



CARDINAL McCLOSKEY
COMMUNITY CHARTER SCHOOL

**Cardinal McCloskey Community Charter School
Board of Trustees Meeting Minutes
April 17, 2024**

The meeting was called to order at 10:07 AM by Mr. James McCarthy. The Chairman greeted all Directors and guests.

Roll Call was conducted by Dr. Reva Gershen-Lowy.

	Present	Absent
James McCarthy	X	
Angel Audiffred	X	
Reva Gershen-Lowy	X	
Jennifer Vasquez	X	
William Ursillo	X	
Sr Patricia Broderick	X	
Carolyn Telesmanich	X	

Charter School Staff: Dr. Mary Anne DeVivio

Guests: Jill Shahan

I. Approval of Agenda

Mr. McCarthy motioned to approve the agenda as presented. The motion was duly seconded, and passed unopposed.

II. Approval of March 5, 2024 Minutes

Mr. McCarthy presented the minutes from the March 5, 2024, board meeting. James McCarthy motioned to approve the minutes. The motion was duly seconded, and the motion carried unanimously.

III. Committee Reports

Finance Committee: Dr. Reva Gershen-Lowy

Dr. Gershen-Lowy submitted the Finance Committee report. Reference was made to the selection of the 2023-24 audit firm. Dr. Gershen-Lowy will invite BDO to appoint a different partner from previous audits to conduct this year's. It was noted that inappropriate charges to the PA checking account had been reversed.

Governance Committee: Mr. Jim McCarthy

Mr. McCarthy reminded the trustees that this year's NCSC will be convened in Boston, MA, June 30th. The board was informed that Lynsey Bailey, with Dr DeVivio's endorsement, has been appointed as Executive Assistant to the CMCCS Board.

IV. Partner's Report: Dr. Bill Ursillo

Dr. Ursillo submitted the regular Partner's Report. Discussion ensued about the Sanctuary Institute's training strategies at CMCCS.

V. New Business

The May board meeting (Annual) has been changed to May 14, 2024.

VI. Public Comment

There was no public comment.

VII. Board Professional Development

Mr. McCarthy welcomed Jill Shahan, Empire Charter Consultants to the meeting. The board was led through an inventory of self-evaluated performance questions which were keyed to SUNY established benchmarks. An extended analysis and discussion of the responses followed.

VIII. Principal's Report

Dr DeVivio provided the board with updates regarding NYS testing results, lottery outcomes, current enrollment (with targeted populations), a proposed realignment of the school's org chart and the tentative 2024-25 school calendar.

IX. Adjournment The meeting adjourned at 1:55pm.

Next Meeting: *Tuesday, May 14, 2024 at 5pm*