

**STEM School
Board of Directors Meeting**

September 1, 2020
5:30pm – 7:00pm

Zoom meeting

Minutes

I. Call to Order

A. Roll Call

- i. Directors Present: Nicole Smith, Roy Martinez, Michael Green, Ramesh Thatavarthi, Rudy Lukez
- ii. Other attendees: Penny Eucker, Leanne Weyman, Karen Johnson, Heidi Peterson (PTO), Nicole Bostel, Mike Pritchard, Ashley Westfall, Ishmeet Kaira, Hannah Reese, Jenny Johnson, Karen Johnson, Karyn Weiffenbach, Kelly Reyna, Zelma Roubi, Abbi Kaplan, Carla Gustafson, Eloise Casdorff, Tamera Emge, Laura, Mari Atherton, and Susan Montgomery

B. Pledge of Allegiance

1. Nicole Smith initiated the Pledge of Allegiance

II. Reciting of the Mission Statement

- A. Nicole Smith recited the mission statement

III. Review and approval of previous board meeting minutes

- A. No amendments to June 2, 2020 board meeting minutes
- a. Motion to approve by: Roy Martinez
 - b. Seconded by: Michael Green
 - c. All Directors approved
- B. No amendments to July 24, 2020 board meeting minutes
- a. Motion to approve by: Roy Martinez
 - b. Seconded by : Michael Green
 - c. All Directors approved

IV. Student leadership report

Student leadership report will be revisited in the next board meeting.

V. Board election of officers and affirming terms ([Enclosure V](#))

- A. Nicole Smith's tenure as Board Chair has ended. Rudy Lukez will be taking the Board Chair position.

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- B. Additional Elections:
 - a. Vice chair: Roy Martinez
 - b. Secretary: Michael Green
 - c. Treasurer: Nicole Smith
- C. Motion to re-appoint Rudy Lukez as Class B member for another 3 year term
 - a. Motion by: Roy Martinez
 - b. Seconded by : Michael Green
 - c. All Directors approved

VI. Executive Director's Report

- A. Return to School Plan-Nicole Bostel ([Enclosure VI-A](#))
 - a. New School year/ Covid-19 Academic Plans
 - b. Update on virtual learning training and support for teachers
 - c. Report on virtual and Hybrid start of the school year events
 - d. Ongoing communication and feedback via the STEM Feedback Form
- B. Safety and Wellness Report- R. Hoornstra COO ([Enclosure VI-B](#))
 - A. Covid-19 Response
 - B. STEM Improvements
 - C. Safety and Security Measures
- C. Question and Answer regarding the Safety and Wellness Report ([Enclosure VI-C](#))
- D. Penny Eucker discusses working with Denver Foundation and Root Ed to find additional board members ([Enclosure VI-D](#))
- E. Leanne Weyman is resigning from STEM, Penny Eucker shares the temporary transition plan with the Board. ([Enclosure VI-E](#))

VII. Expenditures for campus improvements

- A. Penny Eucker requests board approval to use the \$500,000 of bond funds to pay for the drainage, mill and asphalt overlay project for the parking lot and HVAC expenditures instead of using reserve funds. Rudy Lukez requests motion to approve the reallocation of excess principal from the bond to capital improvement projects
 - a. Motion by: Roy Martinez
 - b. Seconded by: Nicole Smith
 - c. Directors unanimously approve

VIII. PTO update ([Enclosure VIII](#))

- A. Tamera Emge- PTO will meet on the 2nd Thursday of the month

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- B. Parent Classroom Initiation Program
- C. Committee of Diversity, Equity and Inclusion
- D. Board liaison requirements

IX. SAC update ([Enclosure IX](#))

- A. Ishmeet Kaira- SAC met last week to designate roles
 - a. SAC Chair: Ishmeet Kaira
 - b. SAC Vice Chair: Erin Gomez
 - c. SAC Recorder: Amy Wymans
 - d. SAC/PTO Liaison: Tamera Emge

Additional roles:

- e. Directors' Designee: Karen Johnson
- f. Secondary Teacher Representative: Abbi Kaplan
- g. Elementary Teacher's Representative: TBD
- h. Community Representative: TBD
- B. Scheduled virtual meeting dates
- C. Previous SAC agenda items
- D. New agenda items
- E. PTO/SAC Diversity, Equity and Inclusion Committee needs
 - a. SAC related comments and questions

X. Student Leadership

It was decided to have the students speak to student leadership in the October Board Meeting.

XI. Public comment

- A. Zelma Roubi's question ([Enclosure X-A](#))
- B. Tamera Emge's question ([Enclosure X-B](#))

XII. Adjourn public session

- A. Rudy Lukez asks for motion to adjourn the Public Session
- B. Motioned by Roy Martinez
- C. Seconded by Michael Green
- D. All in Favor
- E. Board Meeting adjourned at 6:50 PM MDT

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