

-- MINUTES --

Regular Meeting

**Board of Directors
ChartHouse Public Schools**

**1661 Botelho Drive, Suite #100
Walnut Creek, CA 94596
November 2nd, 2015
7:00 PM**

1. CALL TO ORDER

2. OPENING PROCEDURES

2.1. Pledge of Allegiance

2.2. Roll Call

Members not in attendance: Rowland

2.3. Agenda Review and Adoption

Motion: Wickware – Motion to adopt agenda as presented.

Second: Kingsbury

Vote: 4-0-0

3. PUBLIC COMMENT

3.1. Items on the Agenda

No comments were made

3.2. Items not on the Agenda

No comments were made

4. CLOSED SESSION

4.1. None

5. CONSENT AGENDA

5.1. Consider approval of minutes for the October 5, 2015 Board meeting.

Motion: Kingsbury – Motion to approve consent agenda.
Second: Sarna
Vote: 4-0-0

6. INFORMATION ITEMS

- 6.1. The Board will hear an update on the Contra Costa School of Performing Arts startup efforts, including the following:

The Executive Director presented information on each of the following categories ensuring that the Board was up to date on all of the previous month's actions and outcomes.

- 6.1.1. Facilities
- 6.1.2. Funding
- 6.1.3. Marketing
- 6.1.4. Outreach

- 6.2. The Board will hear a report on the “BoardonTrack” governance training recently attended by the Chair and President.

The Board Chair and Executive Director presented an overview of the governance training as well as the potential to contract with BoardonTrack in the future. A proposal will be brought back to the Board for consideration.

7. ACTION ITEMS

- 7.1. Consider approval of outstanding reimbursements for startup costs.

The Board was presented with reimbursement applications and according expenditure documentation.

Motion: Wickware – Motion to approve the start-up cost reimbursements as presented.

Second: Sarna

Vote: 3-0-1 (Kingsbury disclosed and recused)

8. STAFF REPORTS

- 8.1. Staff members will update the Board on events, activities, and issues, which do not require discussion or action.

No staff reports were made.

9. BOARD REPORTS

- 9.1. Directors may make announcements or present reports of their activities.

No Director's reports were made.

10. ADJOURNMENT

- 10.1. The Board Chairperson will adjourn the meeting.
The meeting was adjourned at 8:37.