



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Board Meeting

Date and Time

Tuesday January 20, 2015 at 6:30 PM

Location

ANCS Middle Campus - 820 Essie Avenue 30316

Notice of this meeting has been posted on the ANCS website and Facebook page and in the main office at each ANCS campus.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Melissa McKay-Hagan	2
B. Call the Meeting to Order		Grace Burley	2
C. Public Comment		Grace Burley	10
D. Approve Minutes	Approve Minutes	Melissa McKay-Hagan	3
E. Principals Open Forum		Cathey Goodgame	5
F. PTCA Report		Grace Burley	10
II. New Business			
A. To approve Mitch White as Board Chair 2015-2016	Vote	Grace Burley	5
B. Provide overview of board nomination process and details	FYI	Grace Burley	5
III. Fund Development			
A. Introduction to Atlanta Public Schools Office of Innovation	FYI	Matt Underwood	10
B. Increasing Socioeconomic Diversity at ANCS: Background Information	Discuss	Matt Underwood	15
C. Charter Renewal, Enrollment Policy and Attendance Zone Options	Discuss	Matt Underwood	10
D. Quarterly Performance Dashboard - Winter 2015	FYI	Matt Underwood	10
IV. Educational Excellence			
A. IB Task Force Update	FYI	Alice Jonsson	5
B. Assessments at ANCS	FYI	Matt Underwood	10
V. CEO Support And Eval			
A. Monthly Finance & Operations Report	FYI	Mitch White	10
B. FY15 ANCS Amended Budget	Vote	Mitch White	10
VI. Business & Operations			

A. Monthly Fund Development Report	FYI	Narin Hassan	10
VII. Board Governance			
A. Monthly Personnel Report	FYI	Lia Santos	5
VIII. Old Business			
A. Elementary Campus Weekly Schedule for 2015-16	Discuss	Lara Zelski	10
B. List of Upcoming Events	FYI	Grace Burley	2
IX. Closing Items			
A. Adjourn Meeting	Vote	Grace Burley	2
B. Brief Meeting Reflection	Discuss	Grace Burley	5

Agenda Cover Sheets

Section: **II. New Business**
Item: B. Provide overview of board nomination process and details
Purpose: FYI
Goal:
Submitted by: Grace Burley
Related Material: Board Nomination Process Overview.ppt

Section: **III. Fund Development**
Item: B. Increasing Socioeconomic Diversity at ANCS: Background Information
Purpose: Discuss
Goal:
Submitted by: Matt Underwood
Related Material: Increasing SES diversity.pdf

BACKGROUND:

Background information to understand the benefits of socioeconomic diversity and how such diversity may be achieved in student population at a charter school

RECOMMENDATION:

N/A

Section: **III. Fund Development**
Item: C. Charter Renewal, Enrollment Policy and Attendance Zone Options
Purpose: Discuss
Goal:
Submitted by: Grace Burley
Related Material: Attendance Zone Option Maps_v2.pdf

BACKGROUND:

Information for preliminary discussion of attendance zone options for charter renewal process

RECOMMENDATION:

N/A

Section: **III. Fund Development**
Item: D. Quarterly Performance Dashboard - Winter 2015
Purpose: FYI
Goal:
Submitted by: Matt Underwood
Related Material: ANCS Performance Dashboard SY14-15_winter.xlsx.pdf

BACKGROUND:

Quarterly performance dashboard updated through December 2014

RECOMMENDATION:
N/A

Section: **IV. Educational Excellence**
Item: B. Assessments at ANCS
Purpose: FYI
Goal:
Submitted by: Matt Underwood
Related Material: ANCSStandardizedAssessmentsOverviewforBoard.pdf

BACKGROUND:
Overview of standardized assessments currently given and under consideration for use at ANCS

RECOMMENDATION:
N/A

Section: **V. CEO Support And Eval**
Item: A. Monthly Finance & Operations Report
Purpose: FYI
Goal:
Submitted by:
Related Material: 12_31_14 Cash Flow.pdf
12_31_14 Finance Committee Report pg 2.pdf
12_31_14 Finance Committee Report.pdf
December 2014 B&O Report.pdf
January Expense Explanation.pdf

Section: **V. CEO Support And Eval**
Item: B. FY15 ANCS Amended Budget
Purpose: Vote
Goal:
Submitted by:
Related Material: ANCS-Budget-FY2015_Amendment Working Document.pdf

Section: **VI. Business & Operations**
Item: A. Monthly Fund Development Report
Purpose: FYI
Goal:
Submitted by:
Related Material: Fund development report Jan.ppt
Jan 2015 Report -Dec Donations.xlsx

Section: VII. Board Governance
Item: A. Monthly Personnel Report
Purpose: FYI
Goal:
Submitted by: Lia Santos
Related Material: 2015.01.20.Personnel_Committee_Report_Jan_2015.pdf

BACKGROUND:
Monthly Personnel Committee Report

RECOMMENDATION:
N/A

Section: VIII. Old Business
Item: A. Elementary Campus Weekly Schedule for 2015-16
Purpose: Discuss
Goal:
Submitted by: Matt Underwood
Related Material: Elementary Campus Weekly Schedule for 2015.pdf

BACKGROUND:
Follow-up from elementary campus leadership team to address need for approximately 15 minutes of in-class time weekly to compensate for weekly earlier dismissal for teacher collaboration time

RECOMMENDATION:
N/A

Board Nomination Committee

- “ Mitch White, Chair Elect
 - “ Matt Underwood
 - “ Leigh Finlayson
 - “ Lia Santos
 - “ Suzanne Mitchell
-
- “ Advisor: Grace Burley (only attending meetings as necessary)

Board Member Nomination Process

- “ Application and introduction letter revisions (see revised version on ANCS website under “Board”)
- “ Potential Board Member Applicant Information Session (new): February 17th at 5:30
- “ Applicants are encouraged to come to 2/17 board meeting
- “ Board member applications due February 27th
- “ Nomination Committee application review process March 1st – 14th
- “ Applicant interviews March 15th –31st
- “ Final selection by Nomination Committee by April 1st.
- “ Presentation of slate to full Board on April 21st
- “ Presentation of slate for approval at the PTCA Meeting on May 12th
- “ 2015–2016 Board begins term August 1, 2015

Board Member Term Overview

Term Ending July 31, 2015

- “Grace Burley
- “Suzanne Mitchell
- “Greg Parent

Term Ending July 31, 2016

- “Alice Jonsson
- “Narin Hassan

Term Ending July 31, 2017

- “Mitch White
- “Leigh Finlayson
- “Melissa McKay–Hagan
- “Lia Santos

Increasing Socioeconomic Diversity at ANCS

- ▶ Why?
- ▶ Where are we at?
- ▶ What can we do?

Why Is Socioeconomic Diversity Important?

- ▶ To be reflective of the community in which our school is located
 - Demographics of Jackson cluster have much higher degree of SES diversity than ANCS currently does
 - Only one other APS charter school does not qualify for Title I status in a district where the vast majority of schools do
- ▶ To serve as a model of how charter schools can use flexibility granted them to create a school that is “diverse by design” in a country with increasingly segregated schools
- ▶ To provide our students with the educational and social benefits of learning with and from classmates of different backgrounds (see my blog post on this topic: <http://goo.gl/FHvtcz>)
 - Better academic outcomes for students of all SES and racial groups
 - Higher levels of empathy, civic participation, and college graduation

Where Are We At?

- ▶ Both campuses at one point in school's history had free/reduced lunch (FRL) percentages around 45–50%
- ▶ This year, EC is at 12% and MC is at 28% (schoolwide 18%)
- ▶ For comparison, FRL% at nearby schools is much higher (data available at <http://goo.gl/t4bWxX>)
 - Parkside (K–5): 71%
 - King (6–8): 100%
 - Wesley (K–8 charter): 56%
 - Drew (K–5/6–12 charter): 50%/65%
- ▶ To realize the benefits of SES diversity listed on prior slide, our target should be to be in 30–50% FRL range
 - Where research shows academic, social benefits of diversity maximized
 - Receive Title I status and supplemental funding

What Can We Do?

