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**TFS-TX Board Meeting**

**DRAFT**

**Minutes – 16 October 2024**

**11:00 a.m. to 12:00 p.m. CT – In-Person and Zoom meeting**

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, August 14, 2024, beginning at 11:00 a.m. CT. This meeting will be held at 5106 Village Square Drive, Austin, TX , and via videoconference (Zoom) at the following link:

https://us06web.zoom.us/j/6764249224?omn=85797440343

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form [**https://tinyurl.com/tfs-texas**](https://tinyurl.com/tfs-texas). Requests must be received at least two hours prior to the meeting.

***Attendance: Attendance: Conrad Coleman, Zach Craddock, Blake Roach, Kerri Holt, Dorothy Reyes, Nicole Gabriel, Jill McCall, Whitney Nichols, Shirley Miles, Jessica Lopez, Brandon Thurston, Kim Parker, Sarah Terrell, Ann Eagleton, Karina Quesada, Lynn Davenport***

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| **TFS-TX Board Agenda** | | |
| **Agenda Item** | **Time Use Tracker** | **Estimated Time** |
| 1. Call to Order: The meeting was called to order at 11:00 am CST | Other | 1 min. |
| 1. Public Comments – Sarah Terrell (Houston, TX)   Address Board about investigation: urge the board to read through the TEA investigation report. | Synergy and Teamwork | 2 min. each up to 30 min. |
| 1. Consent Agenda    1. Approval of October agenda    2. Approval of minutes for August 2024   Motion approved by Dorothy Reyes, seconded by Blake Roach. | Systems and Processes | 1 min. |
| 1. Update on Instruction/Assessment (successes and areas for improvement)    1. Spot Data  * Zach Craddock reviewed spot data at a high level.   1. Professional Development/Instructional Coaching * Brandon Thurston reviewed the August professional development. Shirley Miles also spoke on the modeling of lessons from expert teachers to help prep new teachers for the start of the year. | Performance outcomes | 15 min. |
| 1. Update on Staffing    1. Vacancies to date  * Craddock spoke about not having subs and instead using teacher apprentices. * Sam Houston: One kinder * Lamar: One first * Smith: Principal (AP serving as interim), 6th Science of Reading, 7th ELA * Jones Clark: One prek and one first * Fehl Price: One 2/3 science and one 3/4 AOT | Strategy | 5 min. |
| 1. Student Enrollment Update   Jessica Lopez gave update on enrollment at Texas schools:   * Smith – 532 * Fehl Price – 374 * Jones Clark – 576 * Parnell – 370 * Mendez – 196 * Sam Houston – 487 * Lamar – 604 * Texas is providing classes for over 3200 TFS students. Sam Houston still has waitlist for early grades. The board asked about Mendez, Austin ISD has seen a decrease in enrollment across the entire district. | Strategy | 5 min. |
| 1. Overview of TFS-TX 1882 Finance and General Finance Update  * Zach Craddock gave clarification on the 1882 agreement, in Texas TFS operates as a vendor. Enrollment numbers drives funding for all schools. | Finance | 15 min. |
| 1. Expansion Updates  * This year TFS TX has expanded into Jasper/Parnell and this has been one of the most successful expansion schools. * TFS Showcase on November 14 in Beaumont Texas to bring in new potential partners for expansion. * Renewal contract for Sam Houston is pending board approval. This would be for a three-year contract. | Strategy | 5 min. |
| 1. TFS-TX Board Conflict of Interest Forms  * Jessica Lopez reminded board members to complete and sign the conflict-of-interest forms. | Governance/Finance | 2 min. |
| 1. Update on TEA Investigation  * Zach Craddock reviewed the main point of the TEA investigation closure letter. Thanked the team for going through the investigation. | Governance/Finance | 10 min. |
| 1. Board Training-Finance Training Requested  * Craddock is looking into general training and finance training for the board. * The board requested an updated org chart and a binder. | Governance | 5 min. |
| 1. Board Meeting Schedule: next meeting is scheduled for 20 November 2024 (Zoom meeting). 2. Agenda amended  * Go into executive session by Conrad Coleman to discuss legal items, seconded by Blake Roach. All board members approved to go into executive session. * Executive Session Attendance: Board and TFS Administrative Staff * Moved to Executive Session at 11:36 am CST * Conrad Coleman motioned to end the Executive Session and Blake Roach seconded * Executive Session ended at 11:40 am CST, no action was taken | Governance | 2 min. |
| 1. Adjourn   Motion to approve by Conrad Coleman, second by Blake Roach  Adjourned at 11:42 am CST | Other | 1 min. |

**Documents:**

1. Board Agenda – October 2024
2. Board Minutes – August 2024
3. Spot Data
4. TFS-TX Budgets
5. Board Reporting Calendar/Schedule