

Atlanta Neighborhood Charter School

Board Meeting

Date and Time

Monday December 14, 2015 at 6:30 PM

Location

ANCS Elementary Campus - 688 Grant St. 30315

Notice of this meeting was made on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Melissa McKay-Hagan	
B. Call the Meeting to Order		Mitch White	
C. Approve Minutes from November 2015 Board Meeting	Approve Minutes	Melissa McKay-Hagan	5
D. PTCA Report		Joy Prince	5
Standing monthly report from the ANCS Parent-Teacher-Community Association			
E. Principals' Open Forum		Cathey Goodgame & Lara Zelski	10
Standing monthly opportunity for ANCS principals to share highlights from each campus. This month: Instructional coaches Veleta Greer and Lesley Michaels on the principle of "helping students learn to use their minds well".			
II. Executive Director's Report			
A. PTCA-Faculty Partnership	Discuss	Matt Underwood	10
Update on initiatives between ANCS PTCA and faculty to promote understanding and support of ANCS educational program			
B. Quarterly School Performance Dashboard	Discuss	Matt Underwood	10
Quarterly snapshot of ANCS performance across multiple domains			
III. Business & Operations			
A. Draft of amended FY16 budget	Discuss	Ryan Camp	10
First read of amended budget for FY16			
B. Establish reserve fund accounts	Vote	Ryan Camp	10
Establish recommended reserve fund accounts and initial deposit amounts			
C. November monthly financial reports	FYI	Kari Lovell	7
Monthly ANCS financial reports			
IV. Fund Development			
A. Approve major donor levels	Vote	Narin Hassan	10
Approve new major donors levels for ANCS annual campaign			
B. Monthly fund development report	FYI	Narin Hassan	5

V. Educational Excellence

- | | | | |
|---|-----|---------------|---|
| A. Standardized assessments and educational excellence outcomes update | FYI | Alice Jonsson | 7 |
|---|-----|---------------|---|
- Brief update from December committee meeting

VI. Board Governance

- | | | | |
|---|------|------------|---|
| A. Board chair position for FY17 | Vote | Lia Santos | 5 |
|---|------|------------|---|
- Vote to renew Mitch White as chair of ANCS Governing Board for one year term from July 2016 to June 2017
- | | | | |
|---------------------------------|---------|------------|---|
| B. Midyear board retreat | Discuss | Lia Santos | 5 |
|---------------------------------|---------|------------|---|

VII. Executive Session

- | | | | |
|-----------------------------|---------|--|----|
| A. Executive Session | Discuss | | 15 |
|-----------------------------|---------|--|----|
- The board may enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

VIII. Closing Items

- | | | | |
|------------------------------------|---------|-------------|---|
| A. Brief Meeting Reflection | Discuss | Mitch White | 5 |
|------------------------------------|---------|-------------|---|
- Regular reflection on board governance practices from the meeting
- | | | | |
|---------------------------|------|-------------|--|
| B. Adjourn Meeting | Vote | Mitch White | |
|---------------------------|------|-------------|--|

Agenda Cover Sheets

Section: **I. Opening Items**
Item: D. PTCA Report
Purpose: FYI
Goal:
Submitted by:
Related Material: PTCA report_dec2015JGP.pdf

Section: **II. Executive Director's Report**
Item: A. PTCA-Faculty Partnership
Purpose: Discuss
Goal:
Submitted by: Matt Underwood
Related Material: PTCA_school partnership.pdf

Section: **II. Executive Director's Report**
Item: B. Quarterly School Performance Dashboard
Purpose: Discuss
Goal:
Submitted by: Matt Underwood
Related Material: ANCS Performance Dashboard_fall 2015.pdf

Section: **III. Business & Operations**
Item: A. Draft of amended FY16 budget
Purpose: Discuss
Goal:
Submitted by: Ryan Camp
Related Material: Budget Proposal.pdf

Section: **III. Business & Operations**
Item: C. November monthly financial reports
Purpose: FYI
Goal:
Submitted by: Ryan Camp
Related Material: 11_30_15 Cash Flow.pdf
11_30_15 Cash Position.pdf
11_30_15 Finance committee report .pdf

Section: **IV. Fund Development**

Item: A. Approve major donor levels
Purpose: Vote
Goal:
Submitted by:
Related Material: Donor Levels draft 2.pdf

Section: **IV. Fund Development**
Item: B. Monthly fund development report
Purpose: FYI
Goal:
Submitted by: Narin Hassan
Related Material: Dec%202015%20Detail%20Report%20-%20Copy%20(2).xlsx.pdf
December 15 FD Report .pdf

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time

Tuesday November 17, 2015 at 6:30 PM

Location

ANCS Middle Campus - 820 Essie Avenue 30316

Board Members Present

Alice Jonsson, Leigh Finlayson, Lia Santos, Melissa McKay-Hagan, Mitch White, Narin Hassan, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

Board Members Absent

Non Voting Members Present

Matt Underwood

Guests Present

Anita Downing, Cathey Goodgame, Elayna Wilson, Elizabeth Hearn, Eric Teusink, Joy Prince, Julie Stewart, Kari Lovell, Kristen German, Kristen Traina, Lara Zelski, Lesley Michaels, Mike Boardman, Rachel Alsher, Susan Taylor, Yendelela Anderson

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Nov 17, 2015 @ 6:36 PM at ANCS Middle Campus - 820 Essie Avenue 30316.