Outreach

- ▶ Diversity coordinator role reinstated to help facilitate greater new student outreach
- ▶ Students qualifying for FRL remain at ANCS at about the same rate as other students, so attrition does not seem to be issue —enrolling students is
- ▶ Launching another outreach and education campaign
 - Attending recruitment fairs
 - Yard signs around SE Atlanta
 - Information sessions out in the community to build relationships with families in communities underserved by ANCS currently and to determine what obstacles families might have in sending students to ANCS so that we may find ways to address them

What Can We Do?

Legislative Options

- ▶ Chris Adams, attorney, Krevolin Horst LLC has created and will present the following slides with his understanding of current Georgia law and charter school law in other states regarding student enrollment
- ▶ ANCS has been working with the GCSA and other interested charter schools to advocate for legislative changes that would give charter schools in Georgia *the option* of using enrollment processes allowed in other states to achieve SES diversity

The Current Law – OCGA § 20-2-2066(a)(1)(A)

- ▶ A start-up charter school shall enroll any student who resides in the charter attendance zone as specified in the charter and who submits a timely application as specified in the charter unless the number of applications exceeds the capacity of a program, class, grade level, or building. In such case, ***all such applicants shall have an equal chance of being admitted through a random selection process unless otherwise prohibited by law; provided, however, that a start-up charter school may give enrollment preference to applicants in any one or more of the following categories in the order of priority specified in the charter:***
 - ▶ (i) A sibling of a student enrolled in the start-up charter school;
 - ▶ (ii) A sibling of a student enrolled in another local school designated in the charter;
 - ▶ (iii) A student whose parent or guardian is a member of the governing board of the charter school or is a full-time teacher, professional, or other employee at the charter school;
 - ▶ (iv) Students matriculating from a local school designated in the charter; and
 - ▶ (v) Children who matriculate from a pre-kindergarten program which is associated with the school, including, but not limited to, programs which share common facilities or campuses with the school or programs which have established a partnership or cooperative efforts with the school

Current Law - SBOE Rule 160-4-9-.04

(c) Charter attendance zone – may include all or any portion of the local school system in which the charter school is located and may include all or any other portion of other local school systems if the charter school is jointly authorized pursuant to O.C.G.A. § 20-2-2063(c).

Strategies for Increasing Socioeconomic Diversity

	Currently Allowed In Georgia	Eligible for Charter School Program Grants*	Allowed in some other states
Recruitment	YES	YES	YES
Change Attendance Zones	YES	YES	YES
Weighted Lotteries	NO	YES	YES
More Direct Preferences	NO	NO	YES

United States Dept. of Education –
Charter Schools Program Non Regulatory Guidance

▶ **E-3. Are weighted lotteries permissible?**

“Weighted lotteries (i.e., lotteries that give additional weight to individual students who are identified as part of a specified set of students, but do not reserve or set aside seats for individual students or sets of students) are permitted only in certain circumstances.

... Third, consistent with section 5204(a)(1) of the ESEA, a charter school may weight its lottery to give slightly better chances for admission to all or a subset of educationally disadvantaged students if State law permits the use of weighted lotteries in favor of such students.”

Potential Legislation to Allow Greater Opportunity for Socioeconomic Diversity – Example: Delaware

- ▶ Preferences in student admissions may be given to
 - (1) Siblings of students currently enrolled at the school;
 - (2) Students attending an existing public school converted to charter status. Parents of students at a school converted to charter status shall be provided with a plan the district will use to address the educational needs of students who will not be attending the charter school;
 - (3) Students enrolling in a new (nonconverted) charter school may be given preference under the following circumstances as long as the school has described its preferences in the school's charter:
 - a. Students residing within a 5-mile radius of the school;
 - b. Students residing within the regular school district in which the school is located;
 - c. Students who have a specific interest in the school's teaching methods, philosophy, or educational focus;
 - d. **Students who are at risk of academic failure;**
 - e. Children of persons employed on a permanent basis for at least 30.0 hours per week during the school year by the charter school.

Potential Legislation to Allow Greater Opportunity for Socioeconomic Diversity – Example: North Carolina

“ Within one year after the charter school begins operation, the charter school shall make efforts for the population of the school to reasonably reflect the racial and ethnic composition of the general population residing within the local school administrative unit in which the school is located or the racial and ethnic composition of the special population that the school seeks to serve residing within the local school administrative unit in which the school is located.”

N.C.G.S. § 115C-238.29F

Example: Central Park School for Children (Durham, NC)

▶ Enrollment Priorities:

1. **Siblings of students already enrolled**
2. **Children of staff**
3. **Children whose families' household income makes them eligible for federal free and reduced lunch up to ...**
 - Year 1 2013-14 - 15% of enrolled students qualifying for FRL
 - Year 2 2014-15 - 25% of enrolled students qualifying for FRL
 - Year 3 2015-16 - 30% of enrolled students qualifying for FRL
 - Year 4 2016-17 - 40% of enrolled students qualifying for FRL
4. **General enrollment**

PRELIMINARY Attendance Zone Options

Key Background Issues:

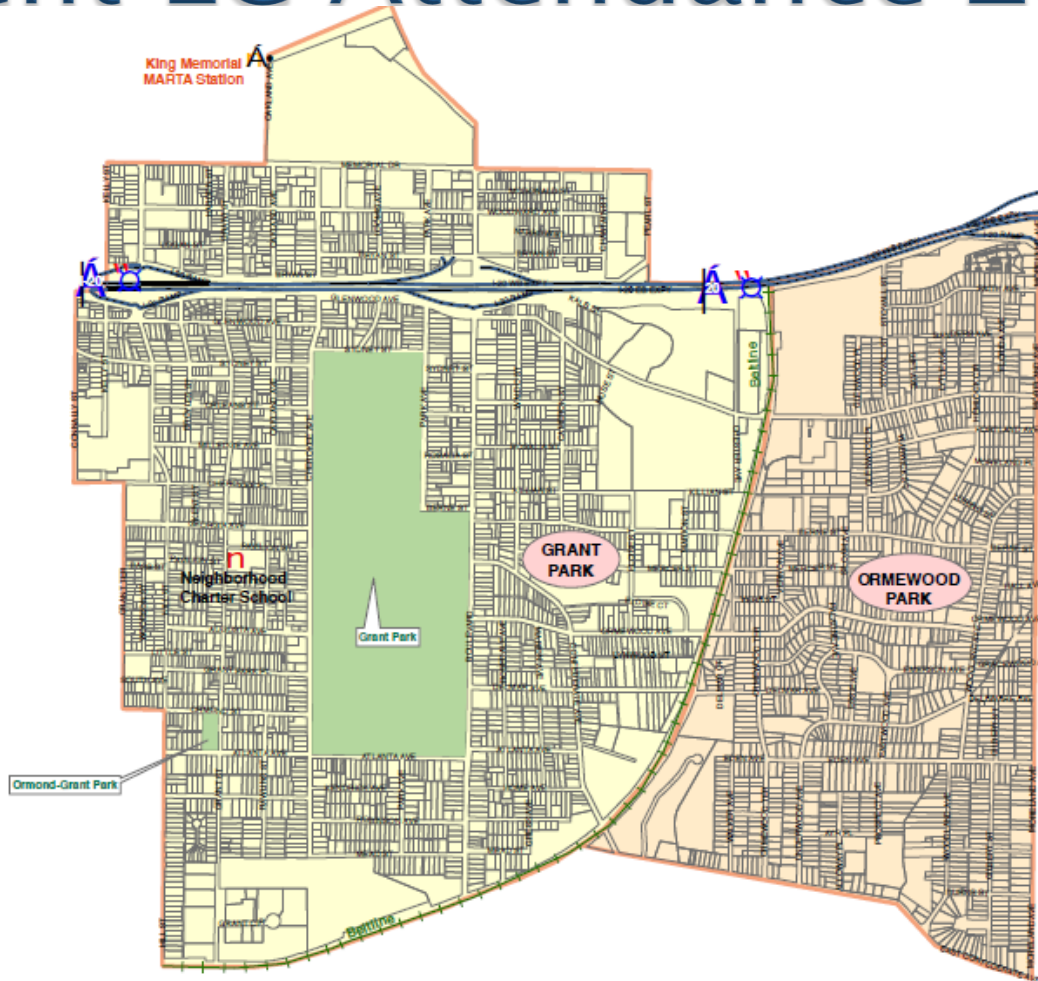
- ▶ The elementary and middle campus attendance zones are not currently the same—they remain as they have been since the start of each campus.
- ▶ Charter school regulations have changed and will now require, as a part of our charter renewal, that the attendance zone(s) be the same for the entire school.
- ▶ Any changes to the school's attendance zones would take effect starting with the 2016–17 school year.

