



**ATLANTA NEIGHBORHOOD  
CHARTER SCHOOL**  
helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Board Meeting

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### **Date and Time**

Tuesday October 18, 2016 at 6:30 PM

### **Location**

ANCS Elementary Campus - 688 Grant Street 30315

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*Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.*

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## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Melissa McKay-Hagan	1
<b>B.</b> Call the Meeting to Order		Mitch White	1
<b>C.</b> Approve Minutes from Prior Board Meeting	Approve Minutes	Melissa McKay-Hagan	3
<b>D.</b> PTCA Report		Joy Prince	5
Standing monthly report from the ANCS Parent-Teacher-Community Association			
<b>E.</b> Principals' Open Forum		Cathey Goodgame & Lara Zelski	5
Standing monthly opportunity for ANCS principals to share highlights from each campus.			
<b>II. Old Business</b>			
<b>A.</b> Enrollment Policy	Discuss	Matt Underwood	5
Clarifying language in the policy related to the timeframe for backfilling from the waiting list during the school year			
<b>III. New Business</b>			
<b>A.</b> Updated Promotion Policy	Discuss	Matt Underwood	5
Proposed revisions to section 4 of the school's promotion policy to insure alignment with IB terminology			
<b>IV. Executive Director's Report</b>			
<b>A.</b> CREATE Teacher Residency Program - Fall Update	Discuss	Elizabeth Hearn & Matt Underwood	15
Fall 2016 update on programming and financials for the CREATE Teacher Residency Program			
<b>B.</b> IB Candidacy Update	FYI	Cathey Goodgame	10
Update on ANCS's progress towards IB candidacy			
<b>C.</b> GaDOE Annual Report	Vote	Matt Underwood	10
Highlights from required annual report submission by ANCS to GaDOE and vote to approve submission			
<b>V. Business &amp; Operations</b>			

<b>A.</b> Monthly financial statements & reports	Discuss	Ryan Camp & Kari Lovell	10
 <b>VI. Educational Excellence</b>			
<b>A.</b> 2016 ANCS Alumni Report	Discuss	Matt Underwood	15
Report on ANCS alumni from the class of 2014			
<b>B.</b> Public affairs report	FYI	Eric Teusink	5
 <b>VII. Fund Development</b>			
<b>A.</b> Monthly fund development report	FYI	Narin Hassan	10
 <b>VIII. Governance</b>			
<b>A.</b> Monthly Governance Report	FYI	Lia Santos	10
 <b>IX. Executive Session</b>			
<b>A.</b> Executive Session	Vote	Mitch White	15
The board <i>may</i> enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.			
 <b>X. Closing Items</b>			
<b>A.</b> Brief Meeting Reflection	Discuss	Mitch White	5
ANCS board reflection on governance practices from board meeting			
<b>B.</b> Adjourn Meeting	Vote	Mitch White	1

## Agenda Cover Sheets

**Section:** **I. Opening Items**  
**Item:** D. PTCA Report  
**Purpose:** FYI  
**Goal:**  
**Submitted by:**  
**Related Material:** PTCA\_report\_oct2016JGP.pdf

**Section:** **III. New Business**  
**Item:** A. Updated Promotion Policy  
**Purpose:** Discuss  
**Goal:**  
**Submitted by:** Matt Underwood  
**Related Material:** ProposedChangestoStudentPromotionCriteria-2.pdf

**BACKGROUND:**

Proposed revisions to section 4 of the school's "Promotion, Retention, & Placement" policy to align with IB requirements and to clarify language

**RECOMMENDATION:**

First read, with board vote scheduled for November 2016

**Section:** **IV. Executive Director's Report**  
**Item:** A. CREATE Teacher Residency Program - Fall Update  
**Purpose:** Discuss  
**Goal:**  
**Submitted by:** Elizabeth Hearn  
**Related Material:** ANCSBoardmeeting\_Pre-readingnarrative.pdf  
CREATE budget\_ANCS Board\_8\_31\_16 YTD\_.xlsx

**BACKGROUND:**

Quarterly report on CREATE teacher residency program activities and finances

**Section:** **IV. Executive Director's Report**  
**Item:** B. IB Candidacy Update  
**Purpose:** FYI  
**Goal:**  
**Submitted by:** Cathey Goodgame  
**Related Material:** MYP Update October 2016.ppt

**BACKGROUND:**

Update on candidacy phase of IB MYP

**Section:** **IV. Executive Director's Report**

**Item:** C. GaDOE Annual Report  
**Purpose:** Vote  
**Goal:**  
**Submitted by:** Matt Underwood  
**Related Material:** 2016 ANCS annual report highlights for board.pdf

**Section:** **V. Business & Operations**  
**Item:** A. Monthly financial statements & reports  
**Purpose:** Discuss  
**Goal:**  
**Submitted by:**  
**Related Material:** 09\_30\_16 Cash Balances.pdf  
09\_30\_16 Cash Flow.pdf  
09\_30\_16 Finance committee report.pdf  
October 2016 Board Memo.pdf

**Section:** **VI. Educational Excellence**  
**Item:** A. 2016 ANCS Alumni Report  
**Purpose:** Discuss  
**Goal:**  
**Submitted by:** Matt Underwood  
**Related Material:** Report on ANCS alumni - class of 2015.pdf

**BACKGROUND:**  
Annual report on most recent class of ANCS alumni

**Section:** **VI. Educational Excellence**  
**Item:** B. Public affairs report  
**Purpose:** FYI  
**Goal:**  
**Submitted by:**  
**Related Material:** 2016.10.18 - PA Subcommittee Report.pdf

