

-- AGENDA --

Regular Meeting

**Board of Directors
ChartHouse Public Schools**

**8001 Kelok Way, Clayton, CA 94517
August 12th, 2015
8:00 PM**

**Remote Dial-in Location:
126 South Plymouth Blvd.
Los Angeles, CA 90004**

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

1. CALL TO ORDER

2. OPENING PROCEDURES

- 2.1. Pledge of Allegiance
- 2.2. Roll Call
- 2.3. Agenda Review and Adoption

3. PUBLIC COMMENT

- 3.1. Items on the Agenda
- 3.2. Items not on the Agenda

4. CLOSED SESSION

4.1. None

5. CONSENT AGENDA

5.1. None

6. INFORMATION ITEMS

6.1. None

7. ACTION ITEMS

- 7.1. Consider adoption of Robert's Rules of Order for parliamentary procedure.
- 7.2. Consider approval and adoption of the ChartHouse Public Schools Articles of Incorporation and establishment of the agent for service of process.
- 7.3. Consider acceptance and approval of the Action by Written Consent of Sole Incorporator.
- 7.4. Consider approval and adoption of the ChartHouse Public Schools Bylaws.
- 7.5. Consider appointment and designation of Officers of the Corporation pursuant to the ChartHouse Public Schools Bylaws.
- 7.6. Consider approval and adoption of the ChartHouse Public Schools Conflict of Interest Code.
- 7.7. Consider approval and adoption of the ChartHouse Public Schools Conflict of Interest Policy.
- 7.8. Consider adopting an accounting year that begins July 1st and ends June 30th.
- 7.9. Consider establishing Contra Costa, California, as the county in which the principal office for the transaction of the business of ChartHouse Public Schools shall be located.
- 7.10. Consider authorizing the Chairman or President of ChartHouse Public Schools to pay the expenses of the incorporation and organization of the Corporation.
- 7.11. Consider Authorizing the Chairman or President of ChartHouse Public Schools to take all necessary steps to apply for federal and California tax exemptions as a charitable nonprofit organization.
- 7.12. Consider approving and retaining Young, Minney & Corr, LLP as legal counsel for the Corporation.
- 7.13. Consider adopting the cash method of accounting for all tax reporting requirements, unless otherwise required by law.
- 7.14. Consider authorizing the Chairman or President to establish bank accounts as necessary for the Corporation.

8. STAFF REPORTS

8.1. Staff members will update the Board on events, activities, and issues which do not require discussion or action.

9. BOARD REPORTS

9.1. Directors may make announcements or present reports of their activities.

10. ADJOURNMENT

10.1. The Board Chairperson will adjourn the meeting.