

-- MINUTES --

**Regular Meeting**

**Board of Directors  
ChartHouse Public Schools**

**1661 Botelho Drive, Suite #100  
Walnut Creek, CA 94596  
January 4<sup>th</sup>, 2016  
4:00 PM**

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**1. CALL TO ORDER**

**2. OPENING PROCEDURES**

2.1. Pledge of Allegiance

2.2. Roll Call

*Members not in attendance: Kingsbury*

2.3. Agenda Review and Adoption

*Motion: Wickware – Motion to adopt agenda as presented.*

*Second: Rowland*

*Vote: 4-0-0*

**3. PUBLIC COMMENT**

3.1. Items on the Agenda

*No comments were made*

3.2. Items not on the Agenda

*No comments were made*

**4. CLOSED SESSION**

4.1. Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case

4.2. Public Employment

4.2.1. Title: Executive Director

4.2.2. Title: Director of Curriculum and Integration

4.2.3. Title: Artistic Director

*No action taken in closed session*

## **5. CONSENT AGENDA**

- 5.1. Consider approval of minutes for the November 2, 2015 Board meeting.

*Motion: Sarna – Motion to approve consent agenda.*

*Second: Wickware*

*Vote: 4-0-0*

## **6. INFORMATION ITEMS**

- 6.1. The Board will hear an update on the Contra Costa School of Performing Arts startup efforts, including the following:

*The Executive Director presented information on each of the following categories ensuring that the Board was up to date on all of the previous month's actions and outcomes.*

6.1.1. Facilities

6.1.2. Funding

6.1.3. Enrollment

6.1.4. Staffing

- 6.2. The Board will hear an overview of the plans for the SPA Meet and Greet event to be held on Wednesday, January 6<sup>th</sup>.

*The Executive Director laid out the plans for the Meet and Greet event and requested attendance and assistance from all Board members.*

## **7. ACTION ITEMS**

- 7.1. Consider review and approval of Executive Director (executive) compensation comparability study and related resolution.

*Motion: Wickware – Motion approve the Executive Director compensation comparability study and related resolution.*

*Second: Sarna*

*Vote: 4-0-0*

- 7.2. Consider approval/ratification of employment agreements included in closed session Public Employment agenda items (4.2).

*Motion: Rowland – Motion to approve employment contract for Executive Director.*

*Second: Sarna*

*Vote: 4-0-0*

*Motion: Sarna – Motion to approve employment contract for Director of Curriculum and Integration.*

*Second: Wickware*

*Vote: 4-0-0*

*Motion: Wickware – Motion to approve employment contract for Artistic Director.*

*Second: Rowland*

*Vote: 4-0-0*

- 7.3. Consider accepting Trustee Kingsbury's resignation from the Board of Directors.

*Motion: Sarna – Motion to accept Trustee Kingsbury's resignation from the Board of Directors.*

*Second: Wickware*

*Vote: 4-0-0*

*Motion: Wickware – Motion to appoint Sarna and Bacigalupo as the Board appointment subcommittee per the Board Bylaws.*

*Second: Rowland*

*Vote: 4-0-0*

- 7.4. Consider authorizing Executive Director to shop and procure an employee health benefit package.

*Motion: Wickware – Motion to authorize the Executive Director to shop and procure employee health benefits.*

*Second: Rowland*

*Vote: 4-0-0*

## **8. STAFF REPORTS**

- 8.1. Staff members will update the Board on events, activities, and issues, which do not require discussion or action.

*No staff reports were made.*

## **9. BOARD REPORTS**

- 9.1. Directors may make announcements or present reports of their activities.

*No Director's reports were made.*

## **10. ADJOURNMENT**

- 10.1. The Board Chairperson will adjourn the meeting.

*The meeting was adjourned at 6:00.*