

BOARD MEETING MINUTES

Learn4Life-Charleston A South Carolina Not-for-Profit Corporation

Date: December 15, 2022

Location: Virtual Meeting via Zoom

Time: 4:00pm ET

1. A Call to Order and Attendance –

The meeting was called to order at 4:11 pm. Attendance included:

Board Member	Present	Not Present
Dan Luginbill-President	X	
Sam Cooper-VP	X	
Richard Thaler-Treasurer	X	
Mark Roberts-Secretary		X
Todd Senf-Member	X	
Melissa Davs-Member	X	
Leah Zaccone-Member		X

Non-Board Members:

Annie Gibson, Valerie Chase, Andy Holmes, Avery Giannoulis, Adam Miller, Anne Peterson, Bob Morales, Bill Thompson, Mike VanKirk, Brice West, Kevin Welsh, Dr. Brown, Angela Magdaleno, Colby Thorton, and Heaven Ruiz

2. Pledge of Allegiance

3. Public Comment-None

4. Approval of Minutes from November 17, 2022

- a. Mr. Senf motioned; Mr. Cooper seconded; Mr. Thaler sustained; all other members approved.

5. Approval Items

a. Public Comment Policy

- i. Mr. Miller shared public comment language for future agendas
- ii. Mr. Luginbill motioned to approve public comment language for future agendas; Mr. Senf seconded. All members voted unanimously.

b. Insurance Policy Updates

- i. Ms. Magdaleno shared that current rates went down for workers comp.
- ii. Ms. Magdaleno also shared that there is no need for signatures for this policy since there are no changes the policy will automatically renew.
- iii. Ms. Magdaleno clarified the Student Accident Quote with Harford Fire Insurance Company and went over 2 options for the board to discuss. Board decided on Option 2.
- iv. Mr. Luginbill motioned to approve Option 2 of the Student Accident Quote; Mr. Thaler motioned; Mr. Cooper seconded. All members voted unanimously.

c. January Board Meeting Date

- i. Mr. Holmes discussed why the January board meeting needed to be moved. Board members decided unanimously to move the meeting to January 18th, 2023 at 4:00pm ET.

6. Discussion Items/Reports

a. Finance Report

- i. Mr. West shared Veris' statement of revenues and expenditures. Also mentioned the budget is based on enrollment of 110 students.
- ii. Mr. West will ask his colleague to add a pivot table onto the expense report for future meetings.

b. School Leader Report

- i. Dr. Brown shared PADEPP standards review which has 9 total standards.
- ii. Also touched on her students holiday picture day, graduation photos, and spirit week.
- iii. Graduation will be December 16 at 4:00p at the school with 4 students graduating.
- iv. Dr. Brown shared on parent/teacher conferences will be on 11/17 & 11/18 with a 35% turnout; goal was 80%. Also had 23 of those parents fill out a survey and shared the survey results.

- v. Student enrollment is 121 and academic date/LEP progress is 890 completed.
- vi. Dr. Brown shared that her and her staff had different trainings; vector safety, first aid, CPR, AED, & EpiPen.
- vii. Lastly, Dr. Brown touched on the staffing update: Counselor, student retention liaison, and a part-time receptionist. Still looking to hire a CTE manufacturing, Science teacher, and a CTE Technology/Robotics.

c. Management Organization Report

- i. Mr. Holmes shared on the governance update with calendar invites being resent out in January by Ms. Ruiz.
- ii. Ms. Ruiz will also be taking care of collecting agenda items for future board meetings.
- iii. Ms. Chase shared Mr. Morales' legislative meeting in D.C. He met with Senator Scott and Congresswoman Mace.

d. Legal Update

- i. Ms. Peterson mentioned National Schools Week on January 25th. Also shared Shannon Erickson is the new chair for charter schools and Ms. Peterson is keeping an eye on a school bill heading into the new session.

7. Open Discussion

- a. N/A

8. Next meeting will be January 18, 2023, at 4:00pm ET

9. Motion to Adjourn

- a. Mr. Luginbill motioned; Mr. Senf seconded
 - i. Meeting adjourned at 5:25pm ET