by the President to allow pictures to be taken with the team and board members.

G. Director of Testing & Technology, Joyce Wheeler. A written report was provided.

H. Principals' Report:



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1. High School – Garland – Nadia Ayala, Principal (Written)
2. Middle School – Myrna Apodaca, Principal (Written)
3. Elementary – Garland – Angela Marcellus, Principal (Written)
4. Middle School – Arlington – Constance Jawaid, Principal (Written)
5. Elementary – Arlington – Elizabeth Lawlor, Principal (Written)

## V. Discussion Items:

- A. Enrollment
- B. Budget impact on Enrollment

VI. Executive Session: Board Member Connie Wallace was present and a quorum was present for the executive session at 8:05pm

- A. Discuss Personnel Hiring, Termination and Resignations
- B. Discuss Real Estate

## VII. Action Items:

- A. Discuss/Act on hiring of new personal, termination, and resignations. 1<sup>st</sup> and 2<sup>nd</sup> motions were made and accepted, vote was taken, approved 3 ayes and no nays.
- B. Discuss/Act on approval of Special Education Policy, 1<sup>st</sup> and 2<sup>nd</sup> motions were made and accepted, vote was taken, approved 3 ayes and no nays.
- C. Discuss/Act on approving the Superintendent seeking an additional \$500,000 loan to support district expansion in Keller, Texas for a K-8 campus for the 2014-2015 school year. A resolution was provided to



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approve this action. Motions were made and accepted, vote was taken 3  
ayes and no nays.

VIII. Adjourn 9:05 p.m.





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## Superintendent's Report

Prepared and Submitted by Eddie Conger, Superintendent

January 29, 2014

Successfully completed our first semester with over 2,570 students.

First mailings for ILTexas – Keller hit mailboxes January 23, 2014 and in only 7 days we now have over 1,200 applicants.

New campuses are well underway.

K-8 Arlington on schedule.

ILTexas – Arlington HS 9<sup>th</sup> grade will be at Lake Arlington Baptist Church.

ILTexas – Garland HS groundbreaking today.

K-8 – Keller groundbreaking last week of February.

Estimated student population for 2014-2015 will be 4,300 students.

Homeland Security Visit first week in January was great success. Expect approval within 90 days.

Continued success with our athletic program with both our boys and girls basketball teams traveling to Austin Feb 1<sup>st</sup> for state championship.

**Balance Sheet by Object (Rollup)**  
*Effective 12/31/2013*

No Account Code Filter Applied

District Filter: ILTexas  
 County/District: 057848

CODE	ASSETS	AMOUNT
1110	Operating - Vintage	\$798,941.63
1290	Other Receivables	\$5,389.54
1531	Vehicles	\$20,721.55
<b>TOTAL ASSETS</b>		<b>\$825,052.72</b>

CODE	LIABILITIES	AMOUNT
2110	Accounts Payable	(\$77,471.22)
2151	Federal Income Tax	\$0.00
2152	FICA/Medi	\$0.00
2153	Group Health&Life	\$0.00
2155	TRS	\$0.00
2156	Workers Comp	\$0.00
2157	Unemployment	(\$12,212.37)
2158	HSA Acct	(\$50.00)
2159	Other	(\$355.75)
2520	Loans--Long Term LOC & Loan	(\$1,765,000.00)
<b>TOTAL LIABILITIES</b>		<b>(\$1,855,089.34)</b>

CODE	FUND EQUITY	AMOUNT
3590	Temp Restrct Net Assets	(\$49,750.00)
3600	Unrestricted Net Assets	\$1,711,945.50
xxxx	Revenue / Expenses	(\$632,158.88)
<b>TOTAL FUND EQUITY</b>		<b>\$1,030,036.62</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<b>(\$825,052.72)</b>

