

BOARD MEETING MINUTES

Learn4Life South Carolina

A South Carolina Not-for-Profit Corporation

Date: July 21, 2022

Time: 4:00pm Eastern

Meeting held in person and via Microsoft Teams

- 1. A Call to Order and Attendance:** The meeting was called to order at 4:07pm by Dan Luginbill.

Board members in attendance are Peggy Harris, Richard Thaler, Todd Senf, Dan Luginbill, and Sam Cooper

Guests in attendance are Andy Holmes, Adam Miller, Anne Peterson, Annie Gibson, Avery Giannoulis, Chad Gray, Guita Sharifi, Jasmin Schonherr, Jenara Noel, Kevin Welsh, Michelle Harvey, Skip Hansen, Valerie Chase, Mark Roberts

- 2. Public Comment:** None

- 3. Approval of Minutes** from June 16, 2022

- A motion made by Mr. Thaler to approve the June 16, 2022, meeting minutes as presented was seconded by Ms. Harris and unanimously approved by the board

- 4. Approval Items**

- a. Course addition: SC Science Essentials A/B**

- Mrs. Gibson noted that the education team had identified a need that some students in areas of science are lacking skills/tools, especially in Biology and Chemistry that will help prepare students for more difficult content areas. Course will be taken as an elective credit while they are taking Biology and/or Chemistry. Mr. Luginbill questioned about a science teacher being on staff, which Mrs. Gibson clarified that we did not but were looking and wanted the course to be available in preparation for future needs
 - A motion made by Mr. Luginbill to approve the SC Science Essentials A/B course addition was unanimously approved by the board

- b. 2022-23 Parent/Student Handbook**

- Dr. Brown noted that she had the opportunity to review handbook and had PowerSchool training in which attendance and enrollment regulations were discussed, which helped prompt revisions in the handbook. Didn't see a lot of need for change, but some additional language/more clarification on items (e.g., spelling out truancy process, student expectations). These revisions allow the opportunity to have more detail to refer back to for students/parents if questions and/or issues arise
 - A discussion around additional changes, including plagiarism arose. Dr. Brown clarified that language states consequences for plagiarism are up to expulsion, but it really starts with conversations, giving students opportunities to redo work and make sure they understand why this is a process, meeting with student/parents to give opportunity for student to submit own work, clarifying

goals for students and their future need to know how to navigate content and its affects.

- iii. A motion by Mr. Thaler to approve the 2022-23 Parent/Student Handbook was seconded by Ms. Harris and unanimously approved by the board.

5. Discussion Items

a. Election Status

- i. Ms. Peterson has been in communications with Kevin Mason at the Alliance and is coordinating a meeting with the LLAC team. As of right now we have Mark Roberts offering for re-election, as well as a new person Leah Zaccone from Young Lives. Still in process of recruiting seventh member and going through list of potential board members/referrals
- ii. Mrs. Chase, Mr. VanKirk, and Ms. Harris all noted that they may have potential referrals

b. Finance Report

- i. Ms. Noel noted that data presented is a draft for the end of year and that there could potentially be some adjustments, so as things are tied down changes may happen. Cash balance is up a little from last report, primarily related to receiving IDEA funding. Other assets include deposits that have to be paid, benefits, pre-paid items. She also noted the larger conversation is whether or not we want to revisit and amend budget, do we have enrollment projections and how feasible that number is, or do we need to take another look at it.
- ii. Mr. Luginbill responded he did not want to keep the budget at 200 students. A conversation around the origination of the 200 number continued. After further deliberation, it was decided a preference would be to keep 200 and make plans to get there, and amend budget on actuals as needed. A potential review will take place in August or September and continue quarterly.

c. School Leader Report

- i. Dr. Brown noted that there were three graduates in the spring, and staff is hoping to have a celebration in December
- ii. Dr. Brown has been connecting with support services through LLAC, as well as attending trainings (e.g., PowerSchool), community networks, school counselors, and more.
- iii. The school ended with 84 students in June, and 58 of those students have committed to re-enroll. In addition, there are 11 new enrollments currently signed up, and additional outreach is being done to formerly enrolled students.
- iv. Dr. Brown is working with HR to fill open positions, including Science, Math and Special Education teachers
- v. Dr. Brown noted that there is an opportunity for the board to support, including messages to staff, back to school open house, teacher referrals, donations for PBIS store, and signing up as a mentor if available

d. Management Organization Report

- i. Mrs. Chase reported on Governance best practices, including having written reports to the board. She noted that sample reports, best practices and other guidelines were shared with Dr. Brown

- ii. Mrs. Chase also reported on recruitment, which helps not only elicit members but build relationships with incoming board member candidates, so they understand what LLAC is, vision, history and model. Met with Mr. Roberts and will meet with Ms. Zaccone next week. Recruitment is an ongoing process and always happy to support.
- iii. In addition, Mrs. Chase reported that a board summit is hosted by LLAC every six months. Typically, 1-2 board members from each expansion school board attend, see headquarters in CA, and meet with support services. More information about the upcoming summit will be shared soon.
- iv. Mr. VanKirk reported that the team knew that outreach needed a refresh. Currently working on setting SMART goals, things are looking good on the horizon with partnerships and outreach opportunities to meet and exceed that 200-enrollment goal. Also working regularly with team at LLAC to support outreach with advertising, PR, street teams and more. In addition to these efforts, digital marketing, social media ads, billboards, direct mailers, participation in community events, referral programs, are all in the works and tracking of outreach/canvassing locations are being tracked
- v. Mr. Hansen reported that LLAC is continuing to work the federal and lobbying side, working with Anne Peterson closely to set up meetings. Goal is to get more flexibility in programming and education model to support students. Mr. Hansen is also attending the ALEC conference in Atlanta and will be presenting on education panel.

6. Open Discussion: None

7. After no further discussion, the meeting was adjourned at 5:15pm