

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, February 28, 2022**

3:30 PM

**Minutes**

1. **Call to Order - Chair Knight**

Charles Knight called the meeting to order at 3:35 PM.

1. **Roll Call & Establishment of Quorum**

**Leadership and Board Members in attendance:** Courtney French, Charles Knight, Ruben Morris, Luis Pineda, Jeff Smith, R.J. Smith, Scott Underwood, Phaye Wilson, Tierra Wright, Jillian Fitts (Assistant to the Board)

**Guests:** Phillip Campbell(New School Facility Partners), Scott Burnett(CCR Architecture & Interiors), On’Draya Green (Dean of Culture & Instruction)

**Absent:** Tramayne Russell, Merrick Sims, Jeff Walker

1. **Adoption of the Agenda**

Charles Knight moved to approve the February agenda. **None opposed.**

1. **Adoption of the Minutes -** January 31, 2022

R.J. Smith moved to approve the January 31st minutes, Courtney French seconded and the motion carried.

*Luis Pineda joined the meeting via Zoom at 3:39 pm.*

1. **Financial Report**

R.J. Smith presented the treasurer’s report for January 2023. **R.J. Smith moved to accept the treasurer’s report. Phaye Wilson seconded and the motion was carried.**

*Jeff Smith joined the meeting via Zoom at 3:40 pm.*

1. **Academic Update,** On’Draya Green
2. **Facility Update**, Phillip Campbellwith New School Facility Partners and Scott Burnettwith CCR Architecture & Interiors
3. **Chief Executive Officer’s Report**
4. **Consent Calendar**
	1. **Resolution 2023-2** - Resolution to approve various contracts for services for the students’ Masquerade Ball.
5. **Resolutions for Consideration and Approval**

R.J. Smith moved to approve the 2023-2 Resolution to approve the contracts for services for the students’ Masquerade Ball and was seconded by Tierra Wright. The motion passed unanimously.

1. **Old Business**
2. **Nominations for for Board Secretary:** Charles Knight nominated Phaye Wilson for Board Secretary and was seconded by Jeff Smith. The motion was carried unanimously.
3. **New Business**

Next month’s meeting will be Tuesday, March 20th at 3:30 PM.

1. **Adjournment**

The meeting adjourned at 4:54 PM.

Respectfully submitted,

Jillian L. Fitts

Approved by: Approved by:

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Board Chairman Board Secretary