



**Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING**

Wednesday, February 16, 2022 at 9:00 a.m.

Meeting Location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

And Via Zoom Video and Teleconference

<https://reach-connectionsacademy-org.zoom.us/j/2666552472?pwd=UDByREJlYXJlNkVhOHY4OWdwa0FWZz09>

Meeting ID: 266 655 2472

Passcode: QWMw5V

Phone +1 301 715 8592 US

Meeting ID: 266 655 2472 **Passcode:** 250287

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:00 a.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend in person at the school and held via teleconference and Zoom.

Board Members Present: David Taylor, Joe Harford, Dave Biondo, Gail Hawkins Bush, Paul Donecker, and Alex Schuh (via phone and videoconference);

Board Members Joined During Meeting:

Board Members Absent:

Guests: Jane Swan, CEO, Karen Yeselavage, Andy Gribbin, Kelley McConnell, Cody Smith, Greg McCurdy, Katherine Rutkowski, Devin Meza-Rushanan, Dan Ladislaw, Michael Garman, JD Smith, LeeAnn Ritchie, Rachel Graver (in person at the school), Amanda Wydra, Andrew Hinshaw, Brooke Park, Corey Groff, Courtney Stoll, Curtis Stupak, Jamie Sheets, Jennifer Cole, Kwame Ntiamoah, Laura Jecker, Lauren Marley, Lisa Blickley, Maurine Hockenberry, Michael Hinshaw, Monica Rourke, Erica Carroll, Kristen Degilio, Holly DeLuca, Jill Phillips, Toshia Snead, Alicia Swope, Jennifer Efinger, Sarah Minnick, Paige Hoover, Scott Stuccio, Stephanie Bost, Suzanne Watson, Tina Marteney (via phone and video conference) School Staff; Chris Barrett, Board Counsel; Amanda Jones, Member of the Public; Kevin Corcoran, Charter Choices; Laura Johnson, Melissa Brown and Ashley Baril, Pearson Virtual Schools staff (via phone and videoconference).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 16, 2022 Meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. CEO's Report

Ms. Swan presented the Monthly School Report to the Board and discussed specific items of note within the document.

i. Enrollment Update

Ms. Swan reviewed the current enrollment numbers for the school.

ii. Staffing and Compensation Update

Mr. Garman updated the Board on the school's current staffing levels. He and Ms. Yeselavage presented the Compensation Plan.

iii. Graduation Plans

Ms. Ritchie advised the Board of the plans for the upcoming high school graduation ceremony for Reach, planned in-person for June 9, 2022, and encouraged Board members to attend.

iv. Charter Renewal Communications from PDE

Ms. Swan presented this item to the Board.

v. Student Celebrations

Mr. C. Smith presented this item to the Board.

b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

i. Audit Update

Ms. Yeselavage presented this item to the Board.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 19, 2022 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) for January (# 91000009795);
- d. Approval of School Calendar for the 2022-2023 School Year;
- e. Approval of Compensation Plan for the 2022-2023 School Year; and
- f. Approval of Board Treasurer as Board Designee to work with School Leadership to Finalize and Submit Annual Audit Documentation on Behalf of the Board; are hereby approved.

The motion passed unanimously.

VI. Action Items

There were no action items.

VII. Information Items

- a. Outreach Plan for the 2022-2023 School Year

Mr. Stuccio presented this item to the Board.

- b. School Success Partner (SSP) Update

Ms. Johnson presented on behalf of the School Success Partner (SSP) team.

- c. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team.

- i. Key School Metrics

Ms. Brown presented this item to the Board.

VIII. Strategic Planning

a. Approval of Memorandums of Understanding (MOUs)

Mr. JD Smith presented this item to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Memorandum of Understanding (MOU) with Women in Forensic Science, Inc., are hereby approved.

The motion passed unanimously.

b. Approval of S.T.E.M. Kids Expenditure

Mr. Gribbin presented this item to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Gail Hawkins Bush as Board Member Designee to approve S.T.E.M. Kit Expenditure after reviewing all vendor proposals, is hereby approved.

The motion passed unanimously.

c. Approval of Additional Funds to be held in Reserve

Ms. Swan/Ms. Yeselavage presented this item to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that additional Funds to be held in Reserve, as presented and discussed, is hereby approved.

The motion passed unanimously.

IX. **EXECUTIVE SESSION- Pursuant to 65 Pa. C.S. §§ 708(a)(1) - to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee**

The Board entered into an Executive Session at 10:30 a.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)(1) - to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee. Board members present were: David Taylor, Joe Harford, Gail Hawkins Bush, David Biondo, Paul Donecker, and Alex Shuh.. Guests present at the request of the Board were: Chris Barrett, Jane Swan, and Michael Garman. All others left the meeting at this time.

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 10:44 a.m. No action was taken during Executive Session.

Board members indicated their intent to consider a resolution based on the Executive Session discussion. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval of Settlements with Former Employees A and B, as discussed in Executive Session, are hereby approved.

The motion passed unanimously.

X. Adjournment and Confirmation of Next Meeting – Wednesday, April 20, 2022 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is April 20, 2022, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 10:45 a.m., is hereby approved.

The motions passed unanimously.