**Income Statement**  
**Last Month**  
**12/01/2013 - 12/31/2013**  
**Without Encumbrances**

No Account Code Filter Applied

District Filter: ILTexas  
 County/District: 057848

		Actual			
		Budget	12/01 - 12/31	FY to 12/31/2013	Percent
<b>Revenues &amp; Other Sources</b>					
00-5749	Local Rev	(\$25,000.00)	(\$22,384.95)	(\$106,904.13)	427.62 %
00-5751	Food Serv Act	(\$1,000,000.00)	(\$5,586.82)	(\$60,011.72)	6.00 %
00-5752	Athletic Activities	\$0.00	\$0.00	(\$1,037.00)	
00-5812	FSP Entitlements	(\$21,007,236.00)	(\$1,441,020.00)	(\$7,850,200.00)	37.37 %
00-5829	St Prgm Rev Dist TEA	\$0.00	(\$2,782.75)	(\$11,374.55)	
00-5921	School Breakfast Program	\$0.00	(\$4,064.16)	(\$14,994.84)	
00-5922	National School Lunch Program	(\$705,511.75)	(\$42,129.27)	(\$147,340.92)	20.88 %
12-5744	Gifts&Bequests	(\$50,000.00)	\$0.00	(\$50,000.00)	100.00 %
<b>Total Revenues &amp; Other Sources</b>		<b>(\$22,787,747.75)</b>	<b>(\$1,517,967.95)</b>	<b>(\$8,241,863.16)</b>	<b>36.17 %</b>
<b>Expenditures &amp; Other Uses</b>					
11-6000	Instruction	\$11,987,930.65	\$976,774.74	\$3,945,635.27	32.91 %
12-6000	Library	\$50,000.00	\$4,874.58	\$20,070.10	40.14 %
13-6000	PD	\$25,000.00	\$181,598.04	\$248,553.59	994.21 %
21-6000	Inst Ldrshp	\$228,497.65	\$33,089.31	\$142,520.94	62.37 %
23-6000	Principal	\$1,245,487.54	\$124,895.05	\$481,157.44	38.63 %
31-6000	Counseling	\$356,259.82	\$25,308.37	\$118,986.45	33.40 %
33-6000	Nurse	\$286,259.82	\$28,153.31	\$100,736.53	35.19 %
34-6000	Transp	\$99,648.00	\$6,360.00	\$6,360.00	6.38 %
35-6000	Food Sev	\$1,705,511.75	\$8,144.30	\$300,452.42	17.62 %
36-6000	Extracur	\$137,287.42	\$15,987.05	\$104,850.52	76.37 %
41-6000	Admn	\$681,015.55	\$70,059.56	\$221,332.75	32.50 %
51-6000	Maint	\$3,855,906.06	\$290,155.83	\$1,432,837.65	37.16 %
52-6000	Security	\$171,686.29	\$15,423.96	\$60,241.57	35.09 %
53-6000	Data Procs	\$364,082.68	\$61,125.91	\$312,160.18	85.74 %
61-6000	Cmnty Sev	\$261,719.08	\$13,822.56	\$72,790.73	27.81 %
71-6000	Debt Sev	\$387,750.00	\$1,000.00	\$29,378.34	7.58 %
81-6000	Fund Raising	\$39,598.48	\$538.25	\$11,639.80	29.39 %
<b>Total Expenditures &amp; Other Uses</b>		<b>\$21,883,640.79</b>	<b>\$1,857,310.82</b>	<b>\$7,609,704.28</b>	<b>34.77 %</b>
<b>Overall Totals</b>		<b>(\$904,106.96)</b>	<b>\$339,342.87</b>	<b>(\$632,158.88)</b>	



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## Operations & Facilities – July 15 Board Report

Prepared by: Chris Florance, Chief Operations Officer

**Facilities:** Operations initiated weekly reviews of all campuses at the beginning of December. Mr. Bill Longley, Assistant Operations Director, is traveling to all campuses and walking each campus meeting with leadership. Any materials transfers will be done during scheduled days. This process has worked out well and increased overall communications between the campuses.

All campuses are running well. Campuses with new facilities being built are getting ready and planning for the summer transition.

