

Minutes of Board Meeting September 20, 2016

I. Meeting was called to order at 5:14 p.m.

Roll Call

Robert Rene absent

Andy Paris absent

All other board members are here

II. Approval of Minutes

III. Public Comment

No public comment

IV. Presentation Items

A. College Center Update

Tabled until next month. Rubb Grubb at a conference so she is not available to present.

B. Tech Update on Chromebooks and Security Camera

Donna Mandosa updated the Chromebook project

The Chromebook deployment going well.

History textbooks being rolled out on the Chromebooks next week.

In about 2 weeks will know what we need.

Some seniors need them

Jeff Ropel discussed the newly installed security cameras.

Over 50 new cameras installed. Can look at the iPad and see

Police and Fire Department can access if request

Administration can view

Can see people speeding and follow up with them

Quality of camera picture are greatly improved

Used to have less than 20 cameras

900 times the area that can be seen

Robert Rene arrives at 5:19

Presentation with views from various cameras on campus

Night vision is phenomenal.

Low light situations cameras perform well.

Ellen Pfahler inquired about whether signs are posted indicating that there is video surveillance. Signs have been posted. There were already signs but more have been added.

Amanda Campbell inquired as whether there is a plan to install more cameras. As of now there is not but there may be a request to install more. As of now they are working within the budgetary constraints that they have.

C. Columbia Survey

4th year of survey so there is data with which to compare the results.

The survey itself contains some of the comparisons.

There are limits to the comparisons based upon the desire not to make the survey materials too voluminous and also because the questions have changed so for new questions there is no data to compare.

Ben presented the student results. Most of the data is similar to what the data showed last year. Things improved or stayed the same.

Only 281 responses received, which is less than 10% of the students. There is a need to get more participation from students. But despite this it seems to be an

Dara presented data summary for the parent responders.

Improvement in school climate.

Parents said that Pali is a place where students can succeed

It rose from 77% to 81 %

Amanda presented data summary for the faculty/staff.

Time was provided at a faculty meeting this year and participation only increased by 4 faculty members. There are many

“A” ratings increased and there were the fewest number of C ratings

A very significant increase in staff morale

Increase in satisfaction with staff and faculty relations

Better job at celebrating important individual school wide accomplishments

Increase in satisfaction in way problems are dealt with

There is an improvement in perception of administrator effectiveness.

In the open-ended question with regard to improvement, almost all faculty and staff want to see more opportunity for professional development. Most

of those who responded want to see more opportunities to have professional technological development.

There was a request for more professional development for classified employees.

There was also a request for professional development pertaining to the teacher’s subject matter. Amanda Campbell noted this is happening this year.

Emilie Larew presented

Faculty and staff are in agreement that there is more constructive disagreement rather than conflict

That school climate has improved.

Some questions about the evaluation process
Went from 75% to 93% as to the question as to whether
Feeling more positive and supported

71% said that they post on Schoology/Infinite Campus weekly (but the others may have been primarily classified).

Way up on collaboration with other teachers.
Increase in teachers using similar assessments in classes
Felt that there could be improvement in the accessibility of rigorous classes, which is something that PCHS has addressed this year.
Want to see more academic support for low performing students, which is something that has been addressed this year as well.
Rise in the percentage of responders who would recommend PCHS as a high school.
Academics and teachers are the best part of PCHS
Students came in second
Faculty third.
Focus on social justice is appreciated.
The responders believe that there is rigorous instruction.

We do want to increase participation by all stakeholders.
Survey was open for 4 weeks and this was longer than in the past and it was sent out earlier.
The survey is used for Dr. Magee's evaluation and in evaluating the progress toward our school wide goals. So it is very important that we increase participation.
3% of students indicated that they are gender neutral or transgender so the steps we have taken to support these students are very important.

Leslie Wooley believes that likely it is statistically accurate even though we do not have high participation.

Robert Rene commented that the vast majority of the findings indicate continued progress. There are some opportunities that are fairly important. Wondering if we can identify the issues and develop a plan for those areas. It should also be an opportunity to identify areas where there needs to be a continued focus. One particular area is the Math Department, especially with regard to whether the Math teachers care about the students.

