

BOARD MEETING MINUTES

Learn4Life-South Carolina A South Carolina Not-for-Profit Corporation

Date: September 15, 2022

Location: Virtual Meeting via Zoom

Time: 4:00pm ET

1. A Call to Order and Attendance –

The meeting was called to order at 4:08 pm. Attendance included:

Board Member	Present	Not Present
Dan Luginbill-President	X	
Sam Cooper-VP	X	
Richard Thaler-Treasurer	X	
Mark Roberts-Secretary	X	
Todd Senf-Member	X	
Melissa Davis-Member	X	
Leah Zaccone-Member		X

Non-Board Members:

Anne Peterson, Annie Gibson, Pat Hill, Valerie Chase, Andy Holmes, Adam Miller, Avery Giannoulis, Mike Van Kirk, Chris Hodge, Jenara Noel, Kevin Welsh, Kevin Mason, Dr. Brown, Grace Bautista, Guita Sharifi, Colby Thorton, and Heaven Ruiz

2. Pledge of Allegiance

3. Public Comment-None

4. Approval of Minutes from August 18, 2022

- a. Mr. Thaler motioned to approve the minutes; Mr. Cooper seconded;
- b. The motion was unanimously approved by the board.

5. Approval Items

- a. Election Results read by Mr. Mason and Swearing in of all 7 Members by Ms. Peterson.
- b. Election of Officers

- i. Chair (Mr. Luginbill), Vice Chair (Mr. Cooper) and Treasurer (Mr. Thaler) are remaining the same. Mr. Roberts was nominated as the Secretary;
 - ii. The officers were unanimously approved by the board
 - c. Employee Handbook
 - i. Ms. Bautista shared changes to the policies in the employee handbook. Dr. Brown also commented on the policy changes focused on teacher vacation days.
 - ii. Mr. Luginbill motioned to approved the Employee Handbook revisions. Mr. Cooper seconded.
 - iii. The motion was unanimously approved by the board.
 - d. NWEA Data Sharing Agreement
 - i. Mr. Holmes shared that the only change to this agreement is that it will be permanent and will not have to be renewed every year.
 - ii. Mr. Luginbill motioned to approve the NWEA Data Sharing Agreement. Mr. Roberts seconded
 - iii. The motion was unanimously approved by the board.

6. Discussion Items/Reports

a. Finance

- i. Ms. Noel shared the Veris August dashboard on the financials of the school. Student enrollment should be around 135 to begin showing a surplus. With only 125 students there is still a deficit. Funding update will be mid-October; next enrollment numbers will be at 130 days.
- ii. Ms. Peterson will be sending out calculations to board members.
- iii. Dr. Brown shared that enrollment numbers should be up by November; ~130. They are consistently enrolling new students. Enrollment is fluctuating due to non-participation and disciplinary actions.

b. School Leader Report

- i. Dr. Brown shared they have 2 new staff members: one Social Studies teacher and one SPED.

- ii. Also touched on enrollment numbers. 125 students enrolled, hoping to be at 130 by November. 10 students planning on graduating in December
 - 1. Also invited spring graduates to attend December ceremony
- iii. Dr. Brown showed PPT slide on demographic enrollment. 90% of students qualify for reduced lunches.
- iv. NWEA Test was given to students on the first 2 days of school.
 - 1. Students are averaging 4th grade math level and 5th grade reading level.
- v. Total LEP's-506 between Feb-Jun 2022
 - 1. LEP completion for Aug was 93. Students are expected to complete 1 LEP per class every 2-3 weeks
 - 2. Only 4% of students are meeting "Satisfactory Progress"
- vi. Staffing updates
 - 1. Dr. Brown would like to hire the following teacher/staff
 - a. Science teacher, Counselor, CTE manufacturing, CTE Robotics
 - 2. Also mentioned was adding a Student Retention Liaison and Mental Health & Wrap Around services. Would like more male teachers/staff to help with male student population.
 - 3. Looking for donations, i.e., prizes for students, for PBIS (Positive Behavior Intervention and Support)
 - a. Students receive points toward incentives for completed work and behavior; points given by teachers/staff
- c. Management Organization Report
 - i. Ms. Chase introduced LLAC staff
 - ii. Shared on Governance and board topics
 - 1. Election
 - 2. Member recruitment

3. Pre-board meetings
4. Discussed National Board Summit in CA., October 10-13
- iii. Mr. VanKirk shared on Outreach and enrollment; has a total of 77 students.
- iv. Would like to help Dr. Brown focus on new staffing.
- v. Spoke on digital marketing and how it is helping with enrollment. Social media had a total of 19k clicks and 1.7m impressions.
- vi. Ms. Chase commented on the Street Team and their efforts.

7. Open Discussion

- a. Ms. Peterson discussed that only 2 members chose a 2-year term. Would like to have 4 members be 2-year and 3 members be 1-year terms.
 - i. Ms. Davis and Mr. Roberts changed their terms to 2-years which brought in a total of 4 members that have 2-year terms:
 1. Melissa Davis
 2. Mark Robets
 3. Dan Luginbill
 4. Richard Thaler
 - b. Mr. Luginbill would like to have a voter registration drive for the students. Will team up with Mr. Morales to get voter information and materials.
8. Next meeting will be October 20, 2022, at 4:00pm ET

9. Motion to Adjourn

- a. Mr. Cooper made a motion to adjourn. Mr. Roberts seconded
- b. The motion was unanimously approved by the board.
- c. The meeting was adjourned at 5:11pm Eastern