PRELIMINARY Attendance Zone Options

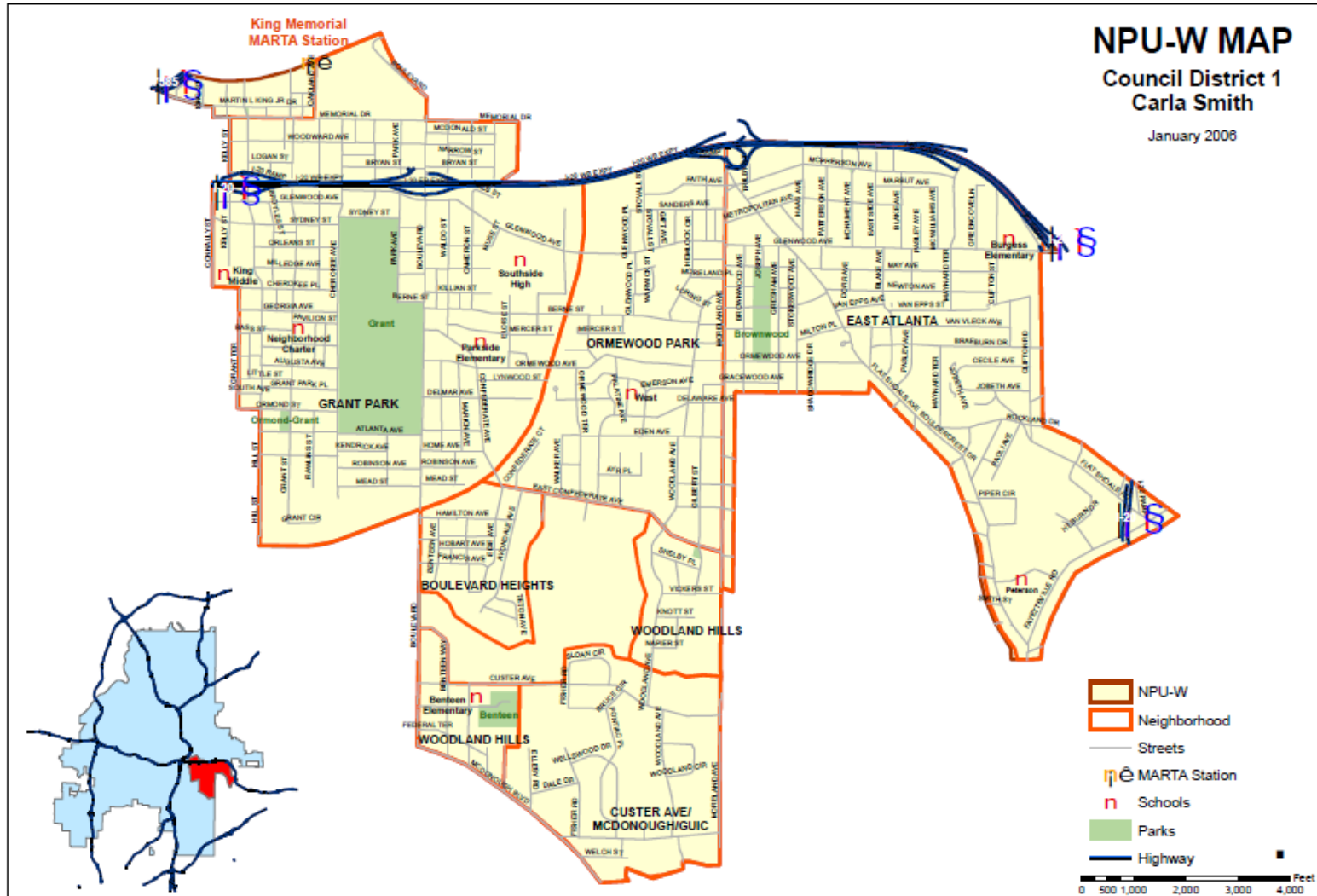
The following slides are meant only to illustrate some PRELIMINARY attendance zone options to be discussed and determined as part of the Charter Renewal Process. These maps are meant for illustration purposes only. Exact mapping will be done as part of the final charter submission. As well, additional options may be considered, as these are all preliminary.

The school's leadership team will work with APS to provide information to the community about this aspect of our charter renewal process and bring a recommendation to the board for consideration no later than the May 2015 board meeting.