C.Approve Minutes

M. McKay-Hagan made a motion to approve minutes from the Board Meeting on 10-20-15.

Philippe Pellerin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Alice Jonsson arrived late.

D.PTCA report

Joy Prince highlighted the success of the yard sale, Grandparents and Special Friend's day, Fall Fest, PTCA membership, and the last PTCA meeting (a little over

twenty attendees). Upcoming event is the Barnes and Noble shopping day on December 5.

E.Principals' open forum

Lara Zelski shared the teachers' appreciation of the PTCA.

Cathey Goodgame shared a shortened version of the Middle School Drama Club presentation.

II. Executive Director's Report

A.2014-15 Georgia Milestones

Matt Underwood shared the school-wide preliminary GA Milestones data, and discussed various ways the school will be examining and comparing the schoolwide data, and also individual student data. Also discussed were: how ANCS "Beat the Odds", emphasized the importance of looking at the data (but not using it as the only way to assess students' knowledge), and MAP testing. Matt also plans to come back and share once individual student reports are issued.

Tiffany Mitchell arrived late.

B.Fall Feedback Surveys

M. Underwood presented the percentages of student and parent response to annual surveys, students', teachers' and parents' responses to individual questions on the survey. The next survey is in January.

III. Business & Operations

A.Facilities update

P. Pellerin gave an update on facilities on both campuses. There is not much update on the middle campus facility, however they are watching cracks in the walls. At the EC campus there is discussion on the best way to use the trailer space. Overall, the facilities are in good shape, no major issues to address immediately, the most imminent facilities job is the roof.

B.Monthly financial update

Kari will email her note to Ryan

C.Monthly Business & Operations Chair Report

R. Camp presented the budget. In general the budget is in line. Looking to increase the nutrition program budget. We are a little over budget for professional development, but Title II funds will cover this.

IV. Educational Excellence

A.Public affairs update

City of Atlanta-SPLOST funds (not yet available to Charter Schools) if/when the funds are available, ANCS will utilize this for facilities funding.
State of GA- Facilities is still the top priority

V. Board Governance

A.Monthly Board Governance Chair Report

L. Santos discussed the Quality of Life Task Force created by teachers, drafting the executive director's contract, mid-year retreat, nominations committee (discussed their needs), and advertising in the Courier.

B.Board Goals in Board on Track

The goal of this is to track progress towards goals that we have this year.

C.Board nominations committee

M. White made a motion to The nominations subcommittee will consist of Leigh, Tiffany, Matt, Lia and Mitch with Leigh as chair of subcommittee.

Philippe Pellerin seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Mitchell made a motion to Move into Executive session.

Leigh Finlayson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Fund Development

A.Monthly Fund Development Chair Report

N. Hassan presented the fund development report and donation totals. October was a fantastic month. This is the most the school has received in a month.

November will have the donation count from GA gives day. Also discussed: Major Gifts plan strategies, Grandparents Day, Auction, End of the Year mailer, and Software.

VII. Executive Session

A.Executive Session

Entered into Executive Session at 8:50 PM to discuss one litigation and one employment item .

VIII. Closing Items

A.Brief meeting reflection

B.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,
Melissa McKay-Hagan

P. Pellerin made a motion to adjourn the meeting.

Ryan Camp seconded the motion.

The board **VOTED** unanimously to approve the motion.

ANCS PTCA Report December 2015

Overview

Teacher Appreciation

December-B&N gift cards (108 \$50 cards gifted to faculty and staff)

Mini Grants

Round two: January 2016

Membership

150 members, with a goal of reaching 200 by the end of the school year

Goal: Increase efforts to increase communication with members

Budget and Fundraising

B&N Shopping Day:

--Community building

--Fundraising for school (in store and online sales)

--Fundraising for individual school groups (cheesecakes, gift wrapping)

No soliciting permitted

PTCA General Meeting

January: Family centered event

Volunteerism

B&N Shopping Day: 85

Faculty meeting treats: 14 parents signed up to bring snacks to each campus for faculty meetings scheduled through end of January

