

**Michigan Educational Choice Center
Annual Board Meeting Minutes
5:30PM EST | September 20th, 2023
Trix Academy
20045 Joann Ave., Detroit, MI 48205**

I. The meeting was called to order by the board chair at 5:43 PM on Wednesday, September 20th, 2023.

A. ROLL CALL

Board Member	Present	Absent
Mr. Darnell Boynton	X	
Ms. Monifa Gray	X	
Ms. Nicole Guillebeaux	X	
Ms. Maria Montoya		X
Dr. Jim Schelberg	X	
Mr. Lester Thomas	X	

B. No introduction of guests.

C. Lester Thomas made a motion to approve the agenda. Monifa Gray provided support and the motion passed unanimously.

II. **Consent Agenda**

Jim Schelberg made a motion to approve the consent agenda items A-J. Nicole Guillebeaux provided support and the motion passed unanimously.

Yays – 5 Nays - 0

- A. August 2nd, 2023 Board Meeting Minutes
- B. Resolution of the Board of Directors
- C. Board Corresponding Agent
- D. Civil Rights Representative
- E. Local Newspaper
- F. Homeless Children and Youth Liaison
- G. Place for Posting and Person to Post Notices
- H. Title IX Representative
- I. Legal Counsel
- J. Freedom of Information Act Representative

III. **Public Comment** - None

IV. **Authorizer’s Report**

Mr. Trout provided an authorizer’s update and presented the annual NWEA Academic Performance Report.

V. Finance

Carlo Hershberger presented an overview of the financial report detailing the income statement, cash balances, accounts payable balances, days cash, and enrollment. The audit is 80% complete and due to be submitted to the state by the end of October.

Monifa Gray made a motion to accept the financial report. Jim Schelberg supported the motion. The motion passed unanimously.

Yays – 5 Nays - 0

VI. Academics and Educational Program

Principal Kionna Williams, presented the Principal and Academic Board Report and provided an update on enrollment, staffing, curriculum and training, enrollment initiatives, first weeks of school, teacher professional development, school and facility updates, recent and upcoming events, and afterschool and extracurricular activities.

VII. Committee Reports - None

VIII. Legal Update

A. Monifa Gray made a motion to approve the Spring 2023 Board Policy Updates. Nicole Guillebeaux seconded the motion. The motion passed unanimously.

IX. Old Business - None

X. New Business

A. Approval of Election of Officers

Darnell Boynton nominated Monifa Gray as the new Board President. Monifa accepted the nomination. There were no other nominations made.

Yays – 5 Nays – 0

No nomination was made for Vice President. Maria Montoya will remain in her role as Vice President.

Yays – 5 Nays – 0

No nomination was made for Secretary. Lester Thomas will remain in his role as Secretary.

Yays – 5 Nays – 0

No nomination was made for Treasurer. Jim Schelberg will remain in his role as Treasurer.

Yays – 5 Nays – 0

B. Approval of Phase 1 Playground Fence

Jim Schelberg made a motion to approve phase one of the playground fence. Lester Thomas seconded the motion. The motion passed unanimously.

C. Approval of Parking Lot Security Guard

Jim Schelberg made a motion to approve the parking lot security guard. Lester Thomas provided support for the motion. The motion passed unanimously.

D. Approval of Additional Security Cameras

Jim Schelberg made a motion to approve the purchase of additional security cameras. Lester Thomas seconded the motion. The motion passed unanimously.

E. Approval of FY22-23 Audit Engagement Letter

Jim Schelbery made a motion to approve the FY22-23 Audit Engagement Letter. Nicole Guillebeaux seconded the motion. The motion passed unanimously.

XI. Extended Public Comment

Mr. Trout reminded the administration team to register 8th graders for the upcoming CMU visit; the maximum is 200 per visit. There is still one board vacancy that needs to be filled.

Stephanie Upshaw, PLA Michigan Regional Director, thanked Principal Williams for their grassroots marketing and enrollment efforts.

XII. Adjournment

Darnell Boynton made a motion to adjourn the meeting at 6:12 p.m. Nicole Guillebeaux supported the motion. The motion passed unanimously.

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Christina Garrett at 614-419-4689 prior to the meeting