**Section:** **VII. Fund Development**  
**Item:** A. Monthly fund development report  
**Purpose:** FYI  
**Goal:**  
**Submitted by:**  
**Related Material:** October 2016 FD report.pdf  
Sep 2016 Development Report.xlsx

**Section:** **VIII. Governance**  
**Item:** A. Monthly Governance Report

**Purpose:** FYI  
**Goal:**  
**Submitted by:** Lia Santos  
**Related Material:** 2016.10.17.Monthly Report.pdf

BACKGROUND:  
Bord Governance Committee Monthly Report

## ANCS PTCA Board Report October 2016

### Overview

#### Mini Grants

September 16 deadline

Total applications submitted: 12

Requested: \$8,261.40

Allocated: \$4,569.40

Campus EC: 3 approved            MC: 4 approved

EC/MC: 2 approved

#### Membership

Membership Drive

196 **memberships, close to goal #ANCSPTCA200**

2014-2015: 110

2015-2016: 165

2016-2017: 196

#### Memberships by grade

Kindergarten: 28

First: 22

Second: 22

Third: 21

Fourth: 29

Fifth: 25

Sixth: 30

Seventh: 12

Eighth: 17

Faculty: 23

#### Budget and Fundraising

Yard Sale income

2014 \$9,585

2015 \$12,383

2016 \$8,500

### Upcoming PTCA Events

**Grandparents and Special  
Friends Day**  
-October 21

**Fall Fest**  
-October 22

Proposed revisions to the [“Promotion, Retention, & Placement” policy](#)

**Proposed Revised Student Promotion Criteria - October 2016**

SECTION 4. Student Promotion Criteria In Grades 6-8

In preparation for the transition to high school, the criteria below are used in grades 6-8 to guide decisions about student promotion to the next grade level.

To move from 6th grade to 7th grade, each ANCS student should demonstrate academic competency by:

- [Edit] Earning an overall grade of 3 or higher in each subject area.
- [Edit] Earning an achievement level of 3 or higher on the student work portfolio.
- [Edit] Successfully completing the public exhibition of the student work portfolio.
- [New] Earning a score of Developing or higher on the Grade 6 Georgia Milestones Assessments in English Language Arts and Mathematics.

To move from 7th grade to 8th grade, each ANCS student should demonstrate academic competency by:

- [Edit] Earning an overall grade of 3 or higher in each subject area.
- [Edit] Earning an achievement level of 3 or higher on the student work portfolio.
- [Edit] Successfully completing the public exhibition of the student work portfolio.
- [Edit] Earning a score of Developing or higher on the Grade 7 Georgia Milestones Assessments in English Language Arts and Mathematics.

To move from 8th grade to high school, each ANCS student should demonstrate academic competency as measured by the following criteria:

- [Edit] Earning an overall grade of 3 or higher in each subject area.
- [Edit] Earning an achievement level of 3 or higher on the student work portfolio.
- [New] Earning an overall grade of 3 or higher on the Community Project (Beginning in the 2017-18 school year)
- [Edit] Successfully completing the public exhibition of the student work portfolio.
- [Edit] Earning a score of Developing or higher on the Grade 8 Georgia Milestones Assessments in English Language Arts and Mathematics.

[Edit] If a student reaches the end of a school year and has not met the criteria for promotion, a decision on placement in the next grade or retention in the current grade will be made. The Middle Campus Principal, in consultation with the student, the student’s family, and any appropriate teachers of staff members, will make the final decision.

Note: Students with an IEP may have modifications to these criteria as determined by the Special Education Coordinator and/or as a part of an IEP.



## **Current Student Promotion Criteria**

### SECTION 4. Student Promotion Criteria In Grades 6-8

In preparation for the transition to high school, the criteria below are used in grades 6-8 to guide decisions about when a student is ready to move to the next grade level. Note: These criteria are guidelines and are not requirements for promotion.

To move from 6th grade to 7th grade, each ANCS student should demonstrate academic competency as measured by the following criteria:

- Successful completion of a student work portfolio containing at least one piece of work that meets the standards for each Performance Area and the public exhibition of this portfolio at the end of the 6th-grade year.
- A passing overall grade (Just Beginning or better) in each class for at least two of the three academic terms in the 6th-grade year.

To move from 7th grade to 8th grade, each ANCS student should demonstrate academic competency as measured by the following criteria:

- Successful completion of a student work portfolio containing at least one piece of work that meets the standards for each Performance Area and the public exhibition of this portfolio at the end of the 7th-grade year.
- A passing overall grade (Just Beginning or better) in each class for at least two of the three academic terms in the 7th-grade year.
- A passing score on the Reading/ELA and Math Georgia Milestones Tests at the end of the 7th-grade year.

To move from 8th grade to high school, each ANCS student should demonstrate academic competency as measured by the following criteria:

- Successful completion of a student work portfolio containing at least one piece of work that meets the standards for each Performance Area.
- Meeting the standards on the 8th-grade portfolio exhibition.
- A passing overall grade (Just Beginning or better) in each class for at least two of the three academic terms in the 8th-grade year (including a passing overall grade in each class for the final academic term of the year).
- A passing score on the Reading/ELA and Math Georgia Milestones Tests at the end of the 8th-grade year.

If a student reaches the end of a school year and has not yet met the criteria for promotion to the next grade level, the student's advisor—in consultation with the Principal, student, student's family, and any appropriate teachers or staff members—will develop a personalized plan for the

student to complete to demonstrate his/her readiness for the next grade level. This plan must be approved by the Middle Campus Principal.