A. Garland Elementary School / Garland Middle School.

\* GES/GMS is running well with all systems a go.

B. Garland High School

\* Garland High School is running well. Operations are meeting with the Principal and their leadership team regarding FFE and working on Transition plans for the New High School.

\* GHS New Garland HS. The New ILT High School is under Construction with Heavy equipment on site. All Applications for building have been approved and issued.

C. Arlington Elementary School

\* Arlington Elementary school is running well and looking forward to the joint relationship they will have with Arlington Middle School when the new combination campus, (AES/AMS), is complete. Operations are working with the various transition teams including FFE considerations.

D. Arlington Middle School

\* Arlington Middle School is running well is also planning for the summer transition to the New Arlington campus.

\* AES/AMS – New Campus -The New Facility is under way. The Main building rough in for plumbing is in and the slab poured. Construction is now being set up for the concrete drives around the building to facilitate construction during bad weather.

F. KES/KMS – New Campus. The Main Building is scheduled to be under construction with a month. Operations are meeting with the Principal and Leadership regarding FFE and School Design.

District Offices.

\* The Arlington Satellite Office is up and running.

\* The District Office is up and Running. The Office is now fully operational with internet, WiFi and Networking.

**Technology:** C2M – Updates were included in the campus reports.

**Food Service:** Chef Dorcas Simmons, our Food Service Director, is continually working with the various Governing authorities to meet all compliance issues.

**Security:** We now have school security officers in place at all home athletic events.

**Nurses:** Ms. Elizabeth Nelms, has completed mandated screenings including Hearing, Vision and Spinal exams. Nurse Nelms just completed Continuing education units and all District Nurses are certified in Concussion training.

**Transportation:** We are still working on a cost effective bus service for the District. We are also working on Bus rentals for student field trips

**Operations moving forward:** We are working daily with the Charter Fund to get our new campuses off the ground. We are presently Reviewing all project Plans which includes **AES/AMS-Arlington, GHS/ and Garland Student Housing** and reviewing preliminary drawing for **Keller, KES/KMS. Meetings with school team leaders regarding FFE for all New campuses has started.**

**Review continues.**



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## Curriculum and Instruction Report – January 29, 2014 Board Report

Prepared by: Dr. Laura Carrasco, CAO/Dir. of Dual Language

### I. First semester down!

ILTexas students (and teachers) have completed their very first semester with us, along with the first ever rounds of semester exams!

### II. TCSAAL Academic Competitions/Spelling Bees:

- A. Three ILTexas Middle School-Garland students advanced to the state competition. The state competition was held in Austin on Saturday, January 11<sup>th</sup>. All three students placed in the top 12 at state!
- B. ILTexas is hosting the Regional TCSAAL Spelling Bee Tournament today, 01/28/2014.
- C. Our four elementary and middle school campuses hosted a campus spelling bee this month. The five campus winners will move on to compete in their respective area's city bee.

### III. Chinese New Year Celebration:

ILTexas will host a Chinese New Year celebration on Saturday, February 1<sup>st</sup>. The Arlington Division celebration will be held at the ILTexas Middle School-Arlington campus from 9-11:30am and the Garland Division celebration will be held at the K-8 campus. This will be a celebration of language and culture and will include performances as well as a variety cultural booths and activities.

### IV. Professional Development

#### a. SIOP/A+ Sheltered Instruction:

This SIOP training is beneficial to and boosts the instruction of *all* learners with a particular benefit to English Language Learners (ELLs) K-10 and Spanish Language Learners (SLLs) K-5. Sheltering instruction is crucial in helping students gain understanding of grade-level content as they develop English and Spanish language proficiency. The SIOP (part II) training schedule is as follows:

ILTexas Elementary-Garland	Jan 27 (Monday)
SIOP Model Teaching/Videos	Jan 28 (Tues)
ILTexas Middle School-Garland	Jan 29 (Wed)
ILTexas High School-Garland	Jan 30 (Thurs)
ILTexas Elementary-Arlington	Feb 3 (Mon)+
ILTexas Middle School-Arlington	Feb 4 (Tues)



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*b. PD Video Incentive: Teaching Through a New Lens... Up and ready!*

The purpose of this video incentive is to celebrate the great teaching that is going on across the district, applaud our teacher talent, and to learn from one another through teacher developed videos. The goal is to compile a library of little video clips highlighting great teaching strategies and to spend some time as a district in conversation, learning and growing from these clips of our very own ILTexans.