Upcoming PTCA Events

Winterfest

December 15 grades K-1

December 16 grades 2-3

December 17 grades 4-5

Fourth Friday Coffee MC:

December 18



ATLANTA NEIGHBORHOOD
CHARTER SCHOOL

helping students learn to use their minds well

PTCA-FACULTY PARTNERSHIP TO PROMOTE PARENT ENGAGEMENT
PREPARED BY MATT UNDERWOOD, EXECUTIVE DIRECTOR

PTCA-Faculty Partnership

- ANCS strategic plan includes a priority goal to strengthen the partnership between school and parents
- Key initiative aligned with that goal for this year is to **engage in PTCA-faculty collaboration to promote improved understanding and support of ANCS educational program**
- ANCS approach to teaching and learning can be different than the school experience of many parents, therefore, offering ongoing opportunities to learn more about our approach is vital to help parents provide support for their students' learning at home

PTCA-Faculty Partnership

- Planning for this initiative began this summer with meetings between new PTCA leadership and principals and continues with regular monthly check-in meetings with PTCA president
- PTCA-Faculty partnership is two-fold:
 1. Faculty members leading or coordinating breakout sessions at regular bimonthly PTCA meetings with session topics jointly determined by PTCA and school leadership
 2. PTCA providing child care support for additional faculty-led learning experiences offered for parents

PTCA-Faculty Partnership

PTCA MEETINGS TO DATE

- *September:* Safe Routes to School
- *November:* GA Milestones, Early Literacy, Conscious Discipline, Intro to IB, K-8 Curriculum Overview
- *January:* Mindfulness at School and at Home

OTHER PARENT LEARNING OPPORTUNITIES TO DATE

- *September:* Conscious Discipline parent workshop
- *October:* MAP tests parent workshop; Suicide prevention
- *November:* High school info night
- *December:* Social media and internet safety; IB parent coffee; Open “chats” with the Executive Director

PTCA-Faculty Partnership

- Fall parent feedback survey indicates that parents are benefiting from this strengthened partnership based on percentage of affirmative responses to the following prompts:
 - Overall, I am aware of what my student is working on at school: 97%
 - The school effectively communicates about news, events, decisions, and educational issues: 99%
 - Overall, there are meaningful ways for me to be involved in the life of the school as a parent: 98%
- Still looking for ways to increase attendance at these meetings and events as the year continues

ANCS Performance Dashboard 2015-16 SY	K-8			Notes
	Jul-Nov	Dec-Mar	Apr-Jun	
Educational Program Outcomes				
avg % of students Proficient/Distinguished ELA EOG Milestones	63%			percentages listed are from spring 2014; does not include students in "Developing" category, which is also above passing score
avg % of students Proficient/Distinguished Math EOG Milestones	48%			percentages listed are from spring 2014; does not include students in "Developing" category, which is also above passing score
Percentage of students passing ELA EOG Milestones in top 5% of district	Yes			based on spring 2014 tests
Percentage of students passing Math EOG Milestones in top 5% of district	Yes			based on spring 2014 tests
National norm referenced test - MAP Reading (% of students meeting growth targets compared to national avg)				goal will be in new charter contract
National norm referenced test - MAP Math (% of students meeting growth targets compared to national avg)				goal will be in new charter contract
National norm referenced test - MAP Reading (average NPR)	85			target is to be at/above 70 NPR
National norm referenced test - MAP Math (average NPR)	73			target is to be at/above 70 NPR
Students appropriately academically challenged (based on survey responses)	88%			target is to be at/above 90%
Met all academic goals in charter contract	Yes			includes "Beating the Odds" & CCRPI
School Climate & Culture				
Percentage of students receiving a level 3/4 behavioral referral	4%			target is to be under 5%
% of students who feel safe at school (based on survey responses)	92%			target is to be at/above 90%
Mobility (% enrolled on day 1 who are currently enrolled)	99%			target is to be at/above 95%
Average daily student attendance	97%			target is to be at/above 95%
Stakeholder Satisfaction				
Student satisfaction (based on survey responses)	82%			target is to be at/above prior year baseline (80%)
Parent satisfaction (based on survey responses)	97%			target is to be at/above prior year baseline (95%)
Teacher/staff satisfaction (based on survey responses)	93%			target is to be at/above prior year baseline (97%)
Student re-enrollment for following school year	97%			
High School Readiness				
% of students who respond that ANCS prepared them well for HS (based on alumni survey responses)	90%			target is to be at/above 90%
% of students enrolled in honors/AP/IB courses	84%			working with APS to establish better data for this metric; currently survey self-reporting
% of 9th grade ANCS alumni Proficient/Distinguished ELA EOC Milestones as compared to district/state				
% of 9th grade ANCS alumni Proficient/Distinguished Math EOC Milestones as compared to district/state				
Leadership & Organizational Performance				
% of "surveys of instructional practice" above district and state avg				Standardized state survey given to all students in GA
Employee recruitment (% open positions filled by May 31)				
Employee retention (% offered contracts who return)				
Average daily employee attendance	96%			target is to be at/above 95%
Met all charter organizational goals	Yes			includes updating strategic plan, clean audit, & annual review of ED
Financial Management & Resource Development				
Annual campaign on track to financial goal	Yes			
Annual campaign family participation %				
Grant funds received	\$269,200			does not include federal Title I grant dollars
Positive projected net operating income	Yes			