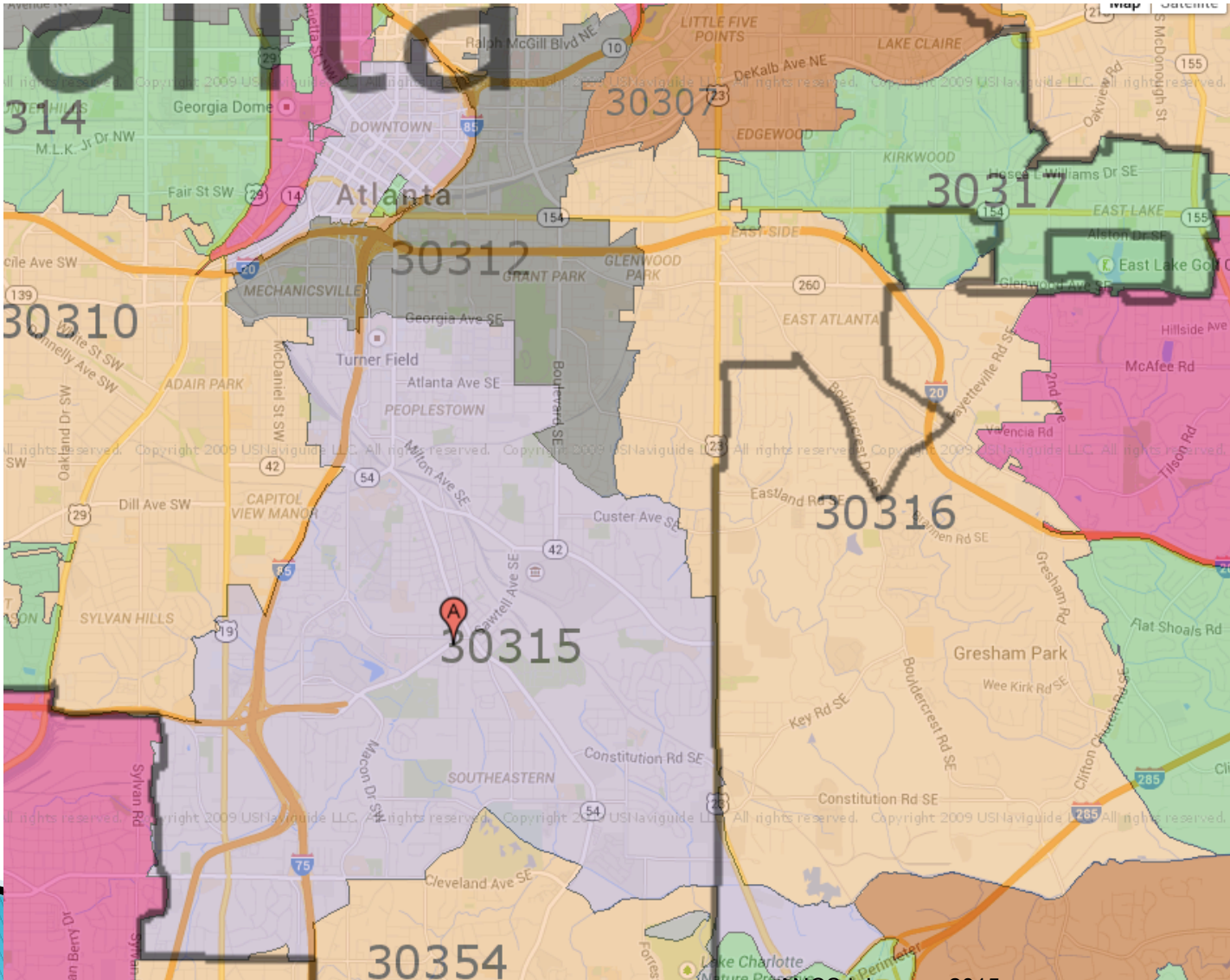
Current EC Attendance Zone 1



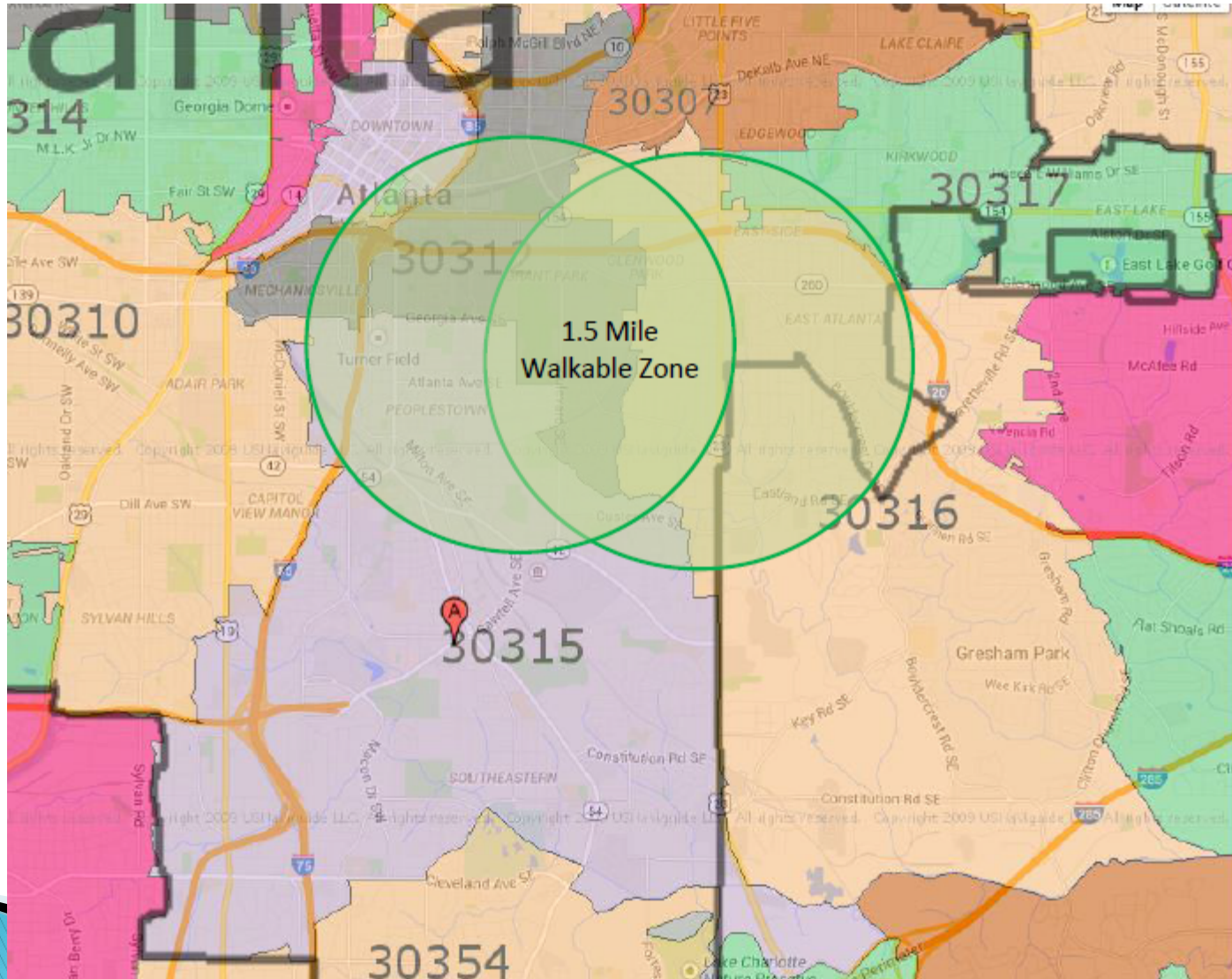
Current MC Zone 1 / EC Zone 2



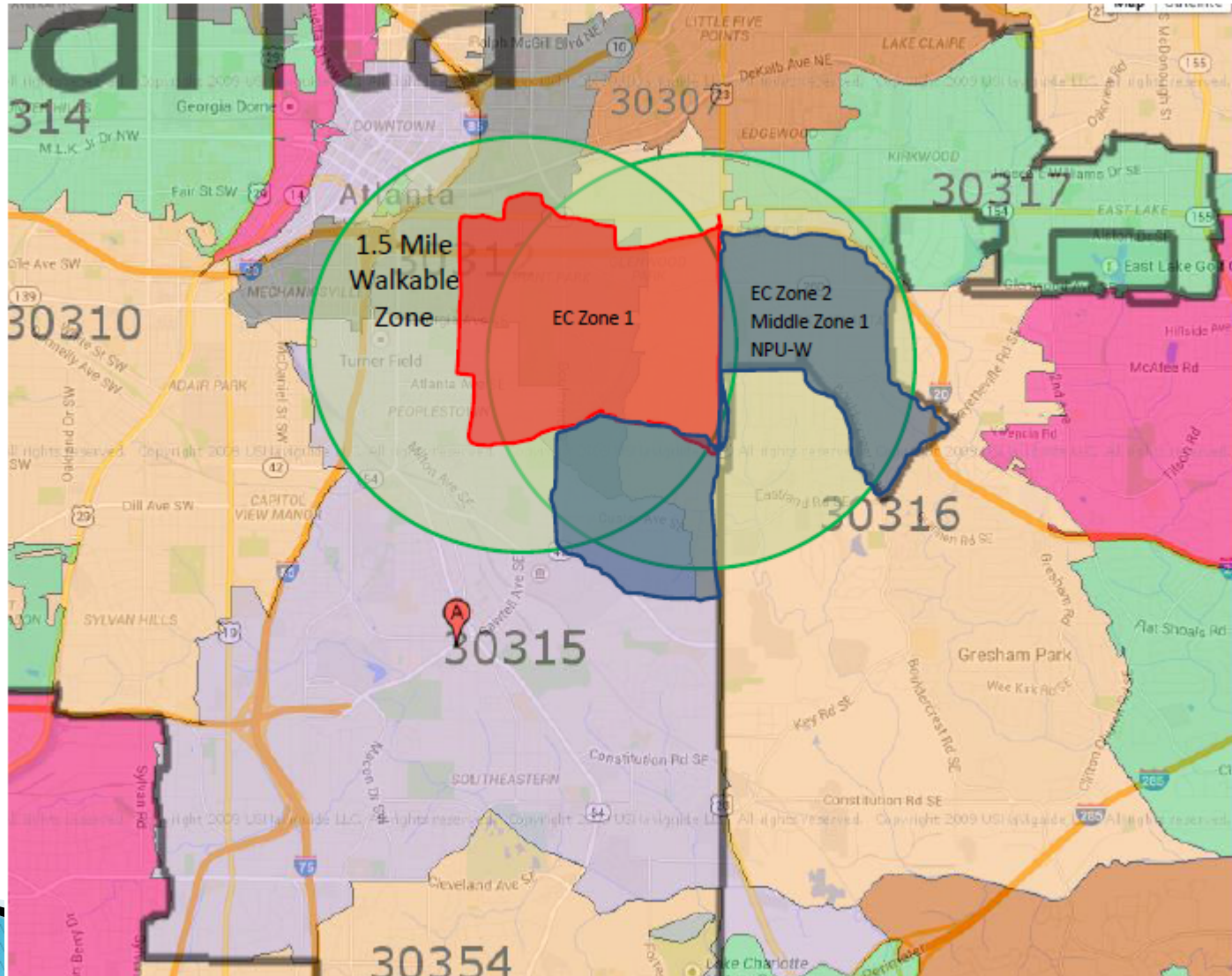
Zip Codes: 30312, 30315, 30316



Overlay: Zip Codes + Walkable



Overlay: All Preliminary Options



Monthly Overview

ANCS Performance Dashboard 2014-15 SY	K-8						Elementary						Middle					
	Aug	Sept	Oct	Nov	Dec	Δ	Aug	Sept	Oct	Nov	Dec	Δ	Aug	Sept	Oct	Nov	Dec	Δ
Student Academic Performance																		
Percentage of students meeting standards in all content areas				65%						69%						61%		
Percentage of students exceeding standards in at least one content area			4%							4%						3%		
National norm referenced test - Reading (% of students showing NPR growth)				59%						63%							53%	
National norm referenced test - Math (% of students showing NPR growth)				53%						61%							45%	
National norm referenced test - Reading (average NPR)	61			67			61			69			61				63	
National norm referenced test - Math (average NPR)	70			74			71			79			68				68	
School Climate & Culture																		
Level 3/4 behavior incidents	3	11	18	20	12		2	10	14	17	10		0	1	4	3	2	
% of students who feel safe at school (based on survey responses)			90%						89%						91%			
Mobility (% enrolled on day 1 who are currently enrolled)	99%	99%	99%	100%	99%		100%	100%	100%	100%	100%		98%	98%	98%	100%	99%	
Average Daily Student Attendance	96%	98%	97%	97%	93%		95%	98%	97%	98%	93%		97%	98%	97%	96%	93%	
Stakeholder Satisfaction																		
Student Satisfaction			84%						85%						84%			
Parent Satisfaction			93%						93%						93%			
Staff Satisfaction			98%						99%						98%			
Leadership & Organizational Performance																		
Employee evaluations (% of employees proficient/exemplary in formative evaluations)																		
Number of formative evaluations completed																		
Average Daily Faculty/Staff Attendance	96%	96%	98%	97%	94%		96%	94%	98%	98%	95%		96%	97%	97%	95%	93%	
Financial & Operational Management																		
Annual campaign on track to financial goal					Yes													
Annual campaign family participation %																		
Expense categories within budgeted amount	Yes	Yes	Yes	No	No													
Positive net operating income	Yes	Yes	Yes	No	No													

Externally Required and Internally Selected Standardized Assessments to Assess Student Learning and School Performance in Key Domains

The ANCS leadership team is in the process of evaluating the system of standardized assessments given to students--both assessments currently given and potential assessments to use in the future. Upon completion, we will determine the annual system of assessments to be used and in which grade levels to help provide information about student learning and growth for internal use and for accountability purposes.

The assessments listed below are ones that are either required by law or selected by ANCS for internal use. Please note that these assessments represent only standardized assessments and do not take into account teacher-developed assessments given.

Assessments in **green** are used currently

Assessments in **orange** are not given currently but have been under consideration

Domain: Academic Skills and Knowledge

1) Georgia Milestones:

<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Assessment/Pages/Georgia-Milestones-Assessment-System.aspx>

- *Overview:* The Georgia Milestones Assessment System (Georgia Milestones) is a comprehensive summative assessment program spanning grades 3 through high school. Georgia Milestones measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in language arts, mathematics, science, and social studies. Students in grades 3 through 8 will take an end-of-grade assessment in each content area. Features of the test include:
 - open-ended (constructed-response) items in language arts and mathematics (all grades and courses)
 - a writing component (in response to passages read by students) at every grade level and course within the language arts assessment