Note: Students with an IEP may have modifications to these criteria as determined by the Special Education Coordinator and/or as a part of an IEP.



## **Overview**

CREATE is a 3-year teacher residency program designed to recruit, boost the capacity of, and retain effective educators in high-need schools through expanded and deepened professional development (PD).

CREATE leverages strategic partnerships between public schools (charter and traditional neighborhood), a school district, universities (public and private), non-profit organizations, research firms, governmental agencies, and private foundations to:

- Implement, evaluate and refine a 3-year cohort-based model teacher residency program to attract and train highly qualified teachers to teach in CREATE schools
- Facilitate professional learning opportunities for teacher residents and experienced educators (teachers and school administrative teams) to increase the capacity for collaboration, collateral learning, and collective responsibility for all teachers and students
  - Critical Friendship - informed by our partnership with the School Reform Initiative
  - Cognitively-Based Compassion Training - informed by our partnership with the Emory-Tibet Partnership
  - Mentoring - informed, in part, by our partnership with Atlanta Public Schools and our years of experience training mentors for this particular program
- Activate new degrees of shared learning for local teacher induction organizations including CREATE, Georgia State University (GSU), and Atlanta Public Schools (APS)

## **History**

- 2012-2015: New Teacher Residency Project
  - Funded entirely by Governor's Office of Student Achievement (GOSA) Innovation Fund grant
  - Director: Elizabeth Hearn
  - No. residents in program: 32 (all of whom participated in some or all of the 3-year program before it was transformed into the i3 CREATE program)
  - No. of schools: 1 (ANCS)
- 2015-present: CREATE Teacher Residency Program
  - Funded largely by \$3million grant (2015-2019) from the US Education Department's Investing in Innovation (i3) grant
  - Funded through additional support (\$680,000) from local private foundations, including RH Dobbs, Zeist, and Belk Foundations
  - Director: Elizabeth Hearn.
    - Assistant Directors: Megan McKnight and Ayodele Harrison
    - Lead Facilitator: Folami Prescott-Adams
  - No. residents in program: 42 (all of whom will have the opportunity to complete all 3 years of the program)
  - No. comparison subjects: approximately 100 (in schools in and around Atlanta)
  - No. of schools: 7



## **Impact**

Simply put, we are seeing teachers of all levels utilizing the opportunities for collaboration and reflection to engage deeply with each other in an effort to improve their work. We are seeing connections and relationships grow -- this "looks like" teachers bringing questions about their practice to new friends/colleagues in their own and other schools; we see teachers from different schools and different specialties finding commonalities in their work and training together; we see teachers sitting together in silence, practicing mindfulness meditation to nurture themselves and grow their ability for self-care and compassionate connections at work; and we see new teachers developing their skills in school communities where experienced educators have been trained in how to make the new teacher induction experience maximally beneficial while reducing typical new teacher disillusionment and sense of overwhelm.

## **Program data**

19 of 19 new teacher residents in the first cohort elected to remain in the program for a second year -- retention of 100%.

CREATE surveys indicate the following:

1. Responses to a 2016 survey of our 19 student teacher "residents" show:
  - a. Over 70% "strongly agreed" with the statement: CREATE is positively affecting my ability to collaborate with other educators, learning with and from them about how best to increase student achievement.
  - b. Over 75% felt "very supported" in the relationships and activities that had taken place with their mentor, CT, the program directors and within their cohort of residents
  - c. Over 65% stated they were supported by 3 or more educators within the CREATE schools outside of those educators assigned to provide direct mentoring and support.
  - d. Written reflections included:
    - *"I would not have survived last semester without [CREATE]."*
    - *"It's been great having the extra support and insight of the CREATE team/residents. Having a connection to the cluster of schools that CREATE works with is valuable as well."*
    - *"I believe the program does more than just support you through the journey. It allows you to figure out if you really want to become an educator or not."*
2. From a 2016 survey of 19 Mentors:
  - a. Over 80% of them stated that they "strongly agreed" or "somewhat" that their involvement as a mentor with CREATE has increased [their] sense of fulfillment as a classroom teacher and/or teacher-leader.
  - b. 100% stated that "strongly agreed" or "somewhat" that
    - their involvement as a mentor with CREATE has prompted them to reflect on and improve [their] own classroom teaching.



- They experienced professional/personal growth within the framework of [their] CREATE role.
- 3. From a 2016 survey of educators from our partner schools who participated in CBCT training:
  - a. Over 60% “strongly agreed” that they have learned techniques that enable [them] to manage my reactions in a healthy, constructive way when faced with stressful situations related to my job as a teacher.
  - b. Over 90% “strongly agreed” that practicing CBCT will likely continue to benefit them.