Status	Proposal					
Year	FY 2016					
Date	12/14/2015					
	# of Students	661	661	669	-8	
		ANCS	ANCS	ANCS	ANCS	
		Proposed	Budget	Budget	Budget	Notes
		Ammended	FY16	FY16	FY15	
		Budget				
		FY16	FY16	FY15	FY16	
Income						
	APS Allocation	\$8,100,000	\$7,400,577	\$6,730,975	\$699,423	Increased Allocation
	APS Nursing & Transportation Allocation	\$54,308	\$54,308	\$52,400	\$ -	
	Other State & Local funding	\$ -	\$ -	\$25,767	\$ -	
	FY15 .5% Admin fee refund	\$34,000	\$34,000	\$ -	\$ -	
	Prior Year cash carryover	\$ -	\$ -	\$400,000	\$ -	
	Title 1 Funding	\$ -	\$ -	\$25,500	\$ -	
	Title 2 Funding	\$20,000	\$ -	\$10,000	\$20,000	Expected Funding
	Facilities Grant	\$200,000	\$ -	\$200,000	\$200,000	DOE Facilities Grant
	CREATE Grant	\$110,000	\$110,000	\$45,000	\$ -	
	Prior Year grants	\$ -	\$ -	\$376,000	\$ -	
	Sartain Lanier Grant	\$20,000	\$20,000	\$20,000	\$ -	
	Total Local/State Funding	\$8,538,308	\$7,618,885	\$7,885,642	\$919,423	
	Contributions					
	Contributions (General)	\$2,000	\$2,000	\$2,000	\$ -	
	Fund Raising (Annual Campaign)	\$130,000	\$130,000	103,000	\$ -	
	Auction	\$100,000	\$100,000	\$100,000	\$ -	
	Major Donor Program	\$25,000	\$25,000		\$ -	
	Other Fundraising	\$3,000	\$3,000	\$3,000	\$ -	
	Total Contributions & Fundraising	\$260,000	\$260,000	\$208,000	\$ -	
	Program					
	Supply Fee	\$7,000	\$7,000	\$7,000	\$ -	
	Meal Program	\$250,000	\$220,000	\$220,000	\$30,000	Increased Participation
	PTCA income	\$67,000	\$67,000	\$67,200	\$ -	
	Field Trips	\$25,000	\$25,000	\$20,800	\$ -	
	Grade Level Trips	\$100,000	\$100,000	\$30,000	\$ -	
	Athletics	\$15,000	\$15,000	\$20,000	\$ -	
	After School	\$223,000	\$223,000	\$206,000	\$ -	
	Enrichment	\$40,000	\$40,000	\$43,000	\$ -	
	Total Program Income	\$727,000	\$697,000	\$614,000	\$30,000	
	Other Income					
	Interest Income	\$5,000	\$5,000		\$ -	
	Community Building	\$1,200	\$1,200	\$1,200	\$ -	
	Facilities Use	\$2,000	\$2,000	\$2,000	\$ -	
	Other	\$500	\$500	\$19,044	\$ -	
	Total Other Income	\$8,700	\$8,700	\$22,244	\$ -	
	Total Income	\$9,534,008	\$8,584,585	\$8,729,886	\$949,423	

