

Learn4Life High School - Charleston

REGULAR MEETING OF THE BOARD OF DIRECTORS Of

Learn4Life-South Carolina,
a South Carolina Not-for-Profit
Operating
Learn4Life High School - Charleston

Thursday, May 18, 2023
4:00 p.m. ET

Meeting Format
In Person and Teams Video Conference

MINUTES

1. CALL TO ORDER AND ATTENDANCE

- a. Dan Luginbill called to order the May 18, 2023 Regular Board Meeting of Learn4Life-Charleston
- b. Roll call was conducted:

Name	Present	Absent
Dan Luginbill, Board President	✓	
Sam Cooper, Board Vice President	✓	
Richard Thaler, Board Treasurer		✓
Mark Roberts, Board Secretary		✓
Todd Senf, Board Member	✓	
Melissa Davis, Board Member	✓	
Leah Zaccone, Board Member		✓

- c. A quorum was established, and the meeting was opened at 4:07pm.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

- a. No one from the public was in attendance, therefore there was no public comment.

4. APPROVE AGENDA FOR THE MAY 18, 2023 BOARD MEETING

- a. Approve/adopt agenda for the April 20, 2023 Regular Meeting of the Board of Directors of Learn4Life High School-Charleston.

After a brief discussion, the following action was taken to approve the agenda with the revision of the date from March 16, 2023 to April 20, 2023 for the Regular Meeting of the Board of Directors of Learn4Life High School-Charleston:

Motion made by Dan Luginbill, seconded by Melissa Davis, and all present voted in favor by roll call vote.

5. APPROVE PRIOR BOARD MEETING MINUTES

a. Approve minutes of the April 20, 2023 Regular Meeting of the Board of Directors of Learn4Life-Charleston.

It was recommended that the Board of Directors adopt, as presented, and approve the minutes of the April 20, 2023 Regular Meeting of the Board of Directors of Learn4Life High School-Charleston. There were no changes, additions or corrections to the Minutes. The following action was taken to approve the Minutes:

Motion made by Dan Luginbill, seconded by Melissa Davis, and all present voted in favor by roll call vote.

6. DISCUSSION ITEMS AND REPORTS

a. Finance Report:

Mr. West shared the financial statement as of 04/30/23 ending with a deficit. Current month revenue is in line with the budget and higher than expected with only 70% of budget used and with an ADM of 104 students.

b. Principal Report

Dr. Brown shared on Teacher Appreciation Week 05/08-05/12 and also Administrative Day on 04/26. She mentioned Mr. Luginbill and Ms. Zaccone helped chaperone prom that was held at Trident College and had 35 students attend. Dr. Brown also shared that the school had a passing of a current student and that there has been a counselor on site for students and staff. The school has received the VictoryXR South Carolina Learning Metaverse Grant which will provide virtual headsets for the students to use to take virtual field trips. She also gave an update on Graduation, with it being held on campus on June 2, 2023 at 4:00p and has 15 students graduating. The school is offering a summer minimester June 12-30 from 9a-12p with no absences allowed to finish the course and is in-person learning and 1 credit offered. Enrollment is down from 126 to 114 but has 12 new applicants and 68 re-enrollments for the upcoming Fall semester. Also shared on current LEP's. Mentioned students will have clear backpacks in the Fall to help with security. Lastly Dr. Brown gave the staffing update with full time staff receiving a bonus in June which is coming from Title II funds and working on hiring a Math and CTE teachers with interviews taking place.

c. Management Organization Report

Mr. Morales shared that he has been able to educate and inform many on the need for personalized learning options and flexible schedules. Mr. Holmes mentioned the October National Board Summit and went over the board resources and Board on Track.

d. Legal Update

Dan Luginbill suggested that they go into Executive Session for the update.

Motion made by Dan Luginbill, seconded by Todd Senf, and all present voted in favor by roll call vote.

No action was taken in the Executive Session.

7. APPROVAL ITEMS AND NEW BUSINESS

a. D&O EPL Renewal Quote

Ms. Magdaleno shared on the quote renewal for the D&O EPL. The policy will have \$3m in coverage with a \$367 annual increase. It was recommended staying with the current insurance company with this new amount going into effect 06/04/23.

Motion to approve Mr. Dan Luginbill as the signer once the quote comes is confirmed.

Motion made by Dan Luginbill, seconded by Todd Senf, and all present voted in favor by roll call vote.

b. PADEPP Evaluator Training

Dr. Brown shared the evaluation tool, PADEPP. All board members need to have this training by end of May 2023 to qualify for the 2023-34 school year. Board members will have to use another tool provided by LLAC for Dr. Brown's evaluation which is due 06/30/23.

Mr. Holmes will be sending dates and contact information to the board members to sign up for the training. Mr. Senf and Mr. Cooper will be appointed as PADEPP Committee members.

Motion to approve PADEPP Committee appointees, Mr. Senf and Mr. Cooper.

Motion made by Dan Luginbill, seconded by Todd Senf, and all present voted in favor by roll call vote.

ADJOURNMENT

The May 18, 2023 Regular Meeting of the Board of Directors of Learn4Life-Charleston, adjourned.

The meeting adjourned at 5:03pm.

Signed by:

Mark Roberts,
Board Secretary