D. CAASPP Scores

Monica Iannessa discussed the CAASPP scores, also know as the Smarter Balanced Testing. There is a four-point rubric as well as a scaled score. Materials show Achievement levels. The four points are

- Standard not met

- Standard nearly met
- Standard met
- Standard exceeded

Test is computerized and computer scored for multiple-choice questions.

There are graders for the open questions.

Only the 11th grade is tested at the high school level.

Charts were presented with regard to the scores at each level and as compared to Santa Monica High School and El Camino Real. We are pretty much on par with these schools.

We do not get data on any individual student so can't tell whether a particular student is improving.

Yearly comparison chart included in the materials for the State, County, LAUSD, and Pali.

These tests really establish a baseline since this is a new test. Really need a few years of data to see a trend.

Looking at last year's math year block assessment to see where we want to go with instruction this year.

We are still shifting in curriculum to align to the state standards.

Claim Chart addresses specific skills and whether the students are above standard, near standard, or below the standard.

The ELA claims can actually be done across subject areas.

9th graders all taking Environmental Engineering and then all 10th graders would take Biology. For those who take Algebra II in 9th grade, they can take Chemistry in 9th grade and then they would just take AP Biology in 9th grade. (They can still take AP Chemistry but would be encouraged to take AP Biology to get their life science credit in 10th.)

So now Environmental Engineering counts towards a physical science.

Robert Rene brought up that there needs to be a plan to address the math because the scores really correlate with the survey results that the teachers don't care.

Put in activities schedule to make students feel more supported.

That was part of the idea behind the advisory period. But that would affect the bell schedule. But that may be an idea for the future and to build out the bell schedule to incorporate a period to do this.

Susan Ackerman also discussed finding out from students as to what caring about them looks like.

Ellen Pfahler brought up how both positive and negative comments can really affect a child.

Emily Pugatch Hirsch inquired as to whether the teachers have been shown the results of the survey. The administration is starting to share data with the PLC's.

Looking forward to a presentation from the Academic Accountability Committee about the CAASSP Scores.

E. Students Who Fail to Meet the A-G Requirements

Dara Williams brought up the disconnect between the 4 students who took AP Chemistry but did not meet their A-G requirements.

Ben brought up that he had to take it upon himself to take it upon himself to a second year of Spanish.

The 4-year plan is a written document but there is a plan for a digital plan in Infinite Campus. It would also be available to parents once it is in there.

Counselors are being transitioned to a color coded grad progress and A-G digital program in Infinite Campus. Not fully implemented but there is progress. Once the counselors are more familiar with it then the plan is to open it up for students and parents. Have to make sure that parents and students know that it is a plan but not set in stone.

Counselors are well versed in A-G but they are receiving more training to make sure that they are ensuring that students meet the requirements.

F. SMC College and Career Access Pathways (CCAP) Agreement Update

There is both a CCAP Agreement and an MOU, both of which need approval. Agreement allows SMCC to limit enrollment to PCHS students. Under the CCAP agreement this would happen and it would also allow PCHS students priority enrollment in SMCC classes. The MOU was just provided and will be voted on at the October meeting. Difference between Computer Science 3 and AP Computer Science, no prerequisites for the Computer Science 3. The SMCC class is a credit can be taken with you. No AP test to take college credit. Also the Computer Science 3 class is offered during 7th period so it may fit into some students' schedules whereas the AP class may not (or vice versa). The advantage to taking it here is that you also get college credit and high school credit. The Dual Enrollment Agreement is substantially the same as last year. The CCAP Agreement is new.

G. School Safety Report

Come a long way from no cameras and much less security. The Raptor System that was just installed allows school to sort out sex offenders before they are allowed on campus. Other schools are looking at our school as the leader in these areas. Raptor allows us to find sex offender and other

screening. For instance with film crews the names are submitted ahead of time and then they can be vetted before they arrive. New security guards including a retired police officer. New gates installed. Trying to tighten up the front area where there are no gates. Cameras allow security to see where there may be breaches. There is a Safety Committee and there are trainings, including ALICE training. Installed devices to assist getting kids down from the second story if needed. Repaired fences/gates including holes in the fence. Put in new crosswalks. Added stop signs and do not enter signs. Security cameras will allow Operations to see who is violating the rules including traffic rules. The visitor policy is included in the safety plan and the buddy system updated. Everyone at the front is being questioned. Teachers and visitors need badges and students need their I.D.s. Looking out pricing out an ornamental fence to protect more of the school and to direct foot traffic toward the front of the school. Visitors without ID can meet in the Dolphin Tank. Same for sex offenders, if they need to be here then they can meet in the Dolphin Tank.