## **Partnerships**

### Implementation Partners:

- Atlanta Neighborhood Charter School (ANCS)
- Atlanta Public Schools (APS)
- Georgia State University (GSU)

### Program Partners:

- Atlanta Public Schools (APS)
- GSU College of Education and Human Development
- Empirical Education (for quantitative evaluation)
- Emory University -- Emory-Tibet Partnership (ETP)
- School Reform Initiative (SRI)
- Georgia Tech’s Center for Education Integrating Science, Mathematics and Computing (CEISMC)

### School Partners:

- Traditional Neighborhood Schools
  - Burgess-Peterson Academy (BPA)
  - Fred Armon Toomer Elementary School (FATE)
  - Martin Luther King, Jr. Middle School (KING)
- Charter Schools
  - Atlanta Neighborhood Charter School (ANCS)
  - Charles R. Drew Charter School (DREW)
  - The Kindezi School at Old Fourth Ward
  - Wesley International Academy (WIA)



ATLANTA NEIGHBORHOOD  
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**MIDDLE YEARS PROGRAMME Update – October 2016**

*Cathey goodgame – middle campus principal*

# Where we've been

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June 2016 – Candidacy begins (expected Authorization visit – Spring 2018)

June/July 2016 – 5 additional staff members attend MYP trainings to meet application requirements (5 attended last year)

July 2016 – MYP Steering Committee formed, met to look at Standards and Practices

Pre-planning 2016 – Teachers began work with MYP Unit Planning, Assessment, and ManageBac

# Where we've been

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August 2016 – Student intro to IB through Humanities classes, Parent Info Session #1: Intro to IB MYP

September 2016 – Parent Info Session #2: Grading, Student introduction to ManageBac through MST classes

October 2016 – Parent Info Session #3: ManageBac, First use of revised Commitment to Guiding Principles (Advisor Reports) Grades, Presentation of Proposed Promotion Criteria



# Where we are going

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Oct/Nov 2016 – Vertical Planning Days (supported by Title II and John Denine, APS)

November 2016 – Parent Info Session #3 (What do I do with this?)

Nov 2016 – Apr 2017 – 4-7 additional staff members attend MYP trainings to meet application requirements (10 attended last year/this summer)

Jan 2017 – Launching the MYP: Professional Development for the Middle Campus Staff, Semester grade reports available in ManageBac, meeting times available for parents/guardians to meet with Somer Hobby to go over grade reports



## 2016 ANCS Annual Report to GaDOE

Per Georgia charter school law and individual charter contracts, all public charter schools must submit an annual report to the Georgia Department of Education with highlights of performance accountability in the areas of academics, finances, and operations along with general school information, such as the number of students on waiting lists.. Information from each individual school's annual report feeds the states "Charter Schools and Charter Systems" annual report [published on the GaDOE website](#).

Annual reports are submitted from schools to the GaDOE via online portal by November 1<sup>st</sup>. Below are the key highlights from the ANCS report that will be submitted later this month.

### **Accomplishments from the 2015-16 School Year**

Each school is invited to list up to five accomplishments from the school year that will be featured in the state's annual report. Below are the accomplishments listed for ANCS for the prior school year:

1. On 2016 EOG Milestones in ELA and Math, ANCS students exceeded APS and GA averages at all grade levels. For grades 3-5, ANCS had the 7th highest percentage of students passing these tests, and for grades 6-8, ANCS had the 2nd highest percentage of students passing.
2. Though ANCS only goes through 8th grade, we track the performance of our alumni into high school. On 2016 EOC Milestones, ANCS alumni in 9th grade had a higher percentage at Proficient on Algebra and Biology tests than all APS high schools, including selective admissions schools.
3. Our CREATE teacher residency program supported its initial cohort of 19 residents in five schools. Additional funding was awarded to the program by the Bill & Melinda Gates Foundation and Belk Foundation to enhance this innovative program that fosters partnership between traditional and public charter schools.
4. ANCS became the first school in Georgia to affiliate with the National Coalition of Diverse Charter Schools, a part of our ongoing efforts at increasing the economic diversity of our student population.
5. Our charter was renewed by APS and the GaDOE, with our new charter term taking us up to our third decade of existence as the second oldest charter school in Atlanta.

### **Academic Accountability**

The information below was pre-populated by the GaDOE for each charter school. *(Note: The CCRPI scores for the middle campus for 2015 were calculated using data with errors in submission from APS to GaDOE. Some but not all of the data was corrected and allowed to be captured in updated CCRPI scores.)*

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	Target	Actual	Target	Actual	Target	Actual
<b>CCRPI Proficiency/Improvement : CCRPI score shall be equal to or better than both the State and Local District</b>						
<b>Achievement Points</b>	2012-13		2013-14		2014-15	
State Average:	46.5		46.8		30.6	
High School Average:	43.6		43.6		32.8	
Middle School Average:	48.3		48.7		29.3	33.4
Elementary School Average:	47.5	56.2	48.1	56.9	29.7	38.5
	Target	Actual	Target	Actual	Target	Actual
<b>Progress Points</b>	2012-13		2013-14		2014-15	
State Average:	16.5		16.0		34.2	
High School Average:	16.3		15.7		34.3	
Middle School Average:	16.7		16.3		34.6	32.1
Elementary School Average:	16.5	19.1	15.9	18.7	33.8	37.4
	Target	Actual	Target	Actual	Target	Actual
<b>Achievement Gap Points</b>	2012-13		2013-14		2014-15	
State Average:	8.2		6.5		6.7	
High School Average:	8.7		7.5		6.7	
Middle School Average:	7		7		6.7	5.8
Elementary School Average:	9	13	5	12	6.7	9.2
	Target	Actual	Target	Actual	Target	Actual
<b>CCRPI Score (minus Challenge Points)</b>	2012-13		2013-14		2014-15	
State Average:	71.2	0	69.3	0	71.5	85.1 ES 71.3 MS
District Average:	63.4	88.3	63.5	87.6	64.3	85.1 ES 71.3 MS
High School Average:	68.6		66.8		73.8	0
Middle School Average:	72.0		72.0		70.6	71.3
Elementary School Average:	73.0	88.3	69.0	87.6	70.2	85.1

### **Financial Accountability**

As required by the GaDOE, ANCS will submit the FY16 financial audit conducted by the audit firm of Warren Averett that was presented to the ANCS board at the September 2016 board meeting.