*c. ESL Certification (Prep)- In Arlington, tentatively scheduled for 02/08*

- i. Two day training collapsed into a 1 day (Saturday)
- ii. Once teachers are officially ESL certified, they may apply for reimbursement of test fee
- iii. This is an effort to boost the number of ESL certified teachers across the district.

*d. Science & Social Studies 'Technical Visits' have been scheduled through Region 10 in collaboration with Region 10 Science and Social Studies Subject Matter Experts (SMEs). We have a district visit from the Science SME scheduled for 02/03, with a follow up PD (date TBD) and social studies technical visits scheduled for February 5<sup>th</sup> (Garland) and February 11<sup>th</sup> (Arlington)*

**V. Language Proficiency Assessment Committee (LPAC)**

The LPAC has now identified 527 LEP students. First and Second notices have been sent out with the goal of collecting signed letters from every parent by Feb. 7<sup>th</sup>.

**VI. Instructional Materials**

We are continuing to purchase and acquire instructional materials to supplement our curriculum. Recent purchases have included a variety of resources ranging from literary novels, teacher editions, and math manipulatives to educational software. Additionally, this semester, our teachers and students will all receive a weekly periodical subscription from Scholastic News for our elementary students, Scholastic Current Events for our middle school students, and Scholastic News/NYTimes for our high school students. Further, our K-8 students now have access to Accelerated Reader. Through AR, they are able to take an assessment which pinpoints their reading level as well as participate in a reading incentive program which celebrates growth in reading levels, books read, and mastery of individual reading goals.



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## Special Education Board Report

Prepared and Submitted by Deborah Vyborny, Sped Director

December 18, 2013

### Item #1 Sped Enrollment

School	Number of Sped Students	Total Enrollment	Percentage of Sped Students
GES	40	864	.046
GMS	30	412	.072
GHS	11	159	.069
AES	28	831	.033
AMS	15	300	.050
<b>District</b>	<b>124</b>	<b>2566</b>	<b>.048</b>

### Item #2 Personnel

All District Level Special Education positions are currently filled. We secured a Diagnostician for Arlington, and an LSSP districtwide. Testing (number of referrals/initial evaluations) will determine future need for requesting additional days. All Diagnosticians are currently working part time.

### Item #3 Special Education Policies

Action Item: Adoption of Special Education Policies. Once adopted, we are responsible for posting them to our website.



## **Development, Marketing, Recruitment – January 29 Board Report**

Prepared by: Katie Qualls, Director of Development, Marketing, Recruitment

### Development/SEVP

1. Student and Exchange Visitor Program (SEVP)
  - a. January 9, 2014- SEVIS site visit complete
  - b. Awaiting confirmation for approval
  - c. Training for PDSO and DSO
    - i. Policies and Procedures
  - d. Applications for Chinese Exchange Students-19
2. Confucius Classroom
  - a. Ceremony TBD
3. H.R. 1139
  - a. TCSA

### Marketing/Recruitment

1. Events
  - a. Groundbreaking Ceremony ILTexas Garland High School
  - b. Groundbreaking Ceremony ILTexas Keller- TBD
  - c. Chinese New Year
2. Keller
  - a. EDDM brochures
  - b. YMCA Partnership
    - i. Registration
  - c. Marketing materials



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## Special Education Board Report

Prepared and Submitted by Deborah Vyborny, Sped Director

January 29, 2014

### Item #1 Sped Enrollment

School	Number of Sped Students	Total Enrollment	Percentage of Sped Students
GES	41	872	.047
GMS	30	415	.072
GHS	9	152	.059
AES	25	821	.030
AMS	13	303	.042
<b>District</b>	<b>118</b>	<b>2563</b>	<b>.046</b>

### Item #2 Personnel

All District Level Special Education positions are currently filled. We secured a Diagnostician for Arlington, and an LSSP districtwide. Testing (number of referrals/initial evaluations) will determine future need for requesting additional days. All Diagnosticians are currently working part time and are at capacity for current workload.