Ellen Pfahler asked if all teachers are trained in CPR. Not all teachers are but some are. All coaches are certified in CPR. Special Education Aids are trained as well.

Ben asked if there could be a gate on Temescal for the swimmers. There is a work around by going through Mercer but the want to lock that so that people cannot take that shortcut. Students should not be on the service road because there are busses there. So part of the goal is to reduce the foot traffic on that service road. Looking to put an emergency gate on Temescal and that could serve the swimmers (and other pool athletes).

Action Item to Approve School Safety Report
Leslie Wooley made a motion to approve the School Safety Report.
Susan seconded the motion.
Unanimously passed.

H. Fiscal Policies and Procedures

Greg Wood presented on the Fiscal Policies and Procedures. We have numerous fiscal policies and procedures in place. They are provided in the materials. Many of the financial policies are also on the website as well. The procedures concerning the purchasing of goods are included in the materials. Flow charts were provided to show the process in a simplified way. These policies and procedures can be run through the Budget & Finance Committee to see if there needs to be any updates. Always way to update policies and procedures if there is a need to modify them.

We do not allow any personal charges on any of the school credit cards. Greg Wood believes that the Budget & Finance Committee can report back to the Board regularly with regard to the policies and procedures. Robert Rene suggested that there be regular updates with regard to Fiscal Policies and Procedures.

I. Unaudited Actuals

Have to get the unaudited actuals by September 15th. The auditors then look at them and will do the audited actuals. Materials with the specific financials were provided with the Board materials.

Fund balance is over \$9 million. Sign of a healthy organization. Some is tied up in fixed assets.

More revenue – \$612,000. Very positive year and will add to our fund balance. Building up the fund balance is important not just to sustain the organization but also to grow the organization.

The \$612,000 surplus will offset the \$800,000 deficit from the previous year.

We got a three-year agreement with the teachers and a similar proposal for the staff.

Since most of the funding come from the state will are still dependent upon that and if there is a recession then funding can be effected.

In the \$9 million balance, \$5.6 million for retirement health care.

J. Review of Board Retreat

Emilie Larew gave a brief summary of the Board Retreat and the Goals agreed upon at that retreat. The Goals are part of the meeting materials.

Leslie Wooley makes a motion to approve the school wide goals from the Board Retreat. Ellen Pfahler seconds the motion.

Amanda is absent for the vote. The remaining members unanimously approve the School wide Goals.

K. Administration/Management Board Seat Election Results

Rocky Montz is the only person who ran and he won.

He will have to participate in training. He will be required to listen to the audio of the Board Training from this year

Ellen Pfahler makes a motion to certify Rocky Montz for the vacant administration seat. Deanna seconded the motion.

Amanda Campbell is absent. Remaining Board members unanimously approve the motion.

L. PESPU Agreement

Amy Nguyen presented the PESPU Agreement, which provides for a 3-year contract with raises over 3 years. It also updates the evaluation process,

gives cafeteria workers more time to prepare the cafeteria for the school year, and defines a new tech position.
Amanda, Emilie and Susan abstain
All non-interested vote to approve
Motion to continue the meeting for an hour by Ellen Pfahler. Deanna seconds the motion and it passes unanimously.

V. Organizational Reports

A. Executive Director & Principal

Stands as submitted. Encouraged everyone to look at the video of the PBS show that discusses high school and featured PCHS faculty, staff, and students. A new assistant for the EDP has been hired and he is present tonight.

B. Chief Business Officer

Stands as submitted.

C. Director of Operations

Report stands as submitted.

D. Human Resources Director

Report stands as submitted.