 - norm-referenced items in all content areas and courses, to complement the criterion-referenced information and to provide a national comparison
- *Grade Levels Administered:* 3rd-8th
- *Time of Administration:* Approximately 2 hours per test
- *Financial Cost:* None--provided by state and APS
- *Questions related to use of this assessment:* None--required by law to administer.

2) CAAS: <http://www.performanceseries.com>

- *Overview:* The Scantron Performance Series Computer Adaptive Assessment (CAAS) provides criterion and norm-referenced information about student skills in math and reading. Comparative data to other students in APS schools is also provided since the tests are given K-8 in nearly all APS schools.

- *Grade Levels Administered:* K-8th
- *Time of Administration:* Approximately 1 hour per test
- *Financial Cost:* None currently--provided by APS
- *Questions related to use of this assessment*
 - Do we want to continue to use this assessment or would we like to replace it with another assessment that serves a similar purpose? If so, which assessment (MAP, Iowa Assessments)?

STAR: <http://www.renaissance.com/products>

- *Overview:* STAR Reading and STAR Math tests
- *Grade Levels Administered:* 1st-8th
- *Time of Administration:* Given to students three times per year (fall, winter, spring); each administration takes about 25-45 minutes per test.
- *Financial Cost:* Approximately \$3,200 annually for subscription
- *Questions related to use of this assessment*
 - Do we want to continue the use of this assessment? If so, for what reasons?

Iowa Assessments: <https://itp.education.uiowa.edu/ia/>

- *Overview:* The Iowa Assessments (formerly the Iowa Test of Basic Skills) are a nationally-normed set of tests in language and mathematics.
- *Grade Levels Administered:* 3rd, 5th, and 8th
- *Time of Administration:* Approximately 2 hours per day for 5 days
- *Financial Cost:* Approximately \$2,800 annually for materials and scoring
- *Questions related to use of this assessment*
 - Do we want to continue to use this assessment or would we like to replace it with another assessment that serves a similar purpose?

Georgia Kindergarten Inventory of Developing Skills (GKIDS):

<http://www.gadoe.org/curriculum-instruction-and-assessment/assessment/pages/gkids.aspx>

- *Overview:* The Georgia Kindergarten Inventory of Developing Skills (GKIDS) is a year-long, performance-based assessment aligned to the state mandated content standards. The primary purpose of GKIDS is to provide ongoing diagnostic information about kindergarten students' developing skills in English Language Arts, Math, Science, Social Studies, Personal/Social Development, and Approaches to Learning. GKIDS will also provide a summary of student performance in English Language Arts and Mathematics at the end of the kindergarten school year.
- *Grade Levels Administered:* K
- *Time of Administration:* Ongoing collection of data
- *Financial Cost:* None--provided by state.
- *Questions related to use of this assessment:* None--required by law to administer.

Measures of Academic Progress (MAP): <https://www.nwea.org/assessments/map/>

- *Overview:* MAP provides norm-referenced assessment of student skills in reading/language and math
 - MAP for Primary Grades (K-2): Reading and Math
 - MAP (2-12) - geared towards specific state standards : Reading, Language Usage, and Math
 - Common Core MAP (K-12): Reading, Language Usage, and Math
- *Grade Levels Administered:* Can be administered in grades K-8
- *Time of Administration:* Approximately 1 hour per test
- *Financial Cost:* For each assessment, NWEA charges a per student fee that allows for each student to take the assessment 3 times per school year. If at least 65% of students in the school are taking the assessment, it is approximately a \$12.50 per student cost (about \$8,500 for ANCS).
- *Questions related to use of this assessment:*
 - Would we like to consider using MAP? If so, in place of or in addition to other assessments?
 - Would we like to use MAP for purposes of SLO testing in place of CAAS?

