

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year:			
Revised Declaration of Need for year:			
FOR SERVICE IN A SCHOOL DISTRICT OF	R DISTRICT/COUNTY AUTHORIZED	CHARTER SCHOOL	
Name of District or Charter:		District CDS Code:	
Name of County:		County CDS Code:	
By submitting this annual declaration, t	he district is certifying the followin	g:	
A diligent search, as defined be	low, to recruit a fully prepared tead	cher for the assignment(s) was made	
 If a suitable fully prepared teach to recruit based on the priority 		strict, the district will make a reasonable effort	
scheduled public meeting held on	// certifying that there is syment criteria for the position(s) list	ed above adopted a declaration at a regularly an insufficient number of certificated persons sted on the attached form. The attached form onsent calendar.	
► Enclose a copy of the board agender With my signature below, I verify that the force until June 30, Submitted by (Superintendent, Board S	the item was acted upon favorably	by the board. The declaration shall remain in	
	j		
Fax Number	Telephone Number	Date	
	Mailing Address		
	EMail Address		
FOR SERVICE IN A COUNTY OFFICE OF I	EDUCATION, STATE AGENCY, CHAF	RTER SCHOOL OR NONPUBLIC SCHOOL	
Name of County		County CDS Code	
Name of State Agency			
Name of NPS/NPA		County of Location	
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specified above adopted a declarat that such a declaration would be m	Office of Education or the Director of the State A ion on//, at least 72 hours followade, certifying that there is an insufficient num pecified employment criteria for the position(s)	wing his or her public announcement ber of certificated persons who meet
The declaration shall remain in forc	e until June 30,	
► Enclose a copy of the public and Submitted by Superintendent, Direct		
Name	Signature	Title
	(510) 842-1181	
Fax Number	Telephone Number	Date
	Mailing Address	
	EMail Address	
► This declaration must be on file issued for service with the empl	with the Commission on Teacher Credentialing oying agency	before any emergency permits will be
permits the employing agency est	FULLY QUALIFIED EDUCATORS al needs and projections of enrollment, pleas imates it will need in each of the identified ified Educators. This declaration shall be valid	areas during the valid period of this
	by the employing agency when the total number. It. Board approval is required for a revision.	per of emergency permits applied for
Type of Emergency Perr	mit Estimated	d Number Needed
CLAD/English Learner A	uthorization (applicant already	

LIMITED ASSIGNMENT PERMITS

credential)

Resource Specialist

Teacher Librarian Services

holds teaching credential)

Bilingual Authorization (applicant already holds teaching

List target language(s) for bilingual authorization:

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

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Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED		
Multiple Subject			
Single Subject			
Special Education			
TOTAL			

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED

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EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?	Yes	No	
If no, explain			
Does your agency participate in a Commission-approved college or university internship program?	Yes	No	
If yes, how many interns do you expect to have this year?			
If yes, list each college or university with which you participate in an in	nternship prog	ram.	
If no, explain why you do not participate in an internship program.			

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