

# BOARD MEETING MINUTES

## Learn4Life-Charleston A South Carolina Not-for-Profit Corporation

**Date:** January 18, 2023

**Location:** Virtual Meeting via Zoom

**Time:** 4:00pm ET

### 1. A Call to Order and Attendance –

The meeting was called to order at 4:12 pm. Attendance included:

Board Member	Present	Not Present
Dan Luginbill-President	X	
Sam Cooper-VP	X	
Richard Thaler-Treasurer	X	
Mark Roberts-Secretary		X
Todd Senf-Member	X	
Melissa Davs-Member		X
Leah Zaccone-Member		X

### **Non-Board Members:**

Valerie Chase, Andy Holmes, Avery Giannoulis, Adam Miller, Anne Peterson, Mike VanKirk, Kevin Welsh, Dr. Brown, Colby Thorton, Jenera Noel, and Heaven Ruiz

### 2. Pledge of Allegiance

### 3. Public Comment-None

### 4. Approval of Minutes from December 15, 2022

- a. Mr. Senf motioned; Mr. Cooper seconded; All members voted unanimously.

### 5. Approval Items

- a. Revised Annual Budget-FY23

- i. Ms. Noel shared that the budget has been amended with a student count of 109. Revenues budgeted at \$1.2m. Also adjusted salaries with total personnel cost of \$526k and shared other budget items on the budget sheet.

- ii. Mr. Thaler would like to see the student count of 120 and know how to request more funds once ADM gets to 120.
- iii. Ms. Noel shared the 5- & 45-day count will go toward January funding and the 135 day count will show in May or June funding.
- iv. Mr. Luginbill moved to approve the revised budget for FY23; Mr. Luginbill motioned; Mr. Cooper seconded; All members voted unanimously.

## 6. New Business

### a. National & State Motto

- i. Dr. Brown shared on the State Board of Education-Chapter43 on displaying the National & State motto inside the building; Posters are acceptable.

## 7. Discussion Items/Reports

### a. Finance Report

- i. Ms. Noel shared the balance sheet for the December financials and ending the year with a surplus.

### b. School Leader Report

- i. Dr. Brown shared a PowerPoint with highlights of graduation, student ambassadors, student working the school store, Prom planning committee, and culinary students serving lunch daily & preparing lunch every Thursday.
- ii. Also, shared on the CSP grant spending upgrades which included student materials and furniture for the school.
- iii. Dr. Brown shared a rating of 3 for the section 504 desk audit which means school is in compliance.
- iv. Dr. Brown also mentioned National School Choice Week- January 22-28, Re-enrollment is January 23-February 10, Open Enrollment for 2023-24 school year will be February 13-March 3. She would like to see 200 students enrolled. As of January 18, enrollment is 117 students.
- v. In her report she also shared LEP completion is at 1018; only 1 of 117 made satisfactory.

- vi. Dr. Brown also shared staff professional development with a book by Zaretta Hammond and met with the teachers and discussed chapter 1.
- vii. Lastly, she shared on staffing update with an offer for a CTE Manufacturing teacher. Still in search of a science teacher and a CTE Technology/Robotics. Is also looking for 25 mentors.
- c. Management Organization Report
  - i. Ms. Chase wished everyone a Happy New Year and mentioned speaking to Mr. Luginbill about inviting board members to the National Board Summit in April.
  - ii. Mr. Luginbill mentioned Mr. Senf and Mr. Cooper should attend the event April 24-27.
- d. Legal Update
  - i. Ms. Peterson mentioned the legislative session had started. Authorizer accountability is being discussed.

## 8. Open Discussion

- a. Mr. Luginbill spoke about Charleston Advancement Academy and Ms. Peterson mentioned they had problems. The Academy closed the campus on James Island for a few days because of fallout with the Authorizer.
- b. Mr. Luginbill would like to know how to reach out in getting those students and teachers.
- c. Ms. Peterson will get more information on this situation and give Eric Thorton a call.

9. Next meeting will be February 16, 2023, at 4:00pm ET.

## 10. Motion to Adjourn

- a. Mr. Thaler motioned; Mr. Luginbill seconded.
  - i. Meeting adjourned at 5:26pm ET.