### Item #3 Special Education Procedures

We are currently working on a District Procedure Manual that will act as an A-Z special education resource as well as streamlining the special education referral process for the district.



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## **Technology and Testing – January 29 Board Report**

Prepared by: Joyce Wheeler, Director of Technology and Testing

### Technology

Study Island for Kinder was purchased and is ready to use.

MAP integration tool for Study Island was purchased. MAP scores will be loaded so that custom plans can be created for students

We have ordered chromebook LCD screens and we will replace those in house.

Campuses are finally able to use the tablets. They are working through any issues with C2M Tech.

### Testing

Tentative date for Campus Test Coordinator training is February 6, 2014. Test Security and TELPAS will be covered.

MAP testing is happening in grades 2-8. The middle of year window is open through the first week of March.

TELPAS Writing collection begins the week of February 17, 2014. All students classified as LEP must complete the writing samples and the online reading test.

Staar simulation to gather data will occur in February for Middle and High School. The data will be used to identify students needing additional assistance. Grades 3-5 already completed their simulation using a released test. They are analyzing the data to create a plan of action for those students.



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## **International Leadership of Texas: District Office – July 15 Board Report**

Prepared by: Krystal Lovato, Director of Federal Programs

- Attend Training
  - Mentoring for New Federal Program Directors
  - A Guidance for Campus Improvement Planning
  - Region 10 AMAO Training
- Prepare, review, and Submit IDEA B Application
- Review Campus Improvement Plans
- Finalize Title I 2013-2014 campus allocations
- Finalize Title II
- Finalize Title III
- Visited JR3 in Waco
  - Payroll
  - Purchasing
  - Finance
- Create ILTexas version of Non-HQ Letter, to be submitted ASAP
- Create Documentation Templates
  - ILTexas Semi-Annual Certification
  - ILTexas Homework Academy Sign-In Sheet
  - Job Description for Title I Funded Positions
  - ILTexas Separation Document



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## ILTexas Elementary School – Arlington – January Board Report

Prepared by: Elizabeth Lawlor, Principal

### I. Current Enrollment

Arlington	Confirmed	Pre-enrolled	Total Grade Level	Open Seat
K	142	0	144	2
1	144	0	144	0
2	142	0	144	2
3	140	0	144	4
4	123	0	144	21
5	136	0	144	9
<b>Total</b>	<b>827</b>	<b>0</b>	<b>864</b>	<b>37</b>

### II. Status of Hiring

# of Positions	Positions Filled	% Hired
66	63	95

Fifth Grade	
ELA Reading	Tammy Janzen
SLA Lectura	Gustavo Salcido
Mathematics	Monica Gordon
Matematicas	Ity Ponce
Science/Lead	Elizabeth Maddox
Ciencias	(Nguyen Masters)

Fourth Grade	
ELA Reading	Gladys Buffone
SLA Lectura/Lead	Monica Balderas
Mathematics	Rebecca Colbert
Matematicas	Jessica Glenn
Science	Katelyn Maxwell
Ciencias	Melissa Bello

Third Grade	
ENG Lead	Tammie Davis
ESP	Maria Cruz
ENG	Valerie Rimmer
ESP	Amy Jaramillo
ENG	Audrey Cole
ESP	Marjolaine Mahoney

Second Grade	
ESP Lead	Gabriela Hernandez
ENG	Maria Pettiford
ESP	Melina Hernandez
ENG	Laura Elmousa
ESP	Eneida Cruz
ENG	Winifred Willis
ESP	Rosa Gonzalez
ENG	LaShon Poitier

