

-- MINUTES --

**Regular Meeting**

**Board of Directors  
ChartHouse Public Schools**

**1661 Botelho Drive, Suite #100  
Walnut Creek, CA 94596  
December 7<sup>th</sup>, 2015  
7:00 PM**

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**1. CALL TO ORDER**

**2. OPENING PROCEDURES**

2.1. Pledge of Allegiance

2.2. Roll Call

*Members not in attendance: Rowland*

2.3. Agenda Review and Adoption

*Motion: Sarna – Motion to adopt agenda as presented.*

*Second: Wickware*

*Vote: 4-0-0*

**3. PUBLIC COMMENT**

3.1. Items on the Agenda

*No comments were made*

3.2. Items not on the Agenda

*No comments were made*

**4. CLOSED SESSION**

4.1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9)

4.1.1. Mt. Diablo Unified School District v. Contra Costa County Board of Education,  
Contra Costa County Office of Education, Contra Costa School of Performing Arts  
Charter School. Contra Costa County Superior Ct. Case No. N15-1854

4.2. Public Employment

4.2.1. Title: Director of Curriculum and Integration

4.2.2. Title: Artistic Director  
*No action taken in closed session*

## **5. CONSENT AGENDA**

- 5.1. Consider approval of minutes for the November 2, 2015 Board meeting.  
*Motion: Kingsbury – Motion to approve consent agenda.*  
*Second: Wickware*  
*Vote: 4-0-0*

## **6. INFORMATION ITEMS**

- 6.1. The Board will hear an update on the Contra Costa School of Performing Arts startup efforts, including the following:  
*The Executive Director presented information on each of the following categories ensuring that the Board was up to date on all of the previous month's actions and outcomes.*
- 6.1.1. Facilities
  - 6.1.2. Funding
  - 6.1.3. Enrollment
  - 6.1.4. Staffing

## **7. ACTION ITEMS**

- 7.1. Consider authorizing Board President to execute proposal with BoardonTrack for governance services.  
*Motion: Wickware – Motion to authorize the Board President to execute proposal with BoardonTrack for services as described.*  
*Second: Kingsbury*  
*Vote: 4-0-0*
- 7.2. Consider authorizing Board President to execute proposal with Charter School Management Corporation (CSMC) for back office services.  
*Motion: Kingsbury – Motion to authorize Board President to execute proposal with CSMC for back office services as proposed.*  
*Second: Wickware*  
*Vote: 4-0-0*

## **8. STAFF REPORTS**

- 8.1. Staff members will update the Board on events, activities, and issues, which do not require discussion or action.  
*No staff reports were made.*

## **9. BOARD REPORTS**

9.1. Directors may make announcements or present reports of their activities.

*No Director's reports were made.*

## **10. ADJOURNMENT**

10.1. The Board Chairperson will adjourn the meeting.

*The meeting was adjourned at 9:14.*