



**Alpha Public Schools
Meeting of the Board of Directors**

Date/Time

Saturday, September 6, 2014 at 9:00 A.M. – 5:00 P.M.

Location

Mayfair Community Center: Juarez Room
2039 Kammerer Ave
San José, CA 95116

Minutes

I. Call to Order

Meeting called to order at 9:05 by Ranzetta

II. Roll Call

- ❖ Tim Ranzetta: Present ☒ Not Present ☐
- ❖ Jaqui Guzman: Present ☒ Not Present ☐ (Joined at 9:34)
- ❖ Alison Elliott: Present ☒ Not Present ☐
- ❖ Preston Smith: Present ☒ Not Present ☐
- ❖ Dick Garrett: Present ☒ Not Present ☐
- ❖ Valerie Faillace: Present ☒ Not Present ☐
- ❖ Guests: Paige Hirsch, Michael Moore

III. Approval of Minutes

- ❖ June 4, 2014

DISCUSSION: No discussion

ACTION: Motion to approve June 4, 2014 minutes by Garrett, seconded by Elliott, motion passes 5-0. (YAYS: Ranzetta, Elliott, Smith, Garrett, Faillace. NAYS: 0. ABSTENTIONS: Guzman)

IV. Public Comment

No public comment

V. Board Training

a. Brown Act 9:05 – 9:45

b. Conflict of Interest 9:45 – 10:15

DISCUSSION: Split up into two groups to read and discuss a case study on the Brown Act. Hirsch leads discussion and training on the Brown Act and Conflict of Interest. Topics include: the Brown Act, Public Records request, fiduciary duties and Public Records Act.

ACTION: No Action

VI. Break 10:15-10:30

VII. Board Business - Discussion/Action Items:

a. Updates from Board Members 10:30 – 10:40

DISCUSSION: Elliott and Garrett report on Board fundraising goals and progress as they speak with consultants and begin to develop a fundraising campaign.

ACTION: No action

b. CEO Update and Q&A 10:40 – 11:30

DISCUSSION: Organizational Update discussion led by Glover. Smith asks about 20th and 50th percentile MAP testing data. Topics include: initial MAP testing data, operations dashboard, CMO succession planning, teacher recruiting and attrition.

ACTION: No action

c. Financial Update 11:30 –11:45

1. Financial Dashboard

2. 2013.2014 Unaudited Actuals

3. 2014.2015 Financial Outlook

DISCUSSION: Financial Update discussion led by Rico. Elliott asks about professional services budget item and requests a brief summary of what is included. Garrett suggests having separate dashboards for the individual schools to initially track start-up expenses.

ACTION: No action

d. Election of Officers 11:45– 11:50

i. Secretary: Arechiga, Maria

DISCUSSION: Glover introduces Arechiga and leads discussion for need for Board Secretary, Operations Associate, Maria Arechiga

ACTION: Motion to approve Maria Arechiga as Board Secretary effective immediately by Garrett, seconded by Ranzetta, motion passes 6-0. (YAYS: Ranzetta, Elliott, Smith, Garrett, Faillace, Guzman. NAYS: 0)

- e. Consent Calendar 11:50 – 12:00
 - i. Consent Items
 - a. Board Policies
 - b. CARS Report
 - c. LEA Plan
 - ii. Staff Contracts
 - a. Almasin, Robert
 - b. Arechiga, Maria
 - c. Jaynes, Kealy
 - d. McIntyre, Gina
 - e. Musco, Katrina
 - f. Tonascia, Emily
 - g. Vanrenselaar, Katherine
 - iii. Procurement Contracts
 - a. Apple Inc.
 - b. Curriculum Associates
 - c. Hertz Furniture
 - d. ICS
 - e. Illuminate Ed
 - f. Learningtech
 - g. Perma-Bound Invoice No. 1592048
 - h. Perma-Bound Invoice No. 1592900
 - i. Philadelphia Insurance
 - j. Torres Cleaning & Maintenance

DISCUSSION: Rico gives brief overview of Board Policies.

ACTION: Motion to approve Consent Calendar by Smith, seconded by Garrett, motion passes 6-0. (YAYS: Ranzetta, Elliott, Smith, Garrett, Faillace, Guzman. NAYS: 0)

VIII. Lunch 12:00 – 12:30

IX. Board Discussion Items:

- a. Vision for Alpha's Growth and Sustainability 12: 30 – 1:00

DISCUSSION: Moore introduces himself as the facilitator for the conversations around growth. Glover provides the staff perspective on growth and goes over the initial growth plan and reasons to reflect. Elliott and Garrett ask clarifying questions on initial plan.

ACTION: No action
- b. Framing a Change Process to Support this Vision 1:00 – 2:25

DISCUSSION: Board members and staff individually fill out brainstorming template. Individuals then share their thoughts and lead a round of sharing before summarizing.

ACTION: No action

c. Break 2:25 – 2:40

d. Clarifying responsibilities and Committing as a Board to the work 2:40 –4:30

DISCUSSION: Glover shares his impressions and goes over key lessons learned from the first two years. Staff and Board members pair up and categorize topics in the brainstorming templates.

ACTION: No action

X. Adjournment

Motion to adjourn meeting at 4:06 p.m. by Ranzetta, seconded by Elliott, motion passes 4-0. (YAYS: Ranzetta, Elliott, Garrett, Faillace, Smith. NAYS: 0. Guzman exited meeting at 3:15, Garrett excited meeting at 3:40.