

Maine Charter School Commission

July 5, 2016 Business Meeting minutes accepted as written by Commission vote August 2, 2016.

Business Meeting Minutes – Maine Charter School Commission, July 5, 2016

I. Call to Order

Chair, Shelley Reed, called the meeting to order at 9:34 a.m.

II. Roll Call

The following members were present: Shelley Reed, Chair, John Bird, Mike Wilhelm, Jana Lapoint, Acting Vice Chair, Laurie Pendleton, and Jim Rier. Nichi Farnham excused. Staff present: Bob Kautz, Executive Director; Heather Fuller, Administrative Assistant. Also in attendance; Roger Brainerd, MACS, Judith Jones, MACS; Matthew Speno; Late arrivals; Rebecca Nisetich, Director of Honors program at USM; Joanna Frankel, Fiddlehead School; and Jaccinda Cotton-Castro, Fiddlehead School. Dottie Foote, Wayfinders School

III. Adjustments to the Agenda

Note – Fiddlehead Performance Indicators – Jacinda Cotton-Castro informed the Commission that the Fiddlehead Governing Board approved these updated measures.

Moved by Jana Lapoint; seconded by Mike Wilhelm; and voted unanimously by those present the acceptance and approval of Fiddlehead's Performance Indicators.

IV. Acceptance of Minutes

- A. Moved by John Bird; seconded by Laurie Pendleton; and voted unanimously by those present to accept the June 7, 2016, Business Minutes as written.
- B. Moved by Mike Wilhelm; seconded by Jana Lapoint; and voted unanimously by those present to accept the June 7, 2016, Strategic Planning minutes as written.

V. Officer's Report

A. Chair

- 1. Charter school graduations and Commissioners Conference

Chair Reed attended 3 graduations; MVA, MCA, and Baxter Academy.

Additionally Chair Reed attended the Commissioners Conference held in Bangor. We had the opportunity to attend because of the ESSA (Every Student Success Act),

it is important to get on board in terms of knowing the impact of Title funds on our Charter schools. There was a fund that looked like it was going to be configured differently in Title IV, so that might make some room for Charter schools to also take advantage of those funds. We may need to have someone from DOE specifically that could come in and brief us so that we can share that with the Charter schools.

B. Vice Chair

1. Reviews being done for Baxter, Fiddlehead, and Cornville. Attended Baxter and MCA graduations. Also, attended Commissioner's conference as well as the Envision conference.

VI. Staff Report

A. Executive Director

1. Attended MeVA graduation and all the review team end of year sessions. Harpswell had three students who graduated from eighth grade, moving up and three that graduated High school.

B. Program Manager – Bob Kautz reported out on this information.

1. Renewal Update - Performance reports – MeANS and Cornville went out Thursday June 30, 2016. Cornville report review team is working on commendations and recommendations. Both Cornville and MeANS have a time frame of a few weeks to challenge any responses of the Commission.

VII. Unfinished Business

A. Strategic Planning –

Chair Reed reviewed the strategic planning work and said that we have a hard working Commission and we have come up with five areas; Implementing a renewal process; Clarify the Commission's role in terms of departments that they work with; Plan for the future, how do we see this building out; Reviewing of Policies and Procedures; Create a long term financial plan. We were able to create a dashboard for each area, formed committees, have deadlines, talked about the necessary resources, and discussed potential challenges.

VIII. New Business

A. Nomination and Election of Chair and Vice Chair

Shelley Reed and Jana Lapoint being part of the nominating committee recommended to the Commission that Laurie Pendleton serve as Chair and Dr. Michael Wilhelm serve as Vice chair for the Maine Charter School Commission.

Moved by Jana Lapoint; seconded by Shelley Reed and voted unanimously by those present to elect Laurie Pendleton to serve as Chair for the Maine Charter School Commission.

Moved by Jana Lapoint; seconded by Shelley Reed and voted unanimously by those present to elect Dr. Michael Wilhelm to serve as Vice Chair for the Maine Charter School Commission.

B. HCA – Calendar Change – Early release Wednesdays from late start Wednesday – Notice to the Commission and no action necessary

C. MCA – New Board Chair – Amy Linscott – Consideration and Approval

Moved by John Bird; seconded by Mike Wilhelm; and voted unanimously by those present to approve Amy Linscott to serve as Chair for Maine Connections Academy.

D. Snow Pond Arts Academy – add grade 11 to enrollment effort – Consideration and Approval

Moved by John Bird; and seconded by Laurie Pendleton; and voted unanimously by those present to approve Snow Pond Arts Academy’s request to add grade 11 to their enrollment effort.

E. Cornville – Administrative Structure – Consideration and approval

Moved by Mike Wilhelm; seconded by John Bird; and voted unanimously by those present to approve Cornville Regional Charter School’s request to use Distributive Leadership.

F. MeANS – Judy Lucarelli resignation from Governing Board – Accepted notification

G. MeANS – New Vice Chair – Cherly Gwadosky – New Secretary – Mara Casey Tieken – Consideration and approval

Moved by John Bird; seconded by Laurie Pendleton; and voted unanimously by those present to approve MeANS request for Cheryl Gwadosky to serve as Chair and Mara Casey Tieken to become Secretary for MeANS. Additionally, the Commission acknowledged the resignation of Judy Lucarelli from the MeANS Governing Board.

H. MeANS – Update of Performance Report – Received ,No action necessary

I. Cornville – Update on Performance Report – Received, No action necessary

IX. Other

X. Announcements

A. Turn in Expense Account vouchers at the end of the meeting

XI. Public Comment

Dottie Foote – Wayfinders Schools graduated 34 students. Teen parent has received the Mitchell Scholarship this year.

Roger Brainerd – Attended Envision Maine conference, which provided a great opportunity to talk with outsiders regarding Charter schools.

XII. Adjourn

Moved by John Bird; seconded by Jana Lapoint; and voted unanimously by those present to adjourn at 10:40 a.m.