First Grade	
ESP Team Lead	Viridiana Guardado
ESP	Susana Montoya
ESP	Linette Merced
ESP	Jacqueline Dominguez
ENG	Daphne Rogstad
ENG	Katrina Del Prado
ENG	Alycia Halla
ENG	Victoria Swaney

Kindergarten	
ESP Team Lead	Jahzeel Chavez
ENG	Latrenda Rush
ENG	Amanda Jonkers
ENG	Lisa Warren
ESP	Marta Colon
ESP	Laritza Rodriguez
ESP	Lisbeth Koonce
ENG	Mireya Ortega

Enrichment	
Art	Renata Saldana
Theater	Lindy Weiss
Music	Brian Fratto
PE	Kevin McLendon
PE	Lauren McCreight
PE	Cindy Pyron
PE	Christina Ledesma
Chinese	Yin Kun Portia
Chinese	Huaya Sun Rain
Chinese	(Adeline Brewer)

Administration/Student Support	
Principal	Elizabeth Lawlor
Assistant Principal	Graham Bartlett
Admin Assistant	Lina Alarcon
Counselor	Pat De La Rosa
Receptionist	Janice Herrera
Office Clerk	Maria Flores
Instructional Asst.	Judy Beigle
Instructional Asst.	Maria Brieman
Instructional Asst.	Ana Ramirez
Instructional Assist.	(Anel Ponce)
Instructional Asst. SPED	Mary Komuntale
SPED Teacher	Chams Chamri

**Substitute Teachers:** Currently **2** long term subs for **1** Chinese teacher awaiting visas and **1** bilingual science teachers for 5<sup>th</sup> grade to replace Mexican teachers unsuccessful in securing visas.

### **Operations**

**Nurse:** Courtney Hopkins **School Marshall:** Steven Beasley **Food Operation Clerk:** Claudia Al-Akramawi

**Office Clerk:** Maria Flores

#### ***I Recruiting***

- New and potential new families receiving school information and facility tours.
- Setting up tours for families interested in applying for next school year.
- We have reached 96 % of our enrollment target. District and school staff are actively recruiting additional students.
- Applications for the 2014-15 school year began on Monday December 16<sup>th</sup> we are receiving calls from interested families.
- We are beginning the process of interviewing potential teachers for the 2014-15 school year. Inviting potential teachers for both interviews and model lessons.

#### ***II School News***

- Two new teachers hired, Ms. Cole to replace the 3<sup>rd</sup> grade teacher who resigned at Thanksgiving and Ms. Bello to fill 4<sup>th</sup> grade science position. We are still seeking a bilingual 5<sup>th</sup> grade science teacher. One TA position will be filled on February 3<sup>rd</sup>.
- Interviewing potential candidates for substitute teacher positions. Still particular need for bilingual subs.
- Family Spirit Night held at the Cotton Patch Restaurant on Wednesday January 22<sup>nd</sup>.
- Elementary PTO and AES teachers/staff are busy planning the Chinese New Year Festival which will take place on February 1<sup>st</sup> at the Agape Church.
- We held our First Annual School Spelling Bee on Friday January 17<sup>th</sup> 24 students from 1<sup>st</sup> -5<sup>th</sup> grade participated . All participants were finalists in their class spelling bees. The School Spelling bee was very competitive and lasted for 27 rounds and over two hours. The school spelling bee champion will represent our school at the Area 15 Spelling Bee in Fort Worth on February 11<sup>th</sup>.
- 5<sup>th</sup> grade teachers finalizing plans for 5<sup>th</sup> grade field trip.
- Teachers are providing small group tutorial sessions during and afterschool to support students requiring more time for mastery. Also Homework Academy for 4<sup>th</sup> & 5<sup>th</sup> grade.
- Teachers had an opportunity to study student data from CSAs, TPRI, STAAR bench marks on our District Data Day Monday January 27<sup>th</sup>. Data will be used to drive instruction over the next semester. It will also be used to determine appropriate interventions for students.



