

# Maine Charter School Commission Meeting - July 30, 2013

## Minutes

The Maine Charter School Commission held a meeting on July 30, 2013, at the Cross State Office Building, 111 Sewall Street, Augusta, ME.

### **CALLED TO ORDER:**

Vice Chair, Shelley Reed, called the meeting to order at 9:05 a.m.

The following Members were present: Dick Barnes, John Bird, Shelley Reed, Heidi Sampson, Ande Smith. Jana Lapoint arrived at 9:40 a.m.

Also present: Bob Kautz, Executive Director; Deanne Lavalley, Administrative Assistant; Judith Jones, MACS; Roger Brainerd, MACS; Noel Gallagher, Portland Press Herald; Representative Amy Volk, Maine Connections; Rene Morin, Sanford; Tiffany Leonard, Eaton Peabody.

### **ADJUSTMENTS TO THE AGENDA:**

None

### **APPROVAL OF MINUTES:**

Moved by John Bird, seconded by Heidi Sampson, and unanimously voted by those present to approve the meeting minutes from July 2, 2013 as written.

### **OFFICERS' REPORTS:**

A. Chair, Jana Lapoint:

B. Vice Chair, Shelley Reed:

1. Thanked Commission for having her as Vice Chair.

C. Executive Director:

1. We responded to the Portland Press Herald Freedom of Access Request on July 18<sup>th</sup> and today there is an article referencing the FOAA from Baxter Academy. Maine Heritage Policy Center event, Milton Freeman Day, being held at Baxter Academy; is not a fundraising event. Some Commission members will be attending. Attendance at school

events for monitoring or observation, but, members should not attend events for cheerleading/fundraising as an authorizing commission.

2. A State Budget \$35 million dollar reduction is being developed. The MCSC suggested dollar amount is \$1400.

## **NEW BUSINESS:**

A. Regular RFP consideration and action to approve. Shelley reviewed most recent changes, which was reference to required SPED transportation.

- Moved by John Bird, seconded by Heidi Sampson and unanimously voted by those present to approve the Regular RFP.

B. Virtual RFP consideration and action to approve. Shelley reviewed changes to the virtual RFP from the July 2 meeting.

- Moved by Heidi Sampson, seconded by John Bird and unanimously voted by those present to approve the Virtual RFP.

C. Scoring Rubric for Regular RFP consideration and action to approve. Shelley and Ande reviewed the scoring rubrics.

- Moved by Heidi Sampson, seconded by John Bird and unanimously voted by those present to approve the Scoring Rubric for Regular RFP.

Scoring Rubric for Virtual RFP consideration and action to approve.

- Moved by Heidi Sampson, seconded by John Bird and unanimously voted by those present to approve the Scoring Rubric for Virtual RFP with the first two pages tabbed the same as in the Scoring Rubric for the Regular RFP.

D. RFP Timelines for submissions of proposal for the Virtual and Regular RFPs- consideration and action to approve. The Commission discussed various RFP timelines, including time for applicants, time for review process and time for successful applicants to meet enrollment requirements.

- Moved by Ande Smith, seconded by Richard Barnes and unanimously voted by those present to approve adapting the timeline for regular and virtual RFPs with the application due date of December 2, 2013.

E. Reimbursement of Expenses for Commission Members procedure consideration and action to approve.

- Moved by Ande Smith, seconded by John Bird and unanimously voted by those present to accept Reimbursement of Expenses for Commission Members as written.

F. Establishment of meeting dates and times for August and September. August 20<sup>th</sup> meeting tentative; Shelley Reed and Heidi Sampson unable to attend on that date. September 10, 2013, workshop and business meeting for Commission; remainder of 2013-2014 first Tuesday of each month.

- Moved by Shelley Reed, seconded by Heidi Sampson and unanimously voted by those present to approve calendar from September 10, 2013, through June 2014, as presented.

G. Cornville Regional Charter School Monitoring Results - Shelley Reed reviewed the results and amendments to the report were proposed.

- Moved by Ande Smith, second by Heidi Sampson and unanimously voted by those present to accept the Cornville Monitoring Results to forward to the Commissioner of Education and to Cornville Regional Charter School as amended in Section 6.G.

**OTHER:**

None.

**ANNOUNCEMENTS:**

Expense Account Vouchers were turned in at the end of the meeting.

**PUBLIC COMMENT:**

None.

**ADJOURNMENT:**

Moved by Shelley Reed, seconded by Heidi Sampson and unanimously voted by those present to adjourn at 12:25 p.m.