

# STEM School Board of Directors Meeting

November 6<sup>th</sup>, 2018  
5:30pm – 7:30pm  
High School Commons

8773 Ridgeline Blvd. | Highlands Ranch, CO | 80129

## Minutes

### I. Call to Order

#### i Roll Call

- Meeting called to order at 5:30 PM
- Directors present: Rudy Lukez, Jeff Berg, Roy Martinez. Directors Tracy Scroggins, Adam Roderick present via teleconference.
- Directors absent: Mark Alpert, Thomas Wendling, Nicole Smith
- Other attendees: Penny Eucker, Leanne Weyman, Karen Johnson, a SAC representative, two PTO representatives, two students, one parent

#### ii Pledge of Allegiance

- Roy Martinez initiated.

### II. Reciting of the Mission Statement

- Rudy Lukez read the mission statement and recited the mission tagline.

### III. Review and approval of previous board meeting minutes

- Tracy Scroggins motioned to approve.
- Adam Roderick seconded.
- Tracy Scroggins, Jeff Berg, Roy Martinez, Adam Roderick approved. Rudy Lukez abstained.

### IV. Executive Director Report

- See attached power point slides.

### V. Student Presentation

- Roy Martinez motioned to include the student presentation agenda item.
- Rudy Lukez seconded.
- All in attendance approved.
- An upper-class and under-class student representative gave a presentation to the BOD identifying general student satisfaction with STEM direction.

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- The student representatives indicated that students are interested in learning more about the role of the BOD and individual board members.
- The student representatives indicated a desire to provide the BOD with regular student input on decisions affecting STEM citing concerns with communications on decisions like the recent school name change.
- The student representative suggested the possibility of a BOD newsletter to better inform students and other constituents.
- Roy Martinez inquired as to the extent of student awareness of information on BOD activities under the BOD tab on the STEM website.
- Rudy Lukez offered to give students a presentation on BOD governance, roles and responsibilities possibly scheduling such a presentation at a future student forum.

#### **VI. Report from Communications Director, Shari Chadwick**

- Report included a handout detailing recent accomplishments and current activities in the following areas:
  - Strategic communications,
  - 524 work requests including 114 calendar requests,
  - Internal communications,
  - Media,
  - External opportunities,
  - E-News lists,
  - Analytics on STEM school newsletter,
  - Social Media statistics with a sample of analytics by post,
  - Website statistics since April of 2017 and for the current school year (beginning July 1, 2018).

#### **VII. SAC update**

- Minutes of the most recent SAC meeting posted at [https://www.stemk12.org/apps/pages/index.jsp?uREC\\_ID=773139&type=d&pREC\\_ID=1173492](https://www.stemk12.org/apps/pages/index.jsp?uREC_ID=773139&type=d&pREC_ID=1173492))
- The next SAC meeting is scheduled for 11/28/2018.

#### **VIII. PTO update**

- To date, STEM Gives campaign has generated \$53,615 including 130 participating families and \$6K in corporate matching.
- PTO fundraising goal for the academic year is \$100K.
- 12/4 is Colorado Gives day.

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- The PTO foundation is in the process of adopting three funding cycles per year ending in December, April and August. The form to request funding will be available on the STEM Webpage.
- STEMFest is scheduled for 3/30/2019.
- PTO is organizing an effort for students and families to attend DCSD BOE meetings and a letter writing campaign to support the STEM Charter renewal.
- PTO is offering a butterbraid fundraising opportunity to all student clubs 11/26/2018 through 12/10/2018.
- Further information on current PTO fundraising efforts can be found at <http://stepk12.wixsite.com/stempto/fundraisers>.

**IX. 2019-2020 Calendar**

- Rudy Lukez motioned to approve the 2019-2020 Academic Calendar.
- Adam Roderick seconded.
- All in attendance approved.

**X. Class A Director**

- Tracy Scroggins indicated that the 10/24 STEM school newsletter included a position announcement for the open Class A Director position. Application information is at [https://www.stemk12.org/apps/pages/index.jsp?uREC\\_ID=741568&type=d&pREC\\_ID=1596149](https://www.stemk12.org/apps/pages/index.jsp?uREC_ID=741568&type=d&pREC_ID=1596149). Application deadline is 11/30/2018 with anticipated appointment decision in January 2019.

**XI. Public comment**

- No public comment.

**XII. Adjourn public session**

- Rudy Lukez motioned to adjourn the public session.
- Tracy Scroggins seconded.
- All in attendance approved.

**XIII. Convene executive session**

- No executive session was convened

*The Board may vote to recess into executive session pursuant to:*

C.R.S. § 24-6-402(4)(e)(I): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators

C.R.S. § 24-6-402(4)(b): Conferences with an attorney for the local public body for the purposes of receiving legal advice

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### Charter Renewal Site Visit

- Completed on October 24.
- Recommendation to renew our charter.
- Thank you to board members Roy Martinez and Mark Alpert for answering the governance questions.
- Next step is appearing before the DCSD BOE on December 13 in Castle Rock.

### VIP Visits to STEM

- SAP international software company- included over twenty software developers to see how our school uses their products including Lego Robotics.
- Cheryl Bicknell, senior architect with CTA worked with engineering classes interested in the field of architecture. Connected through Colorado Succeeds
- Professor from HBS interviewed staff for an upcoming case study on apprenticeships.
- Colorado Succeeds board and partners- over thirty participated/toured our school.

### Enrollment

- Current enrollment- 1864
- Waitlist- 1,348
- Highest waitlist: K, 5<sup>th</sup>, 6<sup>th</sup>, 9<sup>th</sup>
- Diversity- ~38% DCSD is 16%
- Will be fully enrolled in 2019-2020

### Financials

- Audit complete and submitted
- Perfect once more- congratulations to our CFO, Star Ake, and her team in the business office.
- Financials for 2018-2019 are on track and no areas of concern.

### Save the Date

- Veteran’s Day at STEM- Nov. 12  
– Celebration in the gym with our veterans.
- DCSD BOE Renewal- Dec 13
- Holiday Party- December 20
- Outdoor graduation- May 20  
–Rain date- May 21

### Congratulations to STEM’s DECA



### Thank you for the photos

- Cameron Ryan
- Sheri Chadwick

