



Dr. Adrian C. Manuel, Executive Director
Mr. Rael Jones, Chief Operating Officer
Mr. Charles L. A. Watterson, Principal
Ms. Zenzile Keith, Chief Supports Officer

Merrickacademy.org

Approved Board Meeting Minutes September 26, 2023 5:30pm

Board Attendance: Tatum Boothe, Cameil Dalgetty-Jarvis, Paula James, Gerard Karkari, Nicole Barzey

Staff Attendance: Adrian Manuel, Zenzile Keith, Yolanda Valerio, Kaitlyn McWilliams, Jaime White, Rael Jones

Guests:

Ms. Dalgetty-Jarvis called the meeting to order at 5:36 pm.

Public Comment:

Appreciation for morning drop off, quick and efficient

Respond to prior public comment: N/A

Agenda/objective:

I. Opening Items

- | | |
|---|---------------------|
| A. Call the Meeting to Order | Ms. Dalgetty-Jarvis |
| B. Record Attendance | Ms. Dalgetty-Jarvis |
| C. Public Comment and response to prior month's comment | Ms. Dalgetty-Jarvis |

Agenda/objective:

II. Consent Agenda

- | | |
|------------------------------|------------|
| A. Executive Director Report | Dr. Manuel |
|------------------------------|------------|

Dr. Manuel shared the following:

2023-2024 School Year, 24th Anniversary

- Performance Goals
 - Goal is to surpass 80% success in MACS metrics
- Student performance updates
 - ELA 7% growth, Math 10% growth



Dr. Adrian C. Manuel, Executive Director
Mr. Rael Jones, Chief Operating Officer
Mr. Charles L. A. Watterson, Principal
Ms. Zenzile Keith, Chief Supports Officer

Merrickacademy.org

- NYS ELA & Math 10% Embargoed results
- I-Ready administered last week
- Interim Assessments late October
- I-Ready predictability ELA 98%, Math 96%
- Program Design Goals
 - Hit and/or exceed benchmarks
 - Preparing for IB program
- Health and Wellness
 - Proactively support needs of community by introducing comprehensive structures for students, staff and families
- Culture Goals
 - Set of values promoting throughout school year
 - Nurture a culture rooted in values and inquiry
 - Calendar, each month revolved around IB profile
- Expansion Goals
 - Robust plan in place for middle school expansion with IB based program
- Funding to Support Strategic Priorities
 - Expansion Grant (NYSED) \$749,345 (planning, furniture, equipment, staff and training)
 - Reso A Award \$800k
 - 350k (23-24 SY) STEAM curriculum and equipment
 - 250k (24-25 SY) technology equipment
 - 200k previous Reso A (2020) technology equipment
 - PLAN Network Grant (NYSED)
 - 6th-8th grade (PBLA)
 - PD and curricular resources
- 221-06 Merrick Update
 - Amendment update to building plan
 - Redesign to first floor
 - Owners Re Outreach

Agenda/objective:

II. Consent Agenda

B. Academic Report

Ms. White and Ms. McWilliams

Ms. White and Ms. McWilliams shared the following:

- Performance Goals
 - 10% growth on internal and external assessments
 - 90% of staff proficiency, Instructional Framework (Danielson Framework)
- Program Design Goals
 - Establishing a educator development plan
 - Create data-driven culture



Dr. Adrian C. Manuel, Executive Director
Mr. Rael Jones, Chief Operating Officer
Mr. Charles L. A. Watterson, Principal
Ms. Zenzile Keith, Chief Supports Officer

Merrickacademy.org

- Health and Wellbeing Goals
 - End of academic year, all teachers will integrate IB Learner Profile
 - 90% satisfaction rating on staff surveys
- Culture Goals
 - Engagement of students, equity in students voice, cognitive lift and productive struggle
 - Implement systems that impact staff being 75% proficient on focus areas
- Expansion Goals
 - Middle school schedule and calendar that bridges elementary school
 - Backwards planned curricular maps
- Staff Development Guide
 - Staff prepared to launch and maintain an engaging, joyful and rigorous 23-24 school year
- Academic Highlights
 - 9 day Pre Service
 - 342 Principal Walkthroughs
 - 72 Coaching Session meetings
 - Professional Learning Communities
 - Weekly Parent Newsletter
 - 583 students I-Ready tested