### **Operational Accountability**

The GaDOE asks for information related to the operational and organizational goals from the charter contract. This information is indicated on the following page.



Contract Terms and Performance Goals	2012-13	2013-14	2014-15	2015-16
<b>Essential or Innovative Features</b> (Indicate whether each essential or innovative feature was implemented. Enter 1 for Yes and 0 for No and Use the color legend to indicate the implementation of each feature.)				
Learning to use one's mind well		1	1	1
Less is more, depth over coverage		1	1	1
Goals apply to all students		1	1	1
Personalization		1	1	1
Student-as-worker, teacher-as-coach		1	1	1
Demonstration of mastery		1	1	1
A tone of decency and trust		1	1	1
Commitment to the entire school		1	1	1
Resources dedicated to teaching and learning		1	1	1
Democracy and equity		1	1	1
<b>Operational Goals:</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
Are the curricular and educational programs aligned with mission?	1	1	1	1
Are you complying with all applicable laws, rules, regulations and provisions of your charter contract?	1	1	1	1
Does the school comply with reporting requirements?	1	1	1	1
QBE/FTE Reporting	1	1	1	1
Personnel Reporting	1	1	1	1
Student Record Reporting	1	1	1	1
CCRPI Data Reporting	1	1	1	1
Special Education Data Reporting	1	1	1	1
Required Data Surveys	1	1	1	1
	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>
School Climate Rating		2 ES 5 MS	4	4

**Total investments held by ANCS**  
**9/30/2016**

<u>Institution</u>	<u>Investment</u>	<u>Amount</u>
Atlantic Capital Bank	Operating accounts	571,699
		<b>571,699</b>
Edward Jones - Amex Bank	CD	225,000 2 year - matures Nov 2017
Edward Jones - Ally Bank	CD	200,000 2 year - matures Nov 2016
Self-Help Credit Union	CD	229,550 1 year - matures Oct 2016
Edward Jones Bank	Money Market	104,677 Money Market account
Self-Help Credit Union	Money Market	26,559 Money Market account
		<b>785,786</b>
Total invested funds (not at ACB)		<b>785,786</b>
Total restricted funds - reserves		<b>-422,820</b>
Total unrestricted investments		<b>362,966</b>
Grand total ANCS funds		<b>\$1,357,485</b>

ATLANTA NEIGHBORHOOD CHARTER SCHOOL  
 FY 2017 - Pro Forma Monthly Cash Flow Statement  
 September 30, 2016

	Allocation based on FTE Count = 665											FY17	
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17
<b>Revenue</b>													
Local/State Funding	\$3,244	\$895,203	\$895,204	\$895,203	\$895,203	\$895,203	\$895,203	\$895,203	\$895,203	\$895,203	\$895,203	\$0	\$0
Grants	\$0	\$0	\$0	\$71,099	\$71,099	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$0	\$9,791	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions & Fundraising	\$3,718	\$3,996	\$6,412	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$150,000	\$7,500	\$8,300	\$3,000	\$0
Program Income	\$74	\$76,076	\$94,284	\$45,000	\$47,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$45,000	\$0	\$0
Nutriton Program Income	\$50	\$23,306	\$35,124	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$20,000	\$0	\$0
Prior year Facility Grant	\$121,225	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Income	\$506	\$201	\$920	\$500	\$500	\$500	\$500	\$500	\$550	\$550	\$550	\$550	\$500
<b>Total Revenue</b>	<b>\$128,817</b>	<b>\$1,008,572</b>	<b>\$1,031,944</b>	<b>\$1,044,302</b>	<b>\$1,046,302</b>	<b>\$978,203</b>	<b>\$978,203</b>	<b>\$978,203</b>	<b>\$1,120,753</b>	<b>\$978,253</b>	<b>\$969,053</b>	<b>\$3,550</b>	<b>\$500</b>
<b>Expenditures</b>													
Salaries and Benefits	\$602,109	\$611,390	\$669,487	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Professional Development	\$10,825	\$5,978	\$1,838	\$8,000	\$8,000	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$0	\$0
Curriculum & Classroom Expenses	\$7,375	\$82,832	\$16,056	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0
Program Expenses	\$1,908	\$8,347	\$28,289	\$24,100	\$15,000	\$24,000	\$40,000	\$25,000	\$35,000	\$26,000	\$23,000	\$0	\$0
Building & Grounds	\$32,331	\$36,132	\$38,933	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$32,500	\$30,000
Fixed Assets Expenditures	\$14,773	\$68,942	\$21,461	\$150,000	\$150,000	\$5,000	\$16,650	\$16,650	\$15,000	\$16,650	\$16,650	\$0	\$0
Professional Services	\$4,920	\$175	\$18,655	\$5,000	\$5,000	\$5,000	\$1,000	\$5,000	\$15,000	\$0	\$0	\$0	\$0
Gen&Admin/Insurance/Interest	\$19,646	\$28,909	\$21,288	\$12,000	\$12,000	\$12,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$5,000	\$5,000
Nutrition Program Expenses	\$897	\$20,899	\$19,935	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$20,000	\$15,000	\$15,000	\$0	\$0
Equipment Rental (Copiers)	\$7,561	\$74	\$2,495	\$5,000	\$3,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0
Fundraising Expenses	\$106	\$0	\$2,679	\$300	\$500	\$500	\$500	\$5,000	\$20,000	\$10,000	\$1,000	\$0	\$0
<b>Total Expenditures</b>	<b>\$702,452</b>	<b>\$863,679</b>	<b>\$841,116</b>	<b>\$874,400</b>	<b>\$863,500</b>	<b>\$722,000</b>	<b>\$751,650</b>	<b>\$745,150</b>	<b>\$783,500</b>	<b>\$746,150</b>	<b>\$734,150</b>	<b>\$637,500</b>	<b>\$635,000</b>
<b>Total Revenues - Total Expenditures</b>	<b>(\$573,635)</b>	<b>\$144,894</b>	<b>\$190,828</b>	<b>\$169,902</b>	<b>\$182,802</b>	<b>\$256,203</b>	<b>\$226,553</b>	<b>\$233,053</b>	<b>\$337,253</b>	<b>\$232,103</b>	<b>\$234,903</b>	<b>\$(633,950)</b>	<b>\$(634,500)</b>
<b>EOM Cash Balance</b>	<b>\$229,883</b>	<b>\$403,833</b>	<b>\$571,699</b>	<b>\$741,601</b>	<b>\$924,403</b>	<b>\$1,180,606</b>	<b>\$1,407,159</b>	<b>\$1,640,212</b>	<b>\$1,977,465</b>	<b>\$2,209,568</b>	<b>\$2,444,471</b>	<b>\$1,810,521</b>	<b>\$1,176,021</b>
	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Bank of North Georgia operating accounts. Not including \$786k of investments