Domain: Creative Thinking

1) Torrance Test of Creative Thinking: <http://ststesting.com/2005gifttct.html>

- *Overview:* “The highly reliable **Torrance® Tests of Creative Thinking** are the most widely used tests of their kind since testing only requires the examinee to reflect upon their life experiences. These tests invite examinees to draw and give a title to their drawings (pictures) or to write questions, reasons, consequences in the Figural TTCT and different uses for objects (words) in the Verbal TTCT. Each test assesses potentialities for creative production, fluency, and elaboration.”
- *Grade Levels Administered:* Both tests can be administered to students in grades K-8.
- *Time of Administration:* The Figural TTCT takes about 30 minutes and the Verbal TTCT takes about 45 minutes to administer.
- *Financial Cost:* Approximately \$10 per student per test for assessment and scoring. Scoring and interpretation support can be provided by the Torrance Center at the University of Georgia.
- *Questions related to use of this assessment*
 - If we chose to give this assessment, should we do so in only certain grade levels?

Domain: Student Health & Wellness

1) Quarterly Surveys

- *Overview:* Our quarterly student surveys contain questions that help us assess school climate and student wellness (feeling safe, being known well, experiencing respect)
- *Grade Levels Administered:* 3rd-8th
- *Time of Administration:* Short survey administered 3 times per year

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 FY 2015 - Pro Forma Monthly Cash Flow Statement
 December 31, 2014

		Current												
		Allocation based on FTE Count = 669												
		Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15
Revenue														
Local/State Funding	\$0	\$673,873	\$673,873	\$673,873	\$726,442	\$689,587	\$663,819	\$663,819	\$663,819	\$663,819	\$663,819	\$663,819	\$0	\$0
Grants	\$130,890	\$103,275	\$201,376	\$7,305	\$0	\$0	\$0	\$200,000	\$50,000	\$45,000	\$0	\$0	\$0	\$0
Contributions & Fundraising	\$1,382	\$5,496	\$12,988	\$8,753	\$6,113	\$21,124	\$6,500	\$6,500	\$106,500	\$6,500	\$6,500	\$6,500	\$1,300	\$1,300
Program Income	\$3,985	\$64,488	\$96,370	\$82,953	\$28,785	\$90,998	\$69,000	\$69,000	\$69,000	\$69,000	\$69,000	\$69,000	\$0	\$0
Title One	\$0	\$0	\$0	\$0	\$0	\$6,372	\$0	\$6,372	\$0	\$0	\$6,372	\$0	\$0	\$6,372
Other Income	\$895	(\$132)	\$714	\$3,527	\$315	\$9,609	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0
NTRP Reimbursement		\$0	\$0	\$0	\$47,444	\$0	\$0	\$43,046	\$0	\$0	\$0	\$0	\$38,000	\$0
Total Revenue	\$137,152	\$847,000	\$985,321	\$776,410	\$809,099	\$817,690	\$740,319	\$989,738	\$890,319	\$785,319	\$746,691	\$39,300	\$7,672	
Expenditures														
Salaries and Benefits	\$453,076	\$502,301	\$571,821	\$589,341	\$577,037	\$600,359	\$575,000	\$575,000	\$575,000	\$575,000	\$600,000	\$540,000	\$540,000	\$540,000
Professional Development	\$35,710	\$24,924	\$3,972	\$29,731	\$5,593	\$15,646	\$5,000	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$0	\$0
Curriculum & Classroom Expenses	\$7,274	\$36,117	\$8,800	\$7,348	\$12,730	\$21,294	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Program Expenses	\$0	\$4,297	\$17,226	\$14,694	\$7,451	\$24,319	\$7,500	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0
Building & Grounds	\$54,168	\$68,929	\$40,564	\$42,780	\$41,948	\$27,431	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000
Fixed Assets Expenditures	\$130,835	\$17,648	\$151,956	\$216,199	\$18,026	\$11,530	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$5,185	\$3,972	\$19,055	\$4,190	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gen&Admin/Insurance/Interest	\$26,839	\$23,691	\$27,300	\$20,745	\$9,775	\$17,238	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$10,000	\$10,000	\$10,000
Nutrition Program Expenses	\$409	\$18,742	\$15,124	\$11,981	\$14,855	\$14,099	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0
Equipment Rental (Copiers)	\$5,244	\$0	\$5,256	\$135	\$11,678	\$7,845	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$0	\$0	\$0
Furniture & Equip (Non Capitalized)	\$0	\$4,904	\$350	\$251	\$4,049	\$2,957	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0
Fundraising Expenses		\$650	\$66	\$2,547	\$4,242	\$1,646	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$713,555	\$707,388	\$846,408	\$954,806	\$711,574	\$744,364	\$775,000	\$685,000	\$725,000	\$685,000	\$710,000	\$602,000	\$602,000	
Total Revenues - Total Expenditures	(\$576,403)	\$139,612	\$138,913	\$(178,396)	\$97,525	\$73,327	(\$34,681)	\$304,738	\$165,319	\$100,319	\$36,691	\$(562,700)	(\$594,328)	
EOM Cash Balance														
	\$209,835	\$315,695	\$468,557	\$283,014	\$379,528	\$445,525	\$410,844	\$715,582	\$880,901	\$981,220	\$1,017,911	\$455,211	\$(139,117)	
	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	

\$200,000 State Facilities Grant
 \$20,000 Sartain Lanier Foundation - Received
 \$50,000 Ziest Matching funds
 \$45,000 i3 Grant (Salary Reimb)
 \$10,000 GA Power Rebate - Received

Note: Adjusted to reflect only Bank of North Georgia operating accounts. Not including \$661k of investments

Total investments held by ANCS
12/31/2014

Institution	Investment	Amount
Bank of North Georgia	Money Market	50,280.00
Bank of North Georgia	Operating account	395,245.00
		445,525.00
Edward Jones	CD	225,000.00 2 year - matures Nov 2015
Self-Help Credit Union	CD	238,855.00 2 year - matures Oct 2015
SunTrust Bank	CD	206,300.00 1 year - renews automatically
Total invested funds (not at BoNG)		670,155.00
Grand total ANCS funds		1,115,680.00

MEMO:

Total Money Market & Operating Accounts*

Dec. 2013	\$ 471,000.00	Per January 2014 Dashboard
Nov. 2014	\$ 379,528.48	
Dec. 2014	\$ 445,525.00	\$ (25,475.00)

*Excludes long term CDs currently valued at \$670k

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
Budget to Actual FY2015
YTD December 2014

Period Ended 12/31/2014

	YTD Actual	YTD Budget	YTD \$Variance	Annual Budget
Income				
Local/State Funding	\$3,411,880	3,454,691	(42,811)	6,909,382
Grants	\$522,429	0	522,429	0
Contributions & Fundraising	\$53,115	117,500	(64,385)	235,000
Program Income	\$250,224	153,250	96,974	306,500
Nutrition Income	\$117,736	77,500	40,236	155,000
Other Income	\$14,928	32,500	(17,572)	65,000
Total Income	\$ 4,370,313	\$ 3,835,441	\$ 534,872	\$ 7,670,882

Expenditures

Salaries and Benefits	\$3,385,736	3,056,833	(328,903)	6,113,666
Professional Development	\$111,602	29,250	(82,352)	58,500
Curriculum & Classroom Expenses	\$91,402	44,162	(47,240)	88,323
Program Expenses	\$68,011	152,333	84,322	304,665
Building & Grounds	\$279,906	241,345	(38,561)	482,689
Fixed Asset Expenditures	\$546,194	73,467	(472,727)	146,934
Professional Services	\$28,230	15,000	(13,230)	30,000
Gen&Admin/Insurance/Interest Expense	\$129,984	60,040	(69,944)	120,080
Nutrition Program Purchases	\$76,191	93,400	17,209	186,800
Equipment Rental (Copiers)	\$30,158	16,500	(13,658)	33,000
Furniture & Equipment (Non-Capitalized)	\$12,510	0	(12,510)	0
Fundraising Expenses	\$9,151	49,250	40,099	98,500
Total Expenditures	\$4,769,073	3,831,579	(937,494)	7,663,157
Operating Income/Loss	\$ (398,760)	\$ 3,863	\$ (402,623)	\$ 7,725