Agenda/objective:

II. Consent Agenda

C. Operations Report

Mr. Jones

- Performance Goals
 - Maintain student attendance at 95%
 - Maintain enrollment target minimum at 600 students
- Program Design Goals
 - 95% completion of Ops Task Calendar
 - Develop school wide communication
- Health and Wellbeing Goals
 - Develop 1st annual fundraiser
 - Maintain 90% maintenance and aesthetics log
- Expansion Goals
 - Definitive plan for middle school
 - Develop multi year building readiness plan
- Enrollment
 - 592 total students: K- 101, 1st- 98, 2nd- 107, 3rd- 105, 4th- 81, 5th- 100
 - Scholars lost due to moving or convenience
- Attendance
 - Sept. attendance 95%, 3% increase from last year Sept.
 - Sept. late students 5%, 9% decrease from last year Sept.
- Facilities



Dr. Adrian C. Manuel, Executive Director
Mr. Rael Jones, Chief Operating Officer
Mr. Charles L. A. Watterson, Principal
Ms. Zenzile Keith, Chief Supports Officer

Merrickacademy.org

- Summer Work
 - Wood floors were redone
- AHERA
 - Obtained certifications and report for building B
- Furniture Acquisition
 - Purchased 450 desk and 350 chairs, approximately 6k from school closing in Camden, NJ
- Building Readiness
 - 95% ready for first day
- Facilities Trend
 - Purchased snow blower, pressure washer and inquiring a carpet cleaner
- Technology
 - Switched to Rapid Identity from OneLogin
 - Upgraded internet to 2gbs
 - Installed 25 new Meraki access points
 - Purchased 12 Meraki access points from school closing in Camden. NJ
- Systemization
 - PowerSchool with Magnus health integrated
 - My-Q to monitor printer usage
 - Laminator purchased from school closing in Camden, NJ
- Safety and Security
 - Finalized District Safety Plan and Building Safety Plan
 - Finalized BRT Team
 - QR code for digital record of safety rounds
- Drills
 - 1 fire drill and 2 Lockdown drills
 - 1 minute increase from last year

Agenda/objective:

II. Consent Agenda

D. Chief Supports Officer

Ms. Keith

- Performance Goals
 - Students performing 2 or more grade levels below quill have personalized goals
- Program Design Goals
 - 100% staff will implement MACS Multi-Tiered system of supports (MTSS) model
- Health and Wellbeing Goals
 - SSST will design and implement MACS health and wellness scorecard
- Culture Goals
 - 50% of students meeting 50% of the IB Learner profile attributes
- Expansion Goals



Dr. Adrian C. Manuel, Executive Director
Mr. Rael Jones, Chief Operating Officer
Mr. Charles L. A. Watterson, Principal
Ms. Zenzile Keith, Chief Supports Officer

Merrickacademy.org

- Establishing student support services the optimize the least restrictive learning environments
- Summer Academy
 - Lavinia Data 1st-5th Grade
 - ELA 44% proficient on pretest, 85% proficient on test
 - Math 83% proficient on pretest, 91% proficient on test
- 2023-2024 IEP Data
 - 97 Total number of students with IEP, 16.44%
 - 4.07% SCC out of total Sped students
 - 9.49% ICT out of total Sped students
 - 3.73% ELL students
- School Calendar
 - 9/28- 5th Grade nature walk
 - 9/28- Hispanic Heritage Assembly
 - 10/3- 5pm- 6:30pm Back to School Night (K-2)
 - 10/4- 5pm- 6:30pm Back to School Night (3-5)
 - 10/9- Indigenous People Day NO SCHOOL
 - 10/23- K-2 Uniform Picture Day
 - 10/24- Uniform Picture Day
 - 10/31- Book Character Day
- Afterschool
 - 207 participants
 - 17% participants have an IEP

New hire - Director of School Culture

- Mr. White and Ms. McWilliams

Voting Items

- None

Motions:

1. Ms. Jarvis made a motion to end the board meeting public session and move to Executive Session at 7:14pm.
2. Ms. Boothe made a move to seconded the motion.
3. Ms. James second the motion to adjourn.

The Meeting adjourned at 7:16 pm and moved to Executive Session.