ATLANTA NEIGHBORHOOD CHARTER SCHOOL  
 Budget to Actual FY2017  
 YTD September 30, 2016

Period Ended 9/30/16

	YTD FY2016 Actual	YTD FY2017 Actual	YTD Budget	YTD \$Variance	FY2017 Budget
<b>Income</b>					
Local/State Funding	\$1,347,746	\$1,793,651	1,735,003	58,648	8,675,014
Grants	\$435,541	\$0	0	0	0
Title 2 Funding	\$0	\$9,791	0	0	0
Contributions & Fundraising	\$19,866	\$14,182	15,000	(818)	225,000
Prior year Facilites Grant & Title 1 Funds Received	\$0	\$121,225	0	121,225	0
Program Income	\$124,755	\$170,459	159,000	11,459	477,000
Nutrition Income	\$38,764	\$60,480	62,500	(2,020)	250,000
Other Income	\$1,477	\$1,373	1,675	(302)	6,700
<b>Total Income</b>	<b>\$ 1,968,149</b>	<b>\$2,171,161</b>	<b>\$ 1,973,178</b>	<b>\$ 197,983</b>	<b>\$ 9,633,714</b>

**Expenditures**

Salaries and Benefits	\$1,620,854	\$1,882,986	1,935,309	52,323	7,741,235
Professional Development	\$64,610	\$17,077	16,750	(327)	67,000
Curriculum & Classroom Expenses	\$50,385	\$106,263	90,076	(16,187)	180,152
Program Expenses	\$21,748	\$38,545	38,750	205	232,500
Building & Grounds	\$163,076	\$106,428	136,258	29,830	545,033
Fixed Asset Expenditures	\$305,692	\$105,175	90,667	(14,508)	181,334
Professional Services	\$5,185	\$23,750	10,167	(13,583)	61,000
Gen&Admin/Insurance/Interest Expense	\$79,392	\$69,843	39,563	(30,280)	158,250
Nutrition Program Purchases	\$34,440	\$41,570	40,000	(1,570)	160,000
Equipment Rental (Copiers)	\$10,500	\$10,129	12,500	2,371	50,000
Fundraising Expenses	\$715	\$2,679	9,550	6,871	38,200
Reserves Fund	\$0	\$52,500	52,500	0	210,000
<b>Total Expenditures</b>	<b>\$2,356,597</b>	<b>\$2,456,944</b>	<b>\$ 2,472,089</b>	<b>\$ 15,145</b>	<b>\$ 9,624,704</b>
Operating Income/Loss	\$ (388,448)	\$ (285,783)	\$ (498,911)	\$ 213,128	\$ 9,010

\* Offset is Title 2 Funds

\$2,299,270



From: Ryan Camp

To: Governing Board of Directors

Cc: Kari Lovell, Matt Underwood

Re: October 2016 Business and Operations Report Summary

Date: October 13, 2016

**Banking Changes** – Our transition from Bank of North Georgia to Atlantic Capital Bank is complete. So you will see a consolidation of operating accounts.

**Grants to Green** – Window film application is complete. Work has begun replacing lighting and lighting controls. We have not yet received any invoices for work, we have received our 1<sup>st</sup> payment from the grant however it was received after end of month so it is not reflected in financial statements.

**Fixed Asset Expenditures** – Completed the purchases of new computers and cart for middle campus. We also received approximately 60 laptops from APS, This fully equips us for online testing requirements.

**Reserve funds:** \$35,000 was placed into our contingency accounts

#### Cash position

Cash and investment balance is \$1,357,485 with \$571,699 in operating cash and Money market accounts. \$422,820 is allocated as reserve funds.