Memo: Operating Income/Loss excl. fixed asset expenditures \$ 147,434

\$ 147,434 From YTD Stmt of Activity

Business Operations Dashboard

Finance “Big Rocks”	Operations “Big Rocks”
<ul style="list-style-type: none"> ✓ Refinancing for MC ❑ Produce 2015–2016 Annual Budget ❑ Annual Financial Audit Report / Firm Selection (March 2015) ❑ Fixed Asset Audit ❑ Support for Charter Renewal 	<ul style="list-style-type: none"> ✓ Implement “in-house” food service ✓ Approve Technology Plan (Oct. 2014) ✓ Phase One MC projects ❑ Long-term facilities plan
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <ul style="list-style-type: none"> ✓ Completed ❑ In Progress ❑ Not Started </div>	
Operating Cash (Checking + MMA) (as of 12/31/14)	\$445k (Bank of North Georgia)
Investments (CDs) (as of 9/11/14)	\$670k (Edward Jones + Self-Help + SunTrust)
Line of Credit (as of 9/11/14)	\$0K
# Students (as of 9/11/14)	665
YTD Operation Income or (Loss) (as of 12/31/14)	\$(399k) Memo: \$147k excluding fixed asset expenditures

Business & Operations Committee

- ▶ Erik Droutman has agreed to Chair the Technology subcommittee
- ▶ May receive additional Title I funds – will know more in February
- ▶ Working draft of revised budget ready for review – possible vote to adopt in February

January 15, 2015

From: Mitch White

To: ANCS Governing Board
Ryan Camp
Kari Lovell

In Re: 12/31/14 Financials

I have provided three reports to you this month: 1) our regular budget to actual report; 2) the second page of our regular report which reports our investment balances; 3) the new cash flow report we committed to producing every month; and 4) a first draft of a revised budget to review.

Looking at the **budget to actual**, I would draw your attention to two items. First, we committed to review the "Gen&Admin/Insurance/Interest Expense" category in more detail. That variance (approximately \$70k YTD) is being mostly driven by higher than expected property & casualty (including D&O) insurance costs (\$30k) and higher than budgeted small office expenses such as paper (\$38k). Secondly, I included a memo item that excludes our fixed asset expenditures and ties to our Statement of Activity, which shows that **excluding our fixed asset expenditures we would be showing an operating income of \$147k YTD.**

Looking at our **investment balances**, I note that we improved our cash position by \$66k this month, and **we are currently holding just \$25k less in short term cash than we were at this time last year.**

Looking at the **cash flow report**, I note that we are within \$5k of our projected balance from last month, and that we project to end the school year with about \$1.017 million in money market, cash and CD accounts. We believe the cash flow projection for the remainder of the 2014-2015 is conservative, as it does not count on revised funding from the state, which should go up when our T&E is recalculated in March, and we have used conservative numbers for the auction and annual campaign. We have also only included \$45k from the CREATE grant, and there is a chance we will be able to recognize more funds from that grant this fiscal year. While \$1.017 million is an adequate reserve for the end of the school year, we would prefer to end the year closer to \$1.2 million, and believe there is upside to the \$1.017 million projection.

Finally, I have included a first draft of a **revised budget** that addressing many of the items we have discussed the last two months. Please review it carefully with an eye towards **voting to adopt the revised budget during the February 2015** Board meeting.

Status	REVISED
Year	FY 2015
Date	1/16/15

Atlanta Neighborhood Charter School



		# of Students	669		669	0	
			ANCS Approved Budget FY15	Proposed Change to FY15 budget	New category Budget total for FY15	ANCS Actual Budget FY14	ANCS Budgeted Variance FY15
Income	Tab #						
		APS Allocation	\$ 6,734,859	\$ (56,284)	\$ 6,678,575		
		APS Nursing & Transportation Allocation	\$ 52,400		\$ 52,400		
		Other State & Local Funding	\$ 25,767		\$ 25,767		
		FY14 Surplus Carryover	\$ 400,000		\$ 400,000		
		Title 1 Funding	\$ 55,000	\$ (29,500)	\$ 25,500		
		Title 2 Funding	\$ -	\$ 10,000	\$ 10,000		
		Facilities Grant	\$ -	\$ 200,000	\$ 200,000		
		CREATE Grant	\$ -	\$ 45,000	\$ 45,000		
		Grants to Green	\$ -	\$ 260,000	\$ 260,000		
		Grants (Sartian Lanier Grant)	\$ 20,000		\$ 20,000		
		Grants (NTRP Carryover from FY14)	\$ 45,000	\$ 71,000	\$ 116,000		
	1.0	Total Local/State Funding	\$ 7,333,026	\$ 500,216	\$ 7,833,242	\$ 6,451,242	\$ 881,784
		Contributions					
		Contributions (General)	\$ 2,000		\$ 2,000		
		Fund Raising (Annual Campaign)	\$ 130,000	\$ (27,000)	\$ 103,000		
		Auction	\$ 100,000		\$ 100,000		
		Other Fundraising	\$ 3,000		\$ 3,000		
	1.1	Total Contributions & Fundraising	\$ 235,000	\$ (27,000)	\$ 208,000	\$ 293,750	\$ (58,750)
		Program					
	Supply Fee	\$ 7,000		\$ 7,000			
	Meal Program	\$ 155,000	\$ 65,000	\$ 220,000			
	Field Trips	\$ 42,000	\$ (21,200)	\$ 20,800			
	Grade Level Trips	\$ -	\$ 30,000	\$ 30,000			
	Athletics	\$ 8,500	\$ 11,500	\$ 20,000			
	After School	\$ 206,000		\$ 206,000			
	Enrichment	\$ 43,000		\$ 43,000			
1.2	Total Program Income	\$ 461,500	\$ 85,300	\$ 546,800	\$ 461,531	\$ (31)	
	Other Income						
	PTCA income	\$ 61,300	\$ 4,700	\$ 66,000			
	Community Building	\$ 1,200		\$ 1,200			
	Facilities Use	\$ 2,000		\$ 2,000			
	Other	\$ 500	\$ 15,000	\$ 15,500			
154.9	Total Other Income	\$ 65,000	\$ 19,700	\$ 84,700	\$ 64,000	\$ 1,000	
	Total Income	\$ 8,094,526	\$ 578,216	\$ 8,672,742	\$ 7,270,523	\$ 824,003	

