



**RESOLUTION OF THE BOARD OF DIRECTORS FOR THE
ENCORE EDUCATION CORPORATION
DESIGNATING CONTRACT AND CHECK SIGNING AUTHORITY**

WHEREAS, the Board of Directors (“Board”) of Encore Education Corporation dba Encore Jr & Sr High School for the Arts wishes to authorize the individuals holding the following governance and administrative positions to sign checks and other duly-authorized documents consistent with the operating contracts and agreements approved by the Board, or otherwise consistent of Board policy and Fiscal Policies and Procedures; now therefore be it

RESOLVED, that the Encore Board of Directors hereby designates and authorizes those individuals in the following positions to sign Encore Education Corporation dba Encore Jr & Sr High School for the Arts checks:

Board chair, currently Chandale Sutton
Executive Director/Principal, currently Dr. Guillermo Munoz
Director of Operations and Finance, currently Patricia Alaimalo; and be it further

RESOLVED, that the individuals in the positions identified above are hereby granted authority to sign checks and other duly-authorized documents on behalf of Encore Education Corporation dba Encore Jr & Sr High School for the Arts consistent with operating contracts and agreements approved and authorized by the Board, or otherwise consistent with Board policy and Fiscal Policies and Procedures; and be it further

RESOLVED, that two authorized signatures are required for all checks exceeding \$25,000, and at least one of the signers must be the Board chair; and be it further RESOLVED, the Executive Director/Principal and Director of Operations and Finance may not sign checks made out to themselves.

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IN WITNESS WHEREOF, the Encore Education Corporation Board of Directors has adopted the above resolution by the following vote at a regular meeting this 29th day of July, 2024.

AYES:

NOES:

ABSTAIN: