



## California Online Public Schools

# California Online Public Schools

## Minutes

### California Online Public Schools (CalOPS) Board Meeting

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#### **Date and Time**

Tuesday May 7, 2024 at 3:30 PM

#### **Location**

CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366  
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675  
23091 Arden Street, Lake Forest, CA 92630  
1201 Cara Road, Dinuba, CA 93618  
8422 Madison Avenue, Fair Oaks, CA 95628  
3753 W. Norberry Street, Lancaster, CA 93536  
32946 Calle San Marcos, San Juan Capistrano, 92675  
9423 Reseda Blvd. Apt# 230, Northridge, CA 91324  
1608 Lake Street, Calistoga, CA 94515

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#### **Join Zoom Meeting**

<https://zoom.us/j/93762840563>

Meeting ID: 937 6284 0563

Dial In: +1 (669) 444-9171 ext. 93762840563# US

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This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at [www.californiaops.org/governance](http://www.californiaops.org/governance) or contact the school offices: Bernie Jamero (NorCal) or Eva McGahey (SoCal) at (800) 906-6179 at least 24 hours prior to the meeting. The Board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

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**Approved by CalOPS Board of Directors June 4, 2024**

### **Directors Present**

A. Pulsipher (remote), B. Hartelt (remote), D. Rivas (remote), E. Pavlich, E. Wickliffe (remote), M. Henjum (remote), P. Hedrick (remote)

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

E. Wickliffe, P. Hedrick

### **Guests Present**

A. Larsen (remote), Amy Phillips (remote), D. Hertzler (remote), E. McGahey, H. Tamayo (remote), J. Colombero (remote), Jen Brunner, K. Eng (remote), L. Carter (remote), L. Dombek (remote), L. Johnson (remote), Lauren Weed, M. Percin (remote), M. White (remote), Member of the Public (remote), R. Dreifus, R. Romero (remote), R. Savage (remote), S. Ford (remote), Tiffany Carrasco (remote), V. Acosta

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## **I. Opening Items**

### **A. Call the Meeting to Order**

E. Pavlich called a meeting of the board of directors of California Online Public Schools to order on Tuesday May 7, 2024 at 3:31 PM.

### **B. Roll Call**

CalOPS Staff

Ashley Larsen - CalOPS Administrative Assistant

Amy Phillips - CalOPS High School Assistant Principal

Dan Hertzler - CalOPS Director of Business Services

Eva McGahey - CalOPS Administrative Assistant - SoCal Office

Heather Tamayo - CalOPS Middle School Principal

Jen Brunner - CalOPS High School Assistant Principal - SoCal Office

Julie Colombero - CalOPS Director of California Family Outreach

LaChelle Carter - CalOPS Director of Financial Services

Lauren Weed - CalOPS High School Assistant Principal - SoCal Office

Leslie Dombek - CalOPS Director of Student Achievement

Marcus White - CalOPS Elementary School Principal

Richard Savage - CalOPS Superintendent

Richie Romero - CalOPS Deputy Superintendent

Ryan Dreifus - CalOPS Assistant Director of Human Resources - SoCal Office

Stephen Ford - CalOPS Assistant Superintendent of Human Resources

Tiffany Carrasco - CalOPS Assistant Director of Finance

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Viridiana Acosta - CalOPS Executive Assistant - NorCal Office

**Contracted Staff**

Kate Eng - Charter Impact Director of Client Finance

Laura Johnson - PVS School Success Partner

Matt Percin - Charter Impact Director of Client Finance

1 member of the public

**C. Approval of Agenda**

M. Henjum made a motion to approve the agenda.

D. Rivas seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Pavlich Aye

B. Hartelt Aye

P. Hedrick Absent

M. Henjum Aye

D. Rivas Aye

A. Pulsipher Aye

E. Wickliffe Absent

**II. Public Comment**

**A. Public Comment**

The Board welcomes participation by the members of the public both in person and telephonically. For anyone attending this meeting in person at one of the District Office locations, the desire to address the Board should be submitted prior to the meeting to either the Board Chair or staff member present. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. To view the Board Public Comment Policy, visit the CalOPS Governance Page at [www.californiaops.org/governance](http://www.californiaops.org/governance).

No member of the public chose to speak.

**III. Public Hearing**

**A. CalOPS LCAP (and CSI) Plan Input (attached)**

L. Dombek welcomes the public to make comment or ask questions about the 6 CalOPS Draft LCAPs. CalOPS North Bay, Northern California and Southern California also include a CSI Plan.

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No member of the public stepped forward to speak so the LCAPs (and CSIs) will be brought to the CalOPS Board next month for approval.

#### **IV. Oral Reports**

##### **A. Superintendent's Report**

R. Savage updates on graduations plans and end of year activities. Currently in the middle of state testing with only minor issues, all is going well. Great participation numbers for week 1 and plans to keep with that trend. Upcoming, there are the NorCal, Central and SoCal festivals. Graduations are also upcoming with a ceremony in NorCal and SoCal.

ELT retreat occurred earlier in Napa Valley. Great discussions and work occurred in addition to team building with several activities. Surveys were completed to help make decisions.

Curriculum and training is moving along well. L. Dombek will have more on this with her oral report. Currently making plans for Fall and supporting staff. Decision has been made to extend Back to School meetings by one day. Monday will be the travel day this year and BTS will occur Tuesday-Friday in comparison to Wednesday-Friday in the past.

Regarding Authorizing districts, there is a new board member for Middletown Unified. Additionally, J. Colombero and R. Romero were able to represent CalOPS at the CAPO Board Meeting where our organizational name change was officially recognized for the SoCal Charter.

Superintendents are attending LRP Special Education Conference this week. There have been plenty of insights provided and their legal presentations have been useful for developing further knowledge. Superintendents have been going over the data from surveys to plan changes for improving efficiency and productivity.

E. Pavlich asks about any considerations being made regarding safety and security of families at end of year events with the current unrest.

R. Savage confirms that he has met with the head of security and discussed the potential for unrest. This same security team will be requested for this year. Security will be armed at events due to rules and regulations. Staff will get reports on the status of event sites the week before each event is set to occur.

##### **B. Principals' Report (attached)**

M. White notes staff excitement for state testing and interactions with students and families. Grade levels have been doing a great job of supporting fellow teachers and

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inviting students to their lessons when their teacher is on site for state testing. Lots of appreciation expressed for amazing staff.

H. Tamayo agrees with M. White and mentions the community teachers are creating with their students to support state testing and maintaining routines in their education. Middle School is hard at work preparing for their transition to the homeroom model. Teachers are also focusing on helping STs and families to get registered for CalOPS during this testing season.

A. Phillips echoes the sentiments with state testing, and staff enjoying connecting with students each week. AP exams have also begun this week. Kudos to C. Kwan as AP coordinator, her work and preparation has been vital to the success of this exam administration. Summer school is in the works. ITRs also a big deal, about 68% of students registered as of last week.

P. Hedrick arrived at 3:53 PM.

### **C. Charter Impact Financial Report for CalOPS**

K. Eng presents the March update, actuals through the month of March and then projection estimates moving forward. Highlights are as follows:

- Attendance: 39 less ADA (-0.5%) - P2 ADA locked
- Revenues: -\$370K, led by 39 less ADA
- Expenses: \$740K, driven by PVS catch up invoices
- Surplus: \$8M total; -\$1.1M
- Fund Balance: \$32.3M
- Cash: \$47.6M as of 3/31, +\$6.1M

Some changes in this months report when compared with prior forecasts are explained by catch up payments and P2 ADA being in and locked at 8285.

### **D. Policy, Compliance, and State Accountability Report**

D. Hertzler touches on enrollment and mentions the Intent to Return (ITR) forms with students. Working to support current families with re-enrollment and also with J. Colombero's team in marketing to push for new family enrollment. Current projections are above our original goal for new families (>800) and just shy of the goal for ITRs.

Paying close attention to two bills, SB 1380 and AB 2254. The former would impose more regulations surrounding charter renewals, material revisions, etc. The latter would change the requirements regarding performance data and would provide a more comprehensive understanding of ST performance and growth data. Meeting with B. Jones next week to get further updates.

E. Pavlich inquires about the ITRs. Is it possible to do an end of year survey including the ITRs to streamline things?

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D. Hertzler states that hasn't been considered yet, but ParentSquare has been a new resource for communications with families. This has been great for sending surveys as well as back and forth comms, and Webmails are still being utilized to keep communication thorough. It's a good idea and will be considered moving forward as we modify communications with families.

E. Wickliffe arrived at 4:07 PM.

## E. Student Achievement Update

L. Dombek starts off on state testing and shares the data from Weeks 1 and 2. 44% completed ELA, 44% completed Math, 37% completed CAST (Science). This is almost halfway through testing season, so these numbers are very promising. By grade school level, Elementary is 42% complete, Middle is 47% complete and High is 32% complete. Only 2 no shows for the Saturday testing site, telling CalOPS that these sites are a great option for families. 1530 ELA, 1552 Math, 823 Science tests complete.

L. Dombek presents on the SET data for 23/24 Quarter 3.

### 1. Academic:

- Schoolwide PLCs: PLC SMART Goal Data Q3 23/24
  - 38.2% of SMART goals were met.
- Math PLCs:
  - 28% of SMART goals were met.

Not quite hitting the target for this goal. PLCs are discussing how to better curate goals to ensure success and enhancing specificity with these goals.

### 2. Engagement:

- Q3 23/24
  - School Wide: 97.3%
  - Elementary: 99.7%
  - Middle: 93.6%
  - High: 98.7%

This data is Feb-Apr and shows that goals are being met and surpassed.

- Diagnostic 2 Participation
  - i-Ready Reading 98%
  - i-Ready Math 98%
  - MAP Reading 96%
  - MAP Math 96%

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This data is great to show participation and student achievement. If AB 2254 is passed, this data could supplement the state testing numbers to show family engagement and student participation with testing. From D2 to D3, 67.5% growth seen in grades K-8 and 48.1% improved their placement.

### 3. Grad Rate:

- 84% of students are 0 credits when tracking credits earned and being attempted
- 67.4% of students are considered on track when only looking at the credits earned in comparison to where they should be
  - This is okay, but shows we must continue efforts to support students through the end of the year
- Project Success
  - Highest Q3 pass rate to date!
  - Highest number of courses passed in Q3 at 206
  - Project Success Q3 Pass Rate: 96%
  - CHAMPS:
    - Keeping conversations flowing to ensure kids are on track for graduation
    - This allows staff to provide additional support to those that are credit deficient and no students are unaware of their status
  - Implementing 'Q5' this year (6/12-6/20) for select PS students to finish out courses and earn needed credits
- Summer school starting July 2024

## V. Discussion

### A. Potential Board Member Stipend

D. Hertzler notes that a Board Member Stipend was brought to attention by A. Pulsipher as a potential incentive to encourage quorum.

This item leads into next item on agenda of reviewing CalOPS Board Bylaws. D. Hertzler opens the floor for the board to make comments, ask questions, and voice opinions.

A. Pulsipher notes that he does not hope to make a profit off this, but rather hopes that it would encourage quorum for future meetings. E. Wickliffe seconds A. Pulsipher's sentiments. D. Rivas agrees that she is here in service to support the alternative to a brick and mortar. She is unsure about receiving monetary compensation, but agrees that monetary investment produces results.

M. Henjum asks R. Savage for input. R. Savage can see both sides. If the monetary route is taken, it would only be a stipend for members that attend. Any member who does not wish for compensation could potentially take said stipend and donate it to a charity. R. Savage emphasizes the appreciation that this staff and school has for the board and

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wants to show that appreciation in a way the board members wish to receive it. M. Henjum asks if it could help with board member recruitment. R. Savage states that recruitment has not been an issue in the past.

E. Pavlich states that she believes the board consists of people who are here to support the CalOPS schools and not who want to make a profit. She does not want to accept a stipend.

M. Henjum says that if the staff sees value in it, he supports moving forward with it, but otherwise thinks time would be better spent helping students.

Consensus is that a stipend may not be the first choice and other options should be explored.

#### **B. CalOPS Board Bylaws Review**

D. Hertzler asks about reviewing the bylaws and if the board has any suggestions for them moving forward. Any suggested changes can be discussed with lawyers and implemented.

E. Pavlich asks about term limits and how they will change as the transition becomes official. D. Hertzler confirms that there are no changes because the CalOPS Board is not changing.

D. Hertzler confirms they will be reviewed with the lawyers and brought for approval at the annual board meeting in June.

#### **VI. Consent Items**

- A. Approval of Minutes from the April 02, 2024 Board Meeting, Adjourned to April 03, 2024 (attached)**
- B. Ratification of Special Education Service Contracts (attached)**
- C. Approval of Staffing Report (attached)**
- D. Approval of Expenditures over \$20k (attached)**
- E. Approval of Check Registry (attached)**
- F. Approval of Revised 24-25 Academic Calendar (attached)**
- G. Approval of Revised 24-25 Salary Schedule (attached)**

P. Hedrick made a motion to approve the consent agenda, items A-G.

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E. Wickliffe seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Henjum Aye  
P. Hedrick Aye  
D. Rivas Aye  
B. Hartelt Aye  
E. Pavlich Aye  
A. Pulsipher Aye  
E. Wickliffe Aye

**VII. Action Items**

**A. Approval of Revised 23-24 CalOPS Board Meeting Schedule (attached)**

M. Henjum made a motion to approve action item A, Revised 23-24 CalOPS Board Meeting Schedule.

P. Hedrick seconded the motion.

D. Hertzler notes that the board meeting schedule has 2 meetings in June and that the Annual Board Meeting for 23-24 would fall on staff Summer Break. This additional meeting has been determined to not be necessary and it is being suggested that it be removed.

The board **VOTED** to approve the motion.

**Roll Call**

D. Rivas Abstain  
M. Henjum Aye  
E. Pavlich Aye  
E. Wickliffe Aye  
A. Pulsipher Aye  
B. Hartelt Aye  
P. Hedrick Aye

**B. Approval of 24-25 CalOPS Board Meeting Schedule (attached)**

D. Hertzler clarifies that this is for the 2024-25 school year and wanted to get thoughts prior to the annual meeting in case changes were required. Currently, meetings will be held the first Tuesday of every month.

After discussion, staff was directed to revise the proposed Board Meeting Schedule to move meetings to 4 pm on the second Tuesday of the month. The revised Board Meeting Schedule for the 2024-25 school year will be brought back for the Board's review and approval at the next meeting.

**C. Approval or Fiscal Control Policy Revision (attached)**

M. Henjum made a motion to approve action item C, Fiscal Control Policy Revision.

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E. Wickliffe seconded the motion.

L. Carter explains there was a minor adjustment to the Fiscal Control Policy that removed some language granting PVS authority to oversee financials through accounting and bookkeeping. There is currently some overlap with granting authority to CI and PVS which will be reviewed and revised over summer.

The board **VOTED** to approve the motion.

**Roll Call**

E. Wickliffe Aye

M. Henjum Aye

D. Rivas Aye

A. Pulsipher Aye

B. Hartelt Aye

E. Pavlich Aye

P. Hedrick Aye

**D. Approval of Form 990 (attached)**

A. Pulsipher made a motion to approve action item D, Form 990.

E. Wickliffe seconded the motion.

L. Carter explains that this is an annual tax form prepared by CLA. Requesting approval so it can be submitted before the deadline.

The board **VOTED** to approve the motion.

**Roll Call**

A. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

P. Hedrick Aye

M. Henjum Aye

E. Pavlich Aye

B. Hartelt Aye

**VIII. Closed Session**

**A. CLOSED SESSION**

A. Pulsipher made a motion to move to closed session.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Pulsipher Aye

M. Henjum Aye

D. Rivas Aye

P. Hedrick Aye

E. Pavlich Aye

B. Hartelt Aye

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**Roll Call**

E. Wickliffe Aye

E. Pavlich notes that closed session did not result in any action taken. Discussion was held regarding the following:

Brown Act; California Gov't Code §54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,

E. Pavlich

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