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## **ANNUAL REPORT ON ANCS ALUMNI - CLASS OF 2015**

***PREPARED BY MATT UNDERWOOD, EXECUTIVE DIRECTOR - October 2016***

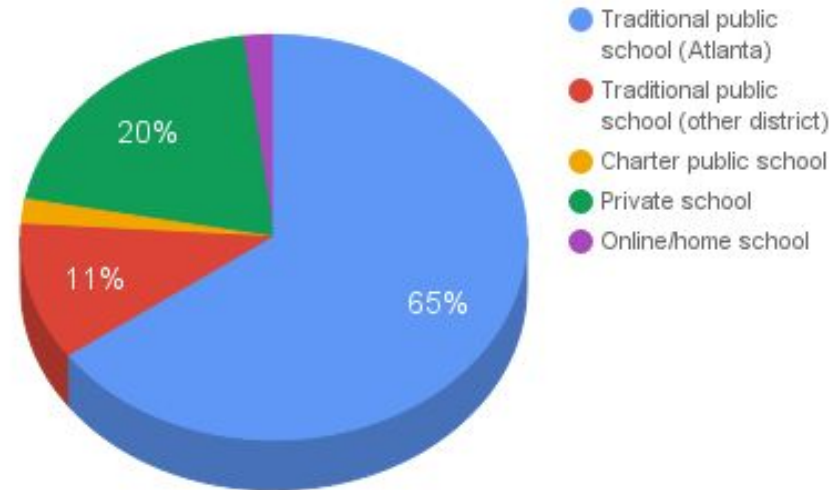
# Alumni Data Tracking - *Background*

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- Each year, ANCS collects state standardized test data and survey responses from its most recent alumni
- This year's data comes from students who matriculated from ANCS in May 2015 and last year completed their first year of high school

# Where did the ANCS class of 2015 go for high school?

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# Five schools with highest number of ANCS alumni from class of 2015

School	# of ANCS alumni enrolled
Maynard Jackson H.S.	45
The New School	7
Grady H.S.	5
Woodward Academy	3
Paideia	2

- *81 total 8th graders in class of 2015*
- *About a 10% increase in number of ANCS students attending MJHS since 2013*
- *Other private schools with ANCS students from class of 2015: St. Pius, Atlanta Girls School, & Cristo Rey*

# Survey of ANCS class of 2015

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- Online surveys sent to all families of students from ANCS class of 2015 (81 total students) in August
- 28 survey respondents (35% response rate)
- Questions focus on transition to high school and 9th grade experience

# Survey of ANCS class of 2015

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- Percentage of respondents who said experience was positive or extremely positive for each aspect of high school

Academic content of classes	96%
Amount of work for classes	85%
Interactions with classmates	93%
Size of the school	100%
Teachers' teaching styles	89%

# Survey of ANCS class of 2015

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- Percentage of respondents rating the overall satisfaction of the first year of high school

Completely satisfied	50%
Mostly satisfied	43%
Mostly dissatisfied	7%
Completely dissatisfied	0%

# Survey of ANCS class of 2015

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- Percentage of respondents rating the ANCS's preparation of students for high school

ANCS prepared my student extremely well	54%
ANCS prepared my student pretty well	39%
ANCS did not prepare my student that well	7%
ANCS did not prepare my student at all	0%



# ANCS class of 2015 EOC Milestones

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- In 9th grade year, most students take Algebra, 9th Grade Lit & Comp, and Biology EOC Milestones
- Following slides show performance of ANCS class of 2015 alumni in APS schools, APS avg, and five highest performing APS schools on these three tests from 2016
- All data provided by APS Office of Research and Evaluation

# Coordinate Algebra - 2016

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School	Beginner	Developing	Proficient	Distinguished
<i>ANCS alumni</i>	11%	26%	53%	12%
<b>APS avg</b>	47%	30%	17%	7%
<b>Carver Early College</b>	7%	35%	47%	11%
<b>Atlanta Classical</b>	7%	48%	39%	7%
<b>Maynard Jackson</b>	22%	37%	36%	5%
<b>Drew</b>	32%	41%	21%	6%
<b>Grady</b>	35%	41%	21%	6%

# 9th Grade Lit & Comp - 2016

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School	Beginner	Developing	Proficient	Distinguished
<i>ANCS alumni</i>	4%	24%	59%	13%
<b>APS avg</b>	37%	36%	23%	4%
<b>Atlanta Classical</b>	2%	14%	65%	20%
<b>Carver Early College</b>	7%	46%	43%	3%
<b>Drew</b>	16%	35%	39%	9%
<b>North Atlanta</b>	17%	26%	45%	11%
<b>Grady</b>	21%	26%	38%	16%

# Biology - 2016

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School	Beginner	Developing	Proficient	Distinguished
<i>ANCS alumni</i>	12%	12%	49%	27%
<b>APS avg</b>	48%	23%	22%	7%
<b>Carver Early College</b>	8%	41%	47%	5%
<b>Atlanta Classical</b>	13%	20%	60%	7%
<b>KIPP Atl Collegiate</b>	19%	26%	46%	9%
<b>North Atlanta</b>	26%	25%	28%	20%
<b>Grady</b>	31%	19%	35%	15%

# ANCS class of 2015 EOC Milestones

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- Performance of ANCS alumni from class of 2015:
  - Higher % at Proficient and above than all APS high schools on Algebra and Biology
  - Higher % at Proficient and above than all but one school on 9th Grade Lit & Comp
  - Higher % at Distinguished than all APS high schools on Algebra and Biology, including nearly 4x higher than district average for % at Distinguished in Biology

# ANCS alumni EOC Milestones

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- First required state standardized test in social studies is not typically taken until 11th grade year (U.S. History)
- Following slide shows ANCS alumni performance on spring 2016 U.S. History EOC Milestone; most of those ANCS alumni matriculated from ANCS in spring 2013
- ANCS alumni had highest % of students in APS at Proficient and above & at Distinguished level (14% higher Proficient & above than all non-selective admissions schools)

