

BOARD MEETING MINUTES
Learn4Life South Carolina
A South Carolina Not-for-Profit Corporation

Date: August 18, 2022

Time: 4:00pm Eastern

Location: Virtual Meeting via Microsoft Teams

- 1. A Call to Order and Attendance:** The meeting was called to order at 4:06pm by Mr. Luginbill
Board Members in attendance: Dan Luginbill, Richard Thaler, Samuel Cooper, and Todd Senf

Guests in attendance: Adam Miller, Andy Holmes, Anne Peterson, Annie Gibson, Avery Giannoulis, Bill Thompson, Chad Gray, Chris Hodge, Grace Bautista, Guita Sharifi, Kevin Welsh, Melissa Kiddy, Mike VanKirk, Nicole Perkins, Pat Hill, Skip Hansen, Tamela Brown, and Valerie Chase

- 2. Public Comment:** None

3. Approval of Minutes from July 21, 2022

- a. A motion to approve the Meeting Minutes from July 21, 2022, was made by Mr. Senf and seconded by Mr. Cooper. The motion was unanimously approved

4. Approval Items

- a. Authorized Designated Signers
- i. Discussion: A brief discussion took place regarding the need to approve Dr. Brown as a signatory with the recent transition in school leadership.
 - ii. A motion to approve adding Dr. Tamela Brown as a signatory for purposes of school business was made by Mr. Senf and seconded by Mr. Cooper. The motion was unanimously approved
- b. Retirement Benefit Selection
- i. Discussion: A brief discussion took place including a review of the research on flexible retirement plans that would not affect recruiting for school employees.
 - ii. A motion to approve the 403-b retirement plan option was made by Mr. Senf and seconded by Mr. Cooper. The motion was unanimously approved
- c. Administrator Evaluation Tool
- i. Discussion: A brief discussion took place regarding potential evaluation tools and the importance of collaboration between the board, school leadership and the management organization through the evaluation process

- ii. A motion to approve the PADEPP Rubric for Administrator Evaluation Tool was made by Mr. Thaler and seconded by Mr. Senf. The motion was unanimously approved

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d. Election Update

- i. A brief review of the election timeline and process was provided

5. Discussion Items/Reports:

a. Finance Report

- i. Ms. Kiddy provided an update on 5-day count adjustments, ESSER funds, and the 2021-22 SY closeout process for audit

b. School Leader Report

- i. Dr. Brown provided an update including information regarding community outreach, staff professional development, and enrollment

c. Management Organization Report

- i. Mr. VanKirk provided an update regarding community outreach, marketing, and advertising efforts
- ii. Mrs. Gibson discussed professional development being provided
- iii. Mrs. Chase reminded the board of the upcoming member summit sponsored by LLAC and governance best practices

6. Open Discussion

- a. Mr. Luginbill thanked LLAC for their continued support
- b. Mr. Hansen briefly discussed potential growth opportunities and work being done to discuss the importance of flexible education models at the state level

7. Next Board Meeting Date: September 15, 2022 at 4:00pm Eastern

8. Adjournment: After no further discussion, the meeting was adjourned at 5:38pm