E. Development Director

Mike Rawson spoke about the Tech Equity Campaign. We have raised close to \$30,000, which is 10% of our goal. Raising this much at the outset is a positive indicator of raising more. For campaigns that start out strong in the first week or two, there is a 60% chance that the goal will be achieved. Since the numbers were released last Friday, \$10,000 of the dollars contributed were donated.

Letters written in Spanish will be sent to Spanish speaking families.

Next week there will be an email campaign to the alumni, which will be followed up by a social meeting campaign for the millennial alumni.

Applying for a grant to have more points to pay for lunch because of the length of time it takes to get through the line in the cafeteria.

Also applying for a grant to start Digital Reality and Sports Medicine classes.

Also applying for a grant to the LA 2050 program for transportation. This grant is in conjunction with Paul Revere.

Looking at ways to get matching funds.

For the Tech Equity Campaign, the Board members will be provided with materials to forward to request donations.

Some additions to the system were suggested including a donor box.

Effort to reach alumni donors.

Need to spread to the community what we bring to the community.

F. Students

Blood drive. ASB is getting a \$7000 from Red Cross if meet quota
Club day today and tomorrow
Football Fest and Homecoming coming up
Homecoming is at Sky Slide
Student Summit for Student Bill of Rights and Responsibilities so that there
can be a plan to disseminate the Bill of Rights.

G. Parents

Nothing to report

H. Classified

Andy Paris is not present.

I. Faculty

Sandra Martin thinks that too few students of diversity participated.

J. Budget and Finance

Went over the Brown Act to ensure compliance. Minh Ha Ngo is the chair.
Olivia Castro is the vice chair. Looking for more teacher representatives.
ASB and Booster Club gave their reports. Next meeting is Monday September
26, 2016 at 3:30.

K. Audit

Auditors will come back at the end of October. Need to coordinate dates for
Audit Committee to meet with the Auditors. Once we have the audit timeline
we will meet.

L. Post-Retirement Health Care Benefits

September 29th at 4:00 in the conference room in Building A.

M. Academic Accountability

LAUSD discussion of earlier start date.
LAUSD is starting a week later.
So Academic Accountability will be looking at various pros and cons of
changing the start date

N. Election

Addressed with the filling of the vacant seat.

O. Charter

Meeting will be scheduled by Chair Dara Williams

P. Fundraising

Previously covered in the report by Mike Rawson

Q. Survey

Discussed in depth by presenters of survey results.

R. Communications

Meeting to be called but chair Dara Williams is conducting meeting for Post-Retirement Health Care and Charter Meetings first.

VI. Discussion Items

A. Update Board Committee Membership

Lisa Saxon is now on the Academic Accountability

Andy Paris is now on the Election Committee

Andy Paris is now the primary on the Grade Appeal and Rocky Montz is the backup.

There was a discussion as to who is already on the Election Committee

Motion to approve Lisa by Leslie Wooley and seconded by Susan

Ackerman. Motion passed unanimously with Amanda Campbell absent.

B. Review and Update of Governing Policies

Discussion about modifying Robert moved and Leslie seconded approved unanimously with Amanda Campbell absent.

C. Multi-year Budget Plan Development

Discussion that there should be a multi-year plan for financial stability.

Ellen Pfahler makes a motion, Emily Pugatch Hirsch seconds it.

Approved unanimously with Amanda Campbell absent.

D. Educator Effectiveness Grant Budget

Tabled.

E. Board Support with Board on Track

Video presentation by Board on Track.

Emilie Larew discussed how this helps continuity with a system that keeps track of all the documents and all archived materials.

Robert Rene moved to contract with Board on Track for their system.

Susan Ackerman seconded the motion, which passed unanimously with Amanda being absent.

VII. Consent Agenda

Dara Williams moves to pass the consent agenda. Leslie Wooley seconds. It passes unanimously with Amanda Campbell absent.

VIII. New Business Announcements

California Charter Schools Association Conference is March 20th to 23rd in Sacramento.

Robert Rene spoke with Mark Epstein about a Board resolution to have department heads come to report on academic progress, including data. So that we can start a dialogue for improvement.

Particularly difficult for the leadership to be evaluated on a yearly basis.

IX. Closed Session

No closed session items.

X. Adjournment at 9:11 p.m.