Total Salaries and Benefits		\$7,223,555	\$7,047,007	\$6,746,470	\$176,548	Salary Increases
Health insurance premium increase		\$80,000	\$80,000	\$ -	\$ -	
	Teachers Institute / Retreat	\$7,000	\$7,000		\$ -	
	Conferences and workshops	\$37,500	\$37,500		\$ -	
	Staff Development - Travel	\$1,000	\$1,000		\$ -	
	Staff Development - Consultant	\$12,500	\$7,500		\$5,000	Added Facilitation for diversity work
	Staff Devel Materials	\$1,500	\$1,500		\$ -	
Total Staff Development		\$59,500	\$54,500	\$135,000	\$5,000	
Program Exp	Lunch Program Purchases (not including s	\$160,000	\$130,000	\$160,000	\$30,000	Expenses up due to increased participation
	Athletics	\$35,000	\$35,000	\$30,000	\$ -	
	Enrichment	\$40,000	\$40,000	\$25,000	\$ -	
	After School Expenses	\$15,000	\$15,000	\$10,780	\$ -	
	Field Trips	\$27,500	\$27,500	\$22,050	\$ -	
	Grade Level Trips	\$100,000	\$100,000	\$30,000	\$ -	
	PTCA Expenses	\$ -	\$ -	\$17,170	\$ -	
	APS Support Services	\$44,000			\$44,000	Contract Labor - Some of this was covered in Admin fees last year, not covered this year
	Saturday / Summer School	\$12,000	\$12,000	\$10,000	\$ -	
	Yearbook	\$3,000	\$3,000	\$ -	\$ -	
Total Program Expenses		\$436,500	\$362,500	\$305,000	\$74,000	
Curric.Mat & Exp	Classroom Supplies	\$110,152	\$68,775	\$122,252	\$41,377	Budget was reduced in initial budgeting, increased to allow to standard expenses through EOY
	Instruct. / Curriculum Materials	\$28,848	\$28,848	\$24,748	\$ -	
	Total Curriculum Materials & Expenses	\$139,000	\$97,623	\$147,000	\$41,377	
Total Curriculum & Program Expenses		\$575,500	\$460,123	\$452,000	\$115,377	
Building Expenses	Pest Control	\$5,000	\$5,000	\$10,000	\$ -	
	Janitorial Services	\$100,000	\$100,000	\$103,600	\$ -	
	Janitorial Supplies	\$13,500	\$13,500	\$10,000	\$ -	
	Sanitation	\$14,937	\$14,937	\$20,937	\$ -	
	Supplies	\$2,500	\$2,500	\$10,500	\$ -	
	Total Building Services	\$135,937	\$135,937	\$155,037	\$ -	
	Building rent (Mortgage)	\$105,264	\$105,264	\$105,261	\$ -	
	Mobile Unit Lease (Net)	\$7,332	\$7,332	\$7,332	\$ -	
	SWAT Budget	\$1,000	\$1,000	\$1,000	\$ -	
	Replacements - painting	\$20,000	\$20,000	\$ -	\$ -	
	Replacements - carpet/flooring	\$150,000	\$20,000	\$ -	\$130,000	Middle Campus Flooring
	Repairs / Maintenance	\$80,000	\$40,000	\$100,000	\$40,000	MC Bathroom Partitions, Other costs associated with flooring replacement project
	Total Building Repairs/ Maintenance	\$363,596	\$193,596	\$213,593	\$170,000	
	Farm	\$3,600	\$3,600	\$6,050	\$ -	
	Repairs / Maintenance	\$6,000	\$6,000	\$20,000	\$ -	
	Total Grounds	\$6,000	\$6,000	\$26,050	\$ -	
	Utilities	\$125,000	\$125,000	\$125,000	\$ -	
Internet Service	\$10,000	\$10,000	\$10,820	\$ -		
Alarm Monitoring & Servicing	\$5,000	\$5,000	\$ -	\$ -		
Telephone	\$5,500	\$5,500	\$4,500	\$ -		
Total Telephone and Utilities	\$145,500	\$145,500	\$140,320	\$ -		
Total Building Expenses		\$651,033	\$481,033	\$535,000	\$170,000	