# INTERNATIONAL LEADERSHIP OF TEXAS

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## Arlington Middle Campus – July 1529 Board Report

Prepared by: Catalina Gibbs, Administrative Assistant AMS Campus

Grade Level	Enrollment Count	Race Code
<p style="text-align: center;"><b>6th</b></p>	<p style="text-align: center;"><b>113</b>  <b>62 – Females</b>  <b>51 - Males</b></p>	<p><b>Asian- 2</b>  <b>Black- 26</b>  <b>White- 12</b>  <b>Hispanic (W)- 65</b>  <b>Indian- 5</b>  <b>T – 3 B/W</b>  <b>Other-</b></p>
<p style="text-align: center;"><b>7th</b></p>	<p style="text-align: center;"><b>121</b>  <b>55 - Females</b>  <b>66 - Males</b></p>	<p><b>Asian- 3</b>  <b>Black- 14</b>  <b>White- 15</b>  <b>Hispanic (W)- 82</b>  <b>Indian- 6</b>  <b>T – 1 B/W</b>  <b>Other- 0</b>  <b>Native Hawaiian/  Pacific Islander- 0</b></p>
<p style="text-align: center;"><b>8th</b></p>	<p style="text-align: center;"><b>69</b>  <b>42 - Females</b>  <b>27 - Males</b></p>	<p><b>Asian- 1</b>  <b>Black- 8</b>  <b>White- 5</b>  <b>Hispanic- (W) 51</b>  <b>Indian- 4</b>  <b>Other- 0</b></p>





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## ILTexas High School – Garland – July 15 Board Report

Prepared by: Nadia Ayala, Principal

### I. Status on Hiring

# of Positions	Positions Filled	% Hired
27	25	93%

### II. Current Enrollment

Garland	Enrolled	Recently Applied	Open Seats
9	86	39	58
10	67	14	77
<b>Total</b>	<b>153</b>	<b>17</b>	<b>135</b>

### III. Enrollment

- \$100 Eagle Bucks per high school student
- Eagle Bucks can be used towards their uniform or Chromebook
- Next Year Applications now being accepted.
- Enrollment is balancing out due to recent withdrawals and new enrollments.

### IV. Announcements

- Basketball Eagles are going to state this weekend, Saturday, January 1<sup>st</sup>, in Austin.
- The JV Boys finished first in district and won regional finals Saturday, January 25, 2014.
- Applications were turned in for China Immersion trip during the week of January 21.
- 2<sup>nd</sup> semester begins 1/28/2014.
- Groundbreaking ceremony, Wednesday, January 29<sup>th</sup> at 10am.

### V. Student Events

- ILTexas Chinese New Year Festival at E/MS Campus February 2nd.
- Dance & Theatre Department Debut Performance will be Tuesday, April 29<sup>th</sup> at 6pm, at the Elementary/Middle School Campus.
- Valentine's Dance – February 15, 2014 in the HS Gym at ARBC



# INTERNATIONAL LEADERSHIP OF TEXAS

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## ILTexas-GMS – January 29 Board Report

Prepared by: Myrna Apodaca, Principal

### Current Enrollment

January 27, 2014

<i>Garland</i> <i>MS</i>	YTD Enrolled	YTD Withdrawals	Current Total	Open Seats
6	157	17	140	4
7	161	16	144	0
8	139	9	130	14
	457	42	<b>414</b>	18

- Shadowing opportunities for students Monday -Friday
- Office open for enrollment Monday – Friday
- Accepting applications in 6<sup>th</sup> and 8<sup>th</sup> grade
- 100% enrollment in 7<sup>th</sup> grade
- Email sent to parents regarding next year's enrollment

### Staffing

- 100% Staffed
- Hired Two New Employees
  - SPED Teacher- Tammy Simmons
  - SPED Assistant- Jaqueline Hammes

