

River City Educational Organization
San Jose Preparatory High School and San Jose Middle Academy

Board of Directors Meeting

Thursday, July 25, 2013, 1:00 PM
Bistro Aix
1440 San Marco Blvd
Jacksonville, FL 32207

Meeting Minutes

In Attendance

- Board: Bonnie Arnold, Brandon McCray
- Counsel: Gary Wheeler
- School: Mary Webster, David Stiles

1. Public Sign-In

1. No members of the public were in attendance

2. Call to Order

1. The Chair acknowledged a quorum and called the meeting to order at 1:00 PM

3. Welcome and Introductions

4. Public Comment

1. No members of the public were in attendance

5. Board Action Items

Note: All Board action is representative of action for both schools unless otherwise noted.

1. Review / Approve 5/30/13 meeting minutes
 1. Motion to approve the 5/30/13 meeting minutes – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
2. Review / Approve second Lease amendment
 1. Motion to approve the second lease amendment and resolution – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
3. Review / Approve revised accounting handbook, lottery policy, and procurement policy

1. Motion to approve revised policies – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote –
4. Designate Board Liaison
 1. Motion to designate Bonnie Arnold as the Board Liaison – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
5. Approve alignment with DCPS calendar
 1. Motion to adopt the DCPS calendar as the calendar for San Jose – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
6. Review / Approve 2013-14 board meeting schedule
 1. Motion to approve the board meeting schedule – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
7. Authorize preparation of 1023 documents for IRS filing
 1. Motion to authorize NEP to begin processing the 1023 filing on behalf of the school – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
8. Review / Approve Evaluation Systems
 1. Motion to approve the evaluation protocols for teachers and administrators – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous approval
9. Review / Approve Teacher Pay Allocation Plan
 1. Motion to approve the teacher pay allocation plan – Brandon McCray
 2. Second – Bonnie Arnold
 3. Vote – Unanimous Approval
10. Any other business to properly come before the board

6. Discussion Items

1. Facility Status
2. Grant Status

7. Adjournment

1. The meeting adjourned at 1:20 PM

Approved by

Bonnie K. Arnold Board Chair
Signature / Title