

-- MINUTES --

Regular Meeting

**Board of Directors
ChartHouse Public Schools**

**1661 Botelho Drive, Suite 100, Walnut Creek, CA 94517
September 10th, 2015
6:00 PM**

1. CALL TO ORDER

2. OPENING PROCEDURES

2.1. Pledge of Allegiance

2.2. Roll Call

Members not in attendance: Sarna, Rowland

2.3. Agenda Review and Adoption

Motion: Kingsbury – Motion to adopt agenda as presented.

Second: Wickware

Vote: 3-0-0

3. PUBLIC COMMENT

3.1. Items on the Agenda

No comments were made

3.2. Items not on the Agenda

No comments were made

4. CLOSED SESSION

4.1. None

5. CONSENT AGENDA

5.1. Consider approval of minutes for the August 12, 2015 Board meeting.

Motion: Wickware – Motion to approve consent agenda

*Second: Kingsbury
Vote: 3-0-0*

6. INFORMATION ITEMS

- 6.1. The Board will participate in Brown Act training.

The Board participated in a 45 minute training on the tenets of the Brown Act.

- 6.2. The Board will hear an update on the Contra Costa School of Performing Arts startup efforts, including the following:

The Executive Director presented information on each of the following categories ensuring that the Board was up to date on all of the previous month's actions and outcomes.

- 6.2.1. Facilities
- 6.2.2. Funding
- 6.2.3. Marketing
- 6.2.4. Outreach

7. ACTION ITEMS

- 7.1. Consider approval of the CCSPA Fundraising Event and associated costs.

The Board listened to an overview of the Fundraising Event and a breakdown of associated cost projections.

Motion: Kingsbury – Motion to approve CCSPA Fundraising Event and associated costs.

Second: Bacigalupo

Vote: 3-0-0

- 7.2. Consider approval of the CCSPA marketing plan and associated costs.

The Board listened to an overview of the marketing plan and a breakdown of associated cost projections.

Motion: Wickware – Motion to approve CCSPA marketing plan and associated costs.

Second: Bacigalupo

Vote: 3-0-0

8. STAFF REPORTS

- 8.1. Staff members will update the Board on events, activities, and issues, which do not require discussion or action.

No staff reports were made.

9. BOARD REPORTS

- 9.1. Directors may make announcements or present reports of their activities.
No Director's reports were made.

10. ADJOURNMENT

- 10.1. The Board Chairperson will adjourn the meeting.
The meeting was adjourned at 8:05.