



INTERNATIONAL LEADERSHIP OF TEXAS

International Leadership of Texas Board of Directors Meeting
Wednesday, February 15, 2017, 6:45 p.m.
ILTexas District Office – 1820 North Glenville Drive, Suite 100, Richardson, TX 75081

MINUTES

ITEM
<p>I. Call to Order</p> <p>Board President Curtis Donaldson called the Meeting to Order at 7:04 p.m. A quorum was noted. Members Donaldson, Flores, and Cox were present. Board Vice President General James Williams was absent.</p>
<p>II. General/Public Comment</p> <p>Board President Curtis Donaldson solicited public comment. None was offered. Concluded at 7:05 p.m.</p>
<p>III. Approval of Minutes of previous Meeting held January 25, 2017</p> <p>On motion of Board Member Tracy Cox seconded by Board Secretary Jorge Flores, the Board unanimously approved the Minutes of the previous Meeting held January 25, 2017. Concluded at 7:07 p.m.</p>
<p>IV. CEO/Superintendent Report – Eddie Conger</p> <p>Superintendent Edward Conger delivered the Superintendent's Report, briefly discussing enrollment, new building occupancy and construction, expansion plan updates, Chiefs' review and legal retreat, expulsion processes, staff development, bilingual update and Chinese language and culture events, and university acceptances and merit scholarships. Concluded at 7:16 p.m.</p>
<p>a. CFO – Jerry McCreight</p> <p>The CAO Report (below) was advanced ahead of this Item and was concluded. See below. CFO Jerry McCreight delivered the CFO Report, observing accurate draft reconciliation results despite significant difficulty finishing the conversion of data systems for accounting and payroll to a new platform. The FSP Payment Report was delivered. Brief discussion was held. Concluded at 7:31 p.m., the next Item expected to be Executive Session.</p>
<p>b. CAO – Dr. Laura Carrasco</p> <p>Chief Academic Officer Dr. Laura Carrasco presented the CAO Report, briefly discussing merit scholarships, university applications, the first draft of the 2017-2018 Academic Calendar including proposed instructional minutes and holidays, and highlights of projects including professional development projects, student competitions and Chinese and Spelling bees, planned new teacher interviewing activities, and developing gifted-talented resources. Concluded at 7:25 p.m.</p>
<p>V. Executive Session</p> <p>Board President Curtis Donaldson called the Board into Executive Session at 7:31 p.m.</p>
<p>a. Discuss Personnel Hiring, Termination, and Resignations.</p>
<p>b. Discuss Real Estate and any potential or ongoing litigation.</p>
<p>VI. Action Items</p>
<p>a. Discuss/Act on hiring new personnel, terminations, and resignations.</p>



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The Board reconvened in Open Session at 7:47 p.m. On motion of Board Member Tracy Cox seconded by Board Secretary Jorge Flores, the Board unanimously accepted the slate of new personnel, terminations, and resignations that was discussed in Executive Session. Concluded at 7:48 p.m.

- b. Discuss/Act on Resolution Amending Purchasing Policies, namely:
- i. Policy FMPG, Purchasing and Contracting from State Funds for General Services, Personal Property, Materials and Supplies;
 - ii. Policy FMPF, Purchasing and Contracting from Federal Funds for General Services, Personal Property, Materials and Supplies;
 - iii. Policy FMPS, Purchasing and Contracting for Professional Services; and
 - iv. Policy FMPW, Purchasing and Contracting for Public Works.

General Counsel Clayton Greenberg briefed the Board on highlights of the four components of the new Policy (State-funded general purchases, Federal-funded general purchases, Professional Services, Public Works). The Board inquired about the ongoing JROTC construction project, which Mr. Greenberg and Mr. Conger briefly discussed. On motion of Board Member Tracy Cox seconded by Board Secretary Jorge Flores, the Board unanimously adopted the resolution. Concluded at 7:57 p.m.

- c. Discuss/Act on Resolution Amending Charter Board Policy Module 100: Financial Operations.

Mr. Greenberg and Mr. McCreight briefed the board on the planned replacement of Policy Modules 100-600 with updated Modules no later than June, 2017. On motion of Mr. Tracy Cox seconded by Mr. Jorge Flores, the Board unanimously adopted the Resolution. Concluded at 8:02 p.m.

- d. Discuss/Act on Resolution Amending Fiscal Manual.

On motion of Mr. Tracy Cox seconded by Mr. Jorge Flores, the Board unanimously adopted the Resolution. Concluded at 8:03 p.m.

- e. Discuss/Act on Resolution Adopting Firearm Policy.

Mr. Greenberg briefed the Board on the Firearm Policy. On motion of Mr. Tracy Cox seconded by Mr. Jorge Flores, the Board unanimously adopted the Resolution. Concluded at 8:06 p.m.

- f. Discuss/Act on Resolution Repealing Federal Grant Policies and Procedures Manual and directing Superintendent to create a handbook of procedures for compliance with Education Department General Administrative Regulations (EDGAR).

Mr. Greenberg briefed the Board on the decision to update the Policies and the practicality of directing the Superintendent to create the handbook, which will require revision as federal law evolves. On motion of Mr. Tracy Cox seconded by Mr. Jorge Flores, the Board unanimously adopted the Resolution. Concluded at 8:08 p.m.

VII. Adjournment

VIII. Board President Curtis Donaldson adjourned the Meeting at 8:10 p.m.

[CERTIFICATION PAGE FOLLOWS]



INTERNATIONAL LEADERSHIP OF TEXAS

CERTIFICATION OF THIS DOCUMENT AS THE MINUTES OF THE FEBRUARY 15, 2017 MEETING:

The undersigned, being the Board President / Board Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of the minutes of the identified Meeting of the Directors of the Corporation, duly held on February 15, 2017.

(at least one signature, please)

Jorge Flores, Board Secretary

3.22.17

Date certifying

Curtis Donaldson, Board President

Date certifying