Prof. Services	Legal	\$23,000	\$1,000	\$1,000	\$22,000	Legal Fees
	Accounting	\$3,500	\$3,500	\$3,500	\$ -	
	Auditing	\$30,500	\$25,500	\$25,500	\$5,000	GASB Disclosure increased Expenses
Total Professional Services		\$57,000	\$30,000	\$30,000	\$27,000	
General Admin Expense	Operating Reserves Contingency		\$52,820		(\$52,820)	Moved to Revenue Stabilization Reserve
	Advertising/Web Costs	\$3,500	\$3,500	\$5,000	\$ -	
	Bank Service Charges	\$5,000	\$5,000	\$3,000	\$ -	
	Dues and Subscriptions	\$10,000	\$10,000	\$10,000	\$ -	
	Insurance	\$61,818	\$61,818	\$85,438	\$ -	
	Hospitality	\$14,000	\$14,000	\$ -	\$ -	
	Licenses and Permits	\$2,500	\$2,500	\$2,500	\$ -	
	IB Application Fee	\$4,000			\$4,000	IB Application
	Miscellaneous	\$3,000	\$3,000	\$3,000	\$ -	
	Gov Board/Committee Costs	\$10,250	\$10,250	\$2,500	\$ -	
	Office supplies/Small Equipment	\$45,000	\$45,000	\$60,000	\$ -	
	Payroll Service Fees	\$18,000	\$18,000	\$16,000	\$ -	
	Postage and Delivery	\$4,000	\$4,000	\$5,000	\$ -	
Printing and Reproduction	\$500	\$500	\$500	\$ -		
Total Other Gen/Admin Expense		\$181,568	\$230,388	\$192,938	(\$48,820)	
Fundraising Expenses	Direct Mail	\$5,000	\$5,000	\$5,000	\$ -	
	Auction	\$30,000	\$30,000	\$30,000	\$ -	
	Community Building	\$1,200	\$1,200	\$1,200	\$ -	
	Other Events	\$7,000	\$7,000	\$7,000	\$ -	
Total Fundraising Expenses		\$43,200	\$43,200	\$43,200	\$ -	
Books, Equipment and Furniture	Library	\$12,000	\$12,000	\$6,000	\$ -	
	Furniture	\$6,000	\$6,000	\$16,334	\$ -	
	Technology: Service, training & supplies	\$7,500	\$7,500	\$7,500	\$ -	
	Special Education Equipment	\$5,000			\$5,000	Hearing devices
	Grants to Green Improvements	\$10,000	\$10,000	\$492,525	\$ -	
	Equipment: Purchase/Lease	\$10,000	\$10,000	\$58,475	\$ -	
	Copiers Expenses	\$50,000	\$50,000	\$50,000	\$ -	
	Computers: Software/Other	\$37,334	\$7,334	\$ -	\$30,000	Content Filtering System
Computers: Hardware	\$84,500	\$55,500	\$80,500	\$29,000	Additional Computer Cart	
Total Books/Equipment/Furniture		\$222,334	\$158,334	\$711,334	\$64,000	
	Emergency Reserve Fund	\$75,000			\$75,000	
	Facilities Reserve Fund	\$210,000			\$210,000	
	Local/State Revenue Stabilization Fund	\$52,820			\$52,820	
	Technology Reserve Fund	\$50,000			\$50,000	
Total Reserve Funds		\$387,820				
Total Expenses		\$9,481,511	\$8,584,585	\$8,845,942	\$896,925	
	Operating Income/Loss	\$52,497	\$0	(\$116,056)	\$52,498	

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 FY 2016 - Pro Forma Monthly Cash Flow Statement
 November 1, 2015

		Allocation based on FTE Count = 669												
		Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16
Revenue														
Local/State Funding	\$155,967	\$823,259	\$820,011	\$820,012	\$820,011	\$820,011	\$820,011	\$820,011	\$820,011	\$820,011	\$820,011	\$820,011	\$0	\$0
Grants	\$0	\$0	\$0	\$50,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$110,000	\$0	\$0
Contributions & Fundraising	\$3,593	\$3,690	\$2,737	\$21,156	\$28,517	\$26,000	\$26,000	\$26,000	\$126,000	\$26,000	\$26,000	\$26,000	\$26,000	\$0
Program Income	\$2,158	\$43,765	\$53,877	\$84,027	\$48,425	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$47,000	\$0	\$0
Nutrition Program Income	\$546	\$18,808	\$38,643	\$31,810	\$25,141	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$0	\$0
Prior Year Title 1 & Facilities Grant	\$75,586	\$41,081	\$0	\$12,559	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Income	\$523	\$7	\$251	\$1,158	\$171	\$870	\$870	\$870	\$870	\$870	\$870	\$870	\$870	\$870
i3 CREATE Grant Income	\$37,868	\$7,517	\$88,500											
Total Revenue	\$276,241	\$938,126	\$1,004,020	\$1,020,721	\$922,265	\$915,881	\$935,881	\$915,881	\$1,015,881	\$915,881	\$1,025,881	\$26,870	\$870	
Expenditures														
Salaries and Benefits	\$552,057	\$594,363	\$594,278	\$642,084	\$616,167	\$587,251	\$587,251	\$587,251	\$587,251	\$587,251	\$587,251	\$587,251	\$555,000	\$555,000
Professional Development	\$17,323	\$37,082	\$1,036	\$14,042	\$20,203	\$3,000	\$3,000	\$3,000	\$3,000	\$1,500	\$1,500	\$1,500	\$0	\$0
Curriculum & Classroom Expenses	\$5,483	\$43,960	\$14,341	\$7,917	\$6,655	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600	\$0	\$0
Program Expenses	\$3,994	\$8,578	\$10,322	\$27,217	\$15,413	\$23,250	\$23,250	\$23,250	\$23,250	\$23,250	\$23,250	\$23,250	\$0	\$0
Building & Grounds	\$42,195	\$42,663	\$37,587	\$50,771	\$42,596	\$40,086	\$40,086	\$40,086	\$40,086	\$40,086	\$40,086	\$40,086	\$40,086	\$40,086
Fixed Assets Expenditures	\$3,933	(\$2,079)	\$30,896	\$3,379	\$5,170	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0
Professional Services	\$4,355	\$3,610	\$15,970	\$5,441	\$13,183	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	\$0
Gen&Admin/Insurance/Interest	\$23,014	\$15,776	\$12,466	\$15,573	\$13,474	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$10,000	\$14,500
Nutrition Program Expenses	\$352	\$15,547	\$19,741	\$21,684	\$14,290	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$0	\$0
Equipment Rental (Copiers)	\$2,580	\$3,964	\$7,436	\$3,080	\$6,941	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Furniture & Equip (Non Capitalized)	\$0	\$0	\$0	\$0	\$535	\$500	\$500	\$1,000	\$500	\$500	\$500	\$500	\$0	\$0
Fundraising Expenses	\$150	\$785	\$5,244	\$1,330	\$3,054	\$1,300	\$1,300	\$1,300	\$30,000	\$1,300	\$1,100	\$0	\$0	\$0
i3 CREATE Expenses	\$13,436	\$25,014	\$84,850	\$9,443	\$28,920	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$668,872	\$789,264	\$834,166	\$801,961	\$786,600	\$711,987	\$711,987	\$712,487	\$740,687	\$710,487	\$710,287	\$609,086	\$613,586	
Total Revenues - Total Expenditures	(\$392,631)	\$148,862	\$169,853	\$218,760	\$135,665	\$203,894	\$223,894	\$203,394	\$275,194	\$205,394	\$315,594	\$(582,216)	\$(612,716)	
EOM Cash Balance	\$199,945	\$335,803	\$499,476	\$516,183	\$421,138	\$625,032	\$848,926	\$1,052,320	\$1,327,514	\$1,532,908	\$1,848,502	\$1,266,286	\$653,570	
	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	