How to p

Expense	2.0	Total Salaries and Benefits	\$ 6,113,666	\$ 682,804	\$ 6,796,470	\$ 5,700,000	\$ 413,666
		Teachers Institute / Retreat	\$ 14,500				
		Conferences and workshops	\$ 37,500				
		Staff Development - Travel	\$ 1,000				
		Staff Development - Consultant	\$ 4,000				
		Staff Devel Materials	\$ 1,500				
	2.1	Total Staff Development	\$ 58,500	\$ 171,500	\$ 230,000	\$ 93,000	\$ (34,500)
		Program Exp					
		Lunch Program Purchase (not including salary)	\$ 186,800	\$ (26,800)	\$ 160,000		
		Athletics	\$ 11,600	\$ 18,400	\$ 30,000		
		Enrichment	\$ 39,300		\$ 39,300		
		After School Salaries	\$ 186,235		\$ 186,235		
		After School Expenses	\$ 15,780		\$ 15,780		
		Field Trips	\$ 42,050	\$ (20,000)	\$ 22,050		
		Grade Level Trips	\$ -	\$ 30,000	\$ 30,000		
		Yearbook	\$ -		\$ -		
		Saturday / Summer School	\$ 5,000		\$ 5,000		
		Other	\$ 4,700		\$ 4,700		
		Total Program Expenses	\$ 491,465	\$ 1,600	\$ 493,065		
		Curric.Mat & Exp					
	Classroom Supplies	\$ 63,575	\$ (20,000)	\$ 43,575			
	Instruct. / Curriculum Materials	\$ 24,748		\$ 24,748			
	Total Curriculum Materials & Expenses	\$ 88,323	\$ (20,000)	\$ 68,323			
2.2	Total Curriculum & Program Expenses	\$ 579,788	\$ (18,400)	\$ 561,388	\$ 557,000	\$ 22,788	
	Building Expenses						
	Security	\$ 4,000	\$ 6,000	\$ 10,000			
	Janitorial Services	\$ 93,600	\$ 10,000	\$ 103,600			
	Janitorial Supplies	\$ 5,000	\$ 5,000	\$ 10,000			
	Sanitation	\$ 14,937	\$ 6,000	\$ 20,937			
	Supplies	\$ 2,500		\$ 2,500			
	Total Building Services	\$ 120,037	\$ 27,000	\$ 147,037			
	Building rent (Mortgage)	\$ 126,000	\$ (20,736)	\$ 105,264			
	Mobile Unit Lease (Net)	\$ 7,332		\$ 7,332			
	SWAT Budget	\$ 1,000		\$ 1,000			
	Replacements - painting	\$ 20,000	\$ (20,000)	\$ -			
	Replacements - carpet/flooring	\$ 20,000	\$ (20,000)	\$ -			
	Repairs / Maintenance	\$ 40,000		\$ 40,000			
	Total Building Repairs/ Maintenance	\$ 214,332	\$ (60,736)	\$ 153,596			
	Repairs / Maintenance	\$ 10,000	\$ 10,000	\$ 20,000			
	Total Grounds	\$ 10,000	\$ 10,000	\$ 20,000			
	Utilities	\$ 125,000		\$ 125,000			



		# of Students	669		669	0	
			ANCS Approved Budget FY15	Proposed Change to FY15 budget	New category Budget total for FY15	ANCS Actual Budget FY14	ANCS Budgeted Variance FY15
		Internet Service	\$ 8,820	\$ 2,000	\$ 10,820		
		Telephone	\$ 4,500		\$ 4,500		
		Total Telephone and Utilities	\$ 138,320	\$ 2,000	\$ 140,320		
2.3		Total Building Expenses	\$ 482,689	\$ (21,736)	\$ 460,953	\$ 527,000	\$ (44,311)
	Prof. Services	Legal	\$ 1,000		\$ 1,000		
		Accounting	\$ 3,500		\$ 3,500		
		Auditing	\$ 25,500		\$ 25,500		
2.4		Total Professional Services	\$ 30,000	\$ -	\$ 30,000	\$ 40,000	\$ (10,000)
	General Admin Expense	Advertising/Web Costs	\$ 5,000		\$ 5,000		
		Bank Service Charges	\$ 3,000		\$ 3,000		
		Copiers	\$ 33,000		\$ 33,000		
		Dues and Subscriptions	\$ 10,000		\$ 10,000		
		Insurance	\$ 55,438	\$ 30,000	\$ 85,438		
		Licenses and Permits	\$ 2,500		\$ 2,500		
		Miscellaneous	\$ 3,000		\$ 3,000		
		Gov Board/Committee Costs	\$ 250	\$ 2,250	\$ 2,500		
		Office supplies/Small Equipment	\$ 22,000	\$ 38,000	\$ 60,000		
		Payroll Service Fees	\$ 16,000		\$ 16,000		
		Postage and Delivery	\$ 24,000	\$ (19,000)	\$ 5,000		
		Printing and Reproduction	\$ 500		\$ 500		
2.5		Total Other Gen/Admin Expense	\$ 174,688	\$ 51,250	\$ 225,938	\$ 160,000	\$ 14,688
	Fundraising Expenses	Direct Mail	\$ 5,000		\$ 5,000		
		Auction	\$ 30,000		\$ 30,000		
		PTCA Expenses	\$ 61,300	\$ 4,700	\$ 66,000		
		Community Building	\$ 1,200		\$ 1,200		
		Other Events	\$ 1,000		\$ 1,000		
2.6		Total Fundraising Expenses	\$ 98,500	\$ 4,700	\$ 103,200	\$ 89,000	\$ 9,500
	Books, Equipment and Furniture	Library	\$ 12,000		\$ 12,000		
		Furniture	\$ 6,000		\$ 6,000		
		Technology: Service, training & supplies	\$ 7,500		\$ 7,500		
		Grants to Green Improvements	\$ -	\$ 492,545	\$ 492,545		
		Equipment: Purchase/Lease	\$ 10,600	\$ 49,400	\$ 60,000		
		Equipment: Repairs	\$ 3,000		\$ 3,000		
		Computers: Software/Other	\$ 7,334		\$ 7,334		
		Computers: Hardware	\$ 100,500		\$ 100,500		
2.7		Total Books/Equipment/Furniture	\$ 146,934	\$ 541,945	\$ 688,879	\$ 50,000	\$ 96,934
		Total Expenses	\$ 7,684,765	\$ 1,412,063	\$ 9,096,828	\$ 7,216,000	\$ 468,765
		Operating Income/Loss	\$ 409,761	\$ (833,847)	\$ (424,086)	\$ 54,523	\$ 355,238

Fund Development Report

- “December 2014 total received:\$31,298.00
- “Year to date received:67,815.00
- “Recent activities: “Gather and Grow” materials were sent out to all families in December. We are ordering additional brochures and letterhead to send to Grandparents in the next few weeks.
- “New fund development “swag” (eg. magnets/t-shirts) are ready. Magnets will be distributed with thank you letters beginning this month.

Other Fund Development News / Plans:

“Auction update: Auction co-chairs have revised the Wonder Ball logo and letterhead. Auction letters were mailed out in the first week of January. Items are beginning to come in.

“ The auction committee is also beginning to work on teacher time/raffle baskets and other key areas.

“



ANCS Annual Campaign Monthly Report

Month of Receipt	Dec-14
Received this Month	\$31,298.00
Total Received To Date	\$67,815.00
Count Of Donations	378
Thank You Letters Sent	69

	Method of Payment				TOTAL	
	Direct Mail	Online	Direct Debit ACH	Other	Received In Dec 2014	Received To Date
Parents and Guardians	\$6,260.00	\$13,654.00	\$930.00		\$20,844.00	\$40,795.00
Grandparents and Special Friends	\$5,810.00	\$3,045.00			\$8,855.00	\$16,040.00
ANCS Faculty and Staff	\$1,049.00	\$280.00	\$120.00		\$1,449.00	\$2,549.00
Other		\$150.00			\$150.00	\$8,431.00
Total	\$13,119.00	\$17,129.00	\$1,050.00	\$0.00	\$31,298.00	\$67,815.00

Personnel Committee Report

- ▶ Matt Underwood's Mid-Year Review Process is underway:
 - 1) We collected feedback from Matt Underwood's direct reports
 - 2) Matt is completing a self reflection using the strategic plan as the baseline for this year's goals
 - 3) Lia Santos (Personnel Chair) and Matt will review both of these during January. This meeting will serve as his mid-year review
- ▶ Lia Santos will likely serve as a member of the Board Nomination committee for the 2015-2016 school year

Elementary Campus Weekly Schedule for 2015-16 School Year

In consideration of the need to find approximately 15 minutes of in-class time each week for the 2015-16 school year to compensate for a weekly earlier dismissal for teacher collaboration time, the elementary campus leadership team has determined that the best way to achieve this time is to shorten Wednesdays' morning meetings to a simple gathering of all students and teachers at 8:00 to say the pledge of allegiance and then to be wished well onto their classrooms for the day. Alternative options discussed—shortening recess time, attempting to reduce transitions between the classroom and related arts classes—did not seem as favorable. Given that there had been some interest already in finding ways to shorten the length of morning meeting, this approach appears to be the best solution, but the elementary campus faculty and staff will assess how it is working during the first term of next school year and revisit it if necessary.