# U.S. History - 2016

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School	Beginner	Developing	Proficient	Distinguished
<i>ANCS alumni</i>	13%	23%	45%	19%
<b>APS avg</b>	36%	34%	23%	7%
<b>Carver Early College</b>	13%	25%	56%	6%
<b>North Atlanta</b>	15%	35%	34%	16%
<b>KIPP Atl Collegiate</b>	21%	33%	37%	9%
<b>Drew</b>	21%	48%	30%	1%
<b>Grady</b>	22%	37%	28%	13%

# Staying connected with older alumni

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- Survey and test info focuses on our most recent graduates because data is easier to obtain
- Also work to stay connected with our older alumni and will be hosting second ANCS alumni event in December to invite ANCS graduates who are current seniors in high school or older back to the school to hear about their experiences and give them opportunity to reconnect with their elementary and middle school





## **ANCS Public Affairs Subcommittee Report**

From: Eric Teusink  
To: ANCS Board of Directors  
Date: October 18, 2016

### **Atlanta Board of Education**

- 1. 2017 Election.** School Board President Courtney English running for City Council. Rumors abound about other potential changes.

### **Georgia General Assembly**

- 1. Start Date.** The 2017-18 General Session will likely begin on January 9, 2017.
- 2. Governor's Education Reform Bill**
  - a. Changes to QBE
  - b. Competitive Facilities Grants for Charter Schools
  - c. Changes in Teacher Compensation Models

### **Other**

- 1. Opportunity School District.** This will be on the November General Election Ballot. Race is appearing more competitive than originally expected.
- 2. Atlanta Charter Schools Working Group.** First meeting last week. Next meeting likely in mid-December.



## **October 2016 Fund Development Report**

### **Development report totals:**

September total received: **\$5995.32**

Year to date: **\$13,333.14**

### **Activities:**

The fund development committee did not meet as a larger group this month, but Matt, Meeghan, and Narin met to strategize and plan activities, and Kari, Meeghan, and Narin worked on preparing/stuffing mailers.

This month we focused upon mailing materials for grandparents. We updated the greeting card sent to parents last year and updated our donor reply card with new giving levels. Mailers were sent to grandparents on Oct. 14. We are planning to show the new ANCS video at Grandparents and Special Friends day and will have a fund development booth on both campuses.

We are finalizing the image/text for a new parent mailer. Our timeline is to complete these materials by October 31 and mail to parents by Nov. 4. Parents will receive the updated reply card and a greeting card. We will invite parents who indicated interest in volunteering for the annual campaign to help us prepare the mailers and also assist with grandparents and special friends day.

We are also planning newsletters/e-blasts to prepare families for GA Gives Day (Thursday, Nov. 17). We plan to send a newsletter approximately one week ahead of GA Gives day to remind parents that this can be a way to contribute to the campaign.

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### **Related news:**

We finalized and posted a job position for part time fund development assistance this month. We are still accepting applications and plan to begin the interview process next month. Our goal is to have the position filled by January.

We are still gathering “Why I Give” narratives. The ANCS website has room to highlight these narratives so please send your quotes to us, or send us some info and we can create a quote for you.

We are seeking auction chairs. We plan to write to the whole auction committee and meet with previous chairs to encourage them to spread the word.

### **External funding updates:**

ANCS was awarded a \$589,000 scaling grant through the Governor’s Office of Student Achievement to support the CREATE program. This is in addition to the \$84,000 received by the Dobbs Foundation in July (together these grants total \$673,000).

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# ATLANTA NEIGHBORHOOD CHARTER SCHOOL

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BOARD GOVERNANCE COMMITTEE

MONTHLY UPDATE

COMMITTEE MEMBERS: JOYCE GIST LEWIS, LEIGH FINLAYSON, MELISSA MCKAY-HAGAN, AND LIA SANTOS

# Executive Director (“ED”) & Committee Chair Monthly Meeting Highlights

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- Committee Chair, Lia Santos, and Executive Director, Matt Underwood, did not meet in person this month
- We attended the second working session for developing the ED’s success plan through The Community Foundation’s program (see next page for more details)

# Board Governance Committee Monthly Meeting Highlights

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- Lia Santos: As detailed in the September Board Report, a **Succession Planning Committee** was formed to proactively develop a Succession Plan for the ED. This is a formal process Matt and Mitch started using The Community Foundation's program, people, and resources. The second committee meeting will be held Thursday 10/20/2016 from 8:15am to 9:15am. The committee members are Joyce, Lia, Matt, Mitch, Elizabeth Hearn, Kari Lovell, and Lara Zelski.
- The monthly **Board Governance Committee** was held Friday 10/14/2016 from 3pm to 4pm.
- Lia Santos: The committee set a meeting date for the November meeting which will be an in-person working session. The November meeting will be held Thursday, November 3<sup>rd</sup> following Morning Meeting at the EC from 8:30am to 9:30am. The two main agenda items will be:
  - Planning for the **Mid-Year Retreat**, likely to be held in January 2017
  - Reviewing results from the most recent Board Assessments that each member completed. These will be used to determine the focus(es) for the Mid-Year Retreat
- Leigh Finlayson: The committee discussed selecting the next **Board Nominations Committee**. This committee plans and conducts all activities required to select new Board Members for the upcoming academic year. If interested, please discuss this with Leigh. At the October Board Meeting, he will provide an overview of the activities and time commitment. The Board Governance Committee will present their recommendation for a vote at the November Board Meeting.



## **Attachments**

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

CREATE budget\_ANCS Board\_8\_31\_16 YTD\_.xlsx

Sep 2016 Development Report.xlsx