### Community/ Parent Outreach

- Announcements -Website/Facebook/School Messenger system
  - gms.iltexas.org
- Watch D.O.G.S.
- Newsletter (PTO)
- PTO meeting- January 6
- 7<sup>th</sup> grade Parent Meeting- January 7
- 8<sup>th</sup> grade Parent Meeting- January 8
- Dance Social- February 7

### Other News

- Staff Development/ Student Holiday– January 27 (1<sup>st</sup> semester data analysis)
- Fundraiser-World's Finest Chocolate
- Robotics Competition- January 25
- Spelling Bee- State Competition



# INTERNATIONAL LEADERSHIP OF TEXAS

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## **ILTexas Garland Elementary – January 29 Board Report**

Prepared by: Angela Marcellus, Principal

### **A. Assessments**

- Students were administered Benchmark and CSA exams last week
- On January 27, 2014 staff began to disaggregate the data
- Data talks will continue into next week as we meet during PLC's to review data and plan for instruction, acceleration and intervention

### **B. Student Activities**

- **5<sup>th</sup> Grade is conducting a service project through Heifer International**
- **We have 9 students that will participate in Global Elementary Model United Nations.**
- **5<sup>th</sup> Grade held a fundraiser at Shenanigans on January 26**
- **Semester I Awards Ceremonies will take place on Friday, January 31**
- **We have 24 students who are preparing for their performance at the Chinese New Year event that will be held at UTD on February 8, 2014**
- **School wide Spelling Bee was held on January 17; Amit Kumar, 5<sup>th</sup> Grade, will represent ILTGES at the Scripps County Bee in February**
- **3<sup>rd</sup> Grade and 5<sup>th</sup> Grade will take a field trip to the Perot Museum on February 14**
- **4<sup>th</sup> Grade students will be performing at the February 20 PTO Meeting**

### **C. PTO**

- Hosting a Board and General Meeting every month
- Continue to raise money for the school and students
- Currently ordering school supply packs for next year
- Facilitating the "Laying the Foundation" Brick Campaign
- Planning for our First Annual 5K scheduled for 5/1
- Fulfilled teacher grant requests including such items as: listening centers, puzzles, seat packs, English/Spanish Dictionaries, teacher resources, learning CD's



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## **ILTexas - Keller K-8<sup>th</sup>**

**January 29, 2014**

**Prepared by: David Pete Chapasko, Principal, ILTexas Keller**

### **Enrollment—Student Applications**

On January 21, 2014 total = 94

Flyer started in the mail January 23, 2014

As of January 27, 2014 total = 1,204

Keller numbers by grade:

**KG - 168**

**1st - 151**

**2nd - 126**

**3rd - 112**

**4th - 133**

**5th - 128**

**6th - 115**

**7th - 78**

**8th - 81**

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**9th - 59**

**10th - 28**

5 families with 5 students on one record  
16 families with 4 students on one record  
73 families with 3 students on one record  
255 families with 2 students on one record  
391 families with 1 students on one record

**Total 1204**

**Total records (families) 742**



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## **Hiring**

Recommended Adrian Apodaca as AP 3<sup>rd</sup> – 5<sup>th</sup>

Recommended Jeronimo Santos AP K – 2<sup>nd</sup>

Posted Positions on Region 10 & 11 Job sites

Office Staff

Assistant Principals

Lead Teachers

Currently Interviewing

Updated Flyers & Parent Information with Career Opportunities

## **Parent & Community Communication**

ILTexas Keller Flyer mailed to 80,000 addresses in 6 zip codes

Revised Communication procedures

Target Emails to all Enrollment Applicants with Message & Attachments

Target Phone Messenger to All Applicants and Calls for Information

Meetings for Partnerships with Heritage Church of Christ Keller

Permission to use church for Parent Informational Meetings

Meetings for Partnership with Fort-Worth YMCA

Partnership with ILTexas Keller for After School Program

Use of Facility for Interviewing

Use of Facility for Registration