This line will wash with exper

Note: Adjusted to reflect only Bank of North Georgia operating accounts. Not including \$901k of investments

nditures

Total investments held by ANCS**11/30/2015**

<u>Institution</u>	<u>Investment</u>	<u>Amount</u>
Bank of North Georgia	Money Market	351,586.00
Bank of North Georgia	Operating accounts	<u>64,833.00</u>
		416,419.00
Edward Jones - BMW Bank	CD	230,876.00 2 year - matures Nov 2015
Edward Jones - Ally Bank	CD	200,000.00 2 year - matures Nov 2016
Self-Help Credit Union	CD	228,400.00 1 year - matures Oct 2015
Edward Jones Bank	Money Market	225,000.00 Money Market account
Self-Help Credit Union	Money Market	<u>16,765.00</u> Money Market account
Total invested funds (not at BoNG)		901,041.00
Grand total ANCS funds		1,317,460.00

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 Budget to Actual FY2016
 YTD November 30, 2015

Period Ended 11/30/2015

	YTD FY2015 Actual	YTD FY2016 Actual	YTD Budget	YTD \$Variance	FY2016 Budget
Income					
Local/State Funding	\$2,748,061	\$3,439,259	2,995,554	443,705	7,488,885
Grants	\$490,289	\$50,000	0	50,000	20,000
Contributions & Fundraising	\$31,991	\$59,202	104,000	(44,798)	260,000
Prior year Facilities Grant & Title 1 Funds Received	\$0	\$129,225	0	129,225	0
Program Income	\$201,891	\$226,465	190,800	35,665	477,000
Nutrition Income	\$76,072	\$114,949	88,000	26,949	220,000
i3 CREATE Income	\$0	\$133,885	44,000	89,885	110,000
Other Income	\$5,319	\$2,109	3,480	(1,371)	8,700
Total Income	\$ 3,553,623	\$ 4,155,094	\$ 3,425,834	\$ 729,260	\$ 8,584,585

\$ 4,021,209

Expenditures

Salaries and Benefits	\$2,785,377	\$2,998,149	2,936,253	(61,896)	7,047,007
FY2016 Health Insurance Contingency	\$0	\$0	0	0	80,000
Prior Year - Final NTRP expense	\$0	\$31,433	0	(31,433)	0
Professional Development	\$95,956	\$58,254	29,708	(28,546)	54,500
Curriculum & Classroom Expenses	\$69,969	\$78,552	81,353	2,801	97,623
Program Expenses	\$43,892	\$65,959	116,250	50,291	232,500
Building & Grounds	\$252,474	\$216,713	200,430	(16,283)	481,033
Fixed Asset Expenditures	\$534,664	\$46,711	46,167	(544)	92,334
Professional Services	\$28,430	\$42,558	27,500	(15,058)	30,000
Gen&Admin/Insurance/Interest Expense	\$112,746	\$81,123	95,995	14,872	230,388
Nutrition Program Purchases	\$62,092	\$71,671	54,167	(17,504)	130,000
Equipment Rental (Copiers)	\$22,313	\$24,001	25,000	999	60,000
Furniture & Equipment (Non-Capitalized)	\$9,552	\$535	500	(35)	6,000
Fundraising Expenses	\$7,505	\$8,871	18,000	9,129	43,200
i3 CREATE Grant Expenses	\$0	\$161,663	0	(161,663)	0
Total Expenditures	\$4,024,970	\$3,886,192	\$ 3,631,323	\$ (254,869)	\$ 8,584,585
Operating Income/Loss	\$ (471,347)	\$ 268,902	\$ (205,489)	\$ 474,391	\$ -

Over budget - will revise budget to reflect raises

Over budget but - will be receiving Title 2 funds to off

Slightly over but will even up over the fiscal year

Under budget but grade level trip costs ahead

Over budget, \$9k Tree trimming, will revise budget to

Over budget due to GASB audit billing & legal fees - w

Cut here during budgeting - should bring back to last

Most expense in February March due to Auction

\$3,677,818

set those costs

reflect

will adjust budget

year's actuals



Donor Levels: ANCS Gather and Grow Campaign

Sustain

\$1-999: ANCS Acorn donor

Donor recognition: ANCS thank you letter with magnet for donors over \$50; naming on ANCS Gather and Grow participation list

Nurture

\$1000-2499: ANCS Major Gift Donor

Donor recognition: ANCS thank you letter with magnet; naming on ANCS Gather and Grow participation list; invitation to donor recognition party

Cultivate

\$2500-4999 and up: ANCS Oak Major Gift Giving Circle

Donor recognition: ANCS thank you letter with magnet; naming on ANCS Gather and Grow participation list; invitation to donor recognition party; recognition in ANCS courier or facebook

Thrive: *\$5000 and up: ANCS Major Gift Leadership Circle*

Donor Recognition: ANCS thank you letter with magnet; naming on ANCS Gather and Grow participation list; invitation to donor recognition party; recognition in ANCS courier and facebook; VIP table for 8 at ANCS auction; dinner with Matt Underwood (or dinner cooked by Chef Bradley?)

ANCS Annual Campaign Monthly Report

Month of Receipt	Nov-15
Received this Month	\$35,796.84
2015 Auction	\$0.00
Total Received To Date	\$65,389.90
Count Of Donations	328
Thank You Letters Sent	157

Georgia Gives Counted as One

	Method of Payment				TOTAL	
	Direct Mail	Online	Direct Debit ACH	Other	Received In Nov 2015	Received To Date
Parents and Guardians	\$468.50	\$5,872.00	\$175.00		\$6,515.50	\$18,756.50
Grandparents and Special Friends	\$3,458.34	\$3,403.00	\$500.00		\$7,361.34	\$8,349.70
ANCS Faculty and Staff		\$115.00	\$60.00		\$175.00	\$890.00
Other	\$600.00				\$600.00	\$1,733.70
Georgia Gives		\$15,070.00			\$15,070.00	\$15,070.00
Gather & Grow (Grandparents & Friends)	\$6,075.00				\$6,075.00	\$20,590.00
Total	\$10,601.84	\$24,460.00	\$735.00	\$0.00	\$35,796.84	\$65,389.90



December 2015 Fund Development Report

November 2015 donations received: \$35, 796.84

Year to date: \$65,389.90

New Activities:

Produced a 2015 Annual Campaign mailer. This mailer is in the form of a greeting card and includes a return pledge card and envelope. The pledge card includes information regarding our major gifts levels.

Key messaging: Our recent accomplishments, goals for the next few years, thanks to our community of donors and volunteers. The mailer will go out to parents the week of Dec. 14.

Other Outreach/Communication: Our first newsletter/e-blast of the year was sent in November. We have another e-blast scheduled for mid-December. This will include a holiday greeting, news regarding GA Gives Day and an update on the campaign, and information about the auction.

Auction Update: The auction committee has been in communication with various staff and parents at the school and is finalizing committees. They are revealing the new theme and logo on both campuses the week of December 14. It is still "Wonder Ball" but with an updated logo and theme. We have signed a contract with Sarah Durry, a consultant from Greater Giving to assist with input and website. She will be offering a training session to Lori, Kari, and others in early January. Endive and Tulip our two biggest in-kind donors, are confirmed.



Other news: We are in the process of finalizing some other events for the spring. 1. A donor/volunteer thank you party after the auction 2. a major gifts donor reception 3. An alumni/school celebration event in May following annual campaign week.

The FD committee agreed to organize an informal morning coffee for alumni in town in the first week of school on Thursday, January 7. Matt has already sent out invitations via email. We will also do some alumni outreach for annual campaign week with some